Reporting Submission Schedule

Work Agreement Due: October 31, 2026

Crossover Documents Required Annually: September and October

- **EMHSD-031: Emergency Management Performance Grant Work Agreement/Quarterly Report:**
  Electronically submit with original or e-signature to your DC.
- **EMHSD-017: Summary Request for Emergency Management Assistance Expenses:**
  Electronically submit with original or e-signature to your DC.
- **Current Job Description, Personal Biography, Resume:** EMPG-funded employee(s) on EMHSD-017.
  - Electronically submit position description to your DC
  - Submit FY 27 EMPG-Funded Personal Biography and Resume via Smartsheet.
- **Executive Compensation Form**
  Submit electronically using the link in the EMHSD-031.

First Quarter Report

- **EMHSD-031: Emergency Management Performance Grant Work Agreement/Quarterly Report: DUE: 1/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-065 Quarterly Training and Exercise Report: DUE: 1/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-007: EMPG Quarterly Expenses Report: DUE: 1/20/27.**
  Submit electronically to your DC.

Second Quarter Report

- **EMHSD-031: Emergency Management Performance Grant Work Agreement/Quarterly Report: DUE: 4/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-065 Quarterly Training and Exercise Report: DUE: 4/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-007: EMPG Quarterly Expenses Report: DUE: 4/20/27.**

Submit electronically to your DC.

Third Quarter Report

- **EMHSD-031: Emergency Management Performance Grant Work Agreement/Quarterly Report: DUE: 7/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-065 Quarterly Training and Exercise Report: DUE: 7/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-007: EMPG Quarterly Expenses Report: DUE: 7/20/27.**
  Submit electronically to your DC.

Fourth Quarter Report

- **EMHSD-031: Emergency Management Performance Grant Work Agreement/Quarterly Report: DUE: 10/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-065 Quarterly Training and Exercise Report: DUE: 10/10/27.**
  Submit through the MSP/EMHSD electronic reporting platform.
- **EMHSD-007: EMPG Quarterly Expenses Report: DUE: 10/2027.**
  Submit electronically to your DC.
- **EMD-006: Annual Integrated Preparedness Plan Worksheet for 2028-2030:**
  Submit through the MSP/EMHSD electronic reporting platform **DUE: September 30, 2027**.