



Dear Public Assistance Applicant:

On March 13, 2020, President Trump declared a national emergency for the Coronavirus (COVID-19) Pandemic response to include the State of Michigan. This emergency declaration designated all counties in Michigan as eligible for assistance for Category B, Emergency Protective Measures, of Federal Emergency Management Agency's (FEMA) Public Assistance Grant Program (PAGP). Additionally, the President approved a major disaster declaration, 4494-DR-MI, for all counties on March 27, 2020. The incident period began January 20, 2020 and is ongoing.

The Michigan State Police, Emergency Management and Homeland Security Division will be hosting virtual Applicant Briefings to provide an overview of the PAGP, discuss eligibility requirements, and explain the project application and reimbursement processes. To obtain maximum benefit from the information presented at the briefing, a potential applicant should have representatives from its management, emergency response, and accounting/finance/procurement operations participate.

**Each potential applicant is required to attend a virtual Applicant Briefing.** Please sign into the briefing with your name and agency to confirm your attendance. Eligible applicants could include state agencies, Tribal Governments, counties, cities, townships, villages, emergency responders, school districts, and certain private/non-profit organizations including hospitals. As this is a statewide response, potential applicants must plan to attend one of the Applicant Briefings scheduled for their district. Please see the attached district map. Should you be unable to attend either of the briefings scheduled for your district, plan to attend one of the other scheduled sessions.

District	Date	Time
State Agencies	Thursday, April 30, 2020	1:30 p.m.
District 1	Monday, May 4, 2020	10:30 a.m. and 2:00 p.m.
District 2	Tuesday, May 5, 2020	10:30 a.m. and 2:00 p.m.
District 3	Monday, May 11, 2020	10:30 a.m. and 2:00 p.m.
District 5	Thursday, May 7, 2020	10:30 a.m. and 2:00 p.m.
District 6	Wednesday, May 6, 2020	10:30 a.m. and 2:00 p.m.
District 7	Tuesday, May 12, 2020	10:30 a.m. and 2:00 p.m.
District 8	Tuesday, May 12, 2020	10:30 a.m. and 2:00 p.m.
Any	Wednesday, May 13, 2020	10:30 a.m. and 2:00 p.m.

**The connection information and link for the applicant briefing is below:**

To join the meeting: <http://breeze.mdch.train.org/emhsd1/> (To be used for questions and answers)  
Call In: 1-877-820-7829 or 1-720-279-0026  
Participant Access Code: 644574

When you get to the URL above choose the option for "Enter as a Guest" and type in your agency and full name then click "Enter Room" to confirm your attendance.

Thank you for your response and recovery efforts in ensuring the safety and recovery of Michigan citizens during this unprecedented event. Your dedication throughout this situation is truly commendable.

Additional guidance and forms will be available online at [www.michigan.gov/emhsd](http://www.michigan.gov/emhsd). If you have any questions, please contact your MSP District Coordinator (map attached), your local emergency manager, or Ms. Tiffany Vedder, State Public Assistance Officer.