



# Michigan State Police Emergency Management and Homeland Security Division *Informational Bulletin*

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## Hazard Mitigation Grant Program Funds Available Statewide Time Sensitive – Respond ASAP Notices of Intent Due No Later Than July 15, 2024

Hazard mitigation funding has been made available in the state of Michigan after severe storms, heavy rain and seven tornadoes caused damage across nine Michigan counties in August 2023. President Joe Biden declared a major disaster (DR-4757) in the affected counties on February 8, 2024. As a result of DR-4757 the Federal Emergency Management Agency (FEMA) estimates approximately \$16.5 million in federal funds will be available to implement hazard mitigation activities through the Hazard Mitigation Grant Program (HMGP). The Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) is actively soliciting Notice of Intent (NOI) forms, which outline project proposals for eligible hazard mitigation activities. Notice of Intent (NOI) forms must be submitted to MSP/EMHSD by July 15, 2024.

### Purpose

Hazard Mitigation Grant Program (HMGP) provides funds for hazard mitigation planning activities and implementation of mitigation projects. Hazard mitigation activities are intended to reduce or eliminate future property damages and/or loss of life from natural hazards, such as floods, tornadoes, and storms. Grants are funded with a 75% federal share and a 25% local match (which may include cash, third-party in-kind services, materials, or any combination thereof).

For more information about eligible projects, reference the [FEMA Hazard Mitigation Assistance Grants website](#) and the [FEMA Hazard Mitigation Assistance Program and Policy Guide](#).

### HMGP Funding Categories and Eligible Activities

#### [Hazard mitigation projects](#)

Examples of eligible mitigation project activities include construction of safe rooms; retrofit of structures for wind protection; protective measures for utility infrastructure; voluntary acquisition or elevation of flood prone structures; storm water management projects that reduce flood risk; vegetation management for dune restoration or wildfire prevention.

[Hazard mitigation plans](#) - limited to seven percent of available funding.  
Grants to develop or update a local all-hazards mitigation plan.

[Scoping/advanced assistance](#) - limited to 25% of available funding.

Grants to fund activities to obtain data and services required to identify and design appropriate application-ready mitigation projects and/or development of high-quality project sub-applications for future hazard mitigation funding cycles. Specific activities may include but are not limited to conducting meetings, outreach and coordination with sub-applicants and community residents, develop or conduct engineering, environmental, feasibility and/or benefit cost analysis, development of applications, evaluating facilities to identify mitigation activities and staffing and/or resources to develop cost-share strategies.

[Five Percent Initiative projects](#) - limited to five percent of available funding.

Grants to fund hazard mitigation projects that are difficult to evaluate using traditional program cost-effectiveness criteria and methodologies. Some examples of Five Percent Initiative projects include: use, evaluation, and application of new, unproven mitigation techniques, technologies, methods, procedures, or products; equipment

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and systems for the purpose of warning citizens of impending hazards; public awareness or education campaigns about mitigation. These funds are not eligible to be used in situations where the mitigation activities can be evaluated under FEMA-approved cost-effectiveness methodologies but do not meet the required Benefit Cost Analysis threshold.

Projects must be cost [beneficial](#) for eligibility, meaning the anticipated cost savings from avoided future damages must outweigh the cost of implementing the project. For additional information, refer to the Hazard Mitigation Assistance (HMA) Program and Policy Guide Part 5. Examples of completed hazard mitigation projects can be found in [FEMA's HMA Mitigation Action Portfolio](#).

Commonly requested activities that are not eligible for this funding include: training, preparedness actions, and generators (except for cost-effective generators that serve hospitals, police stations, fire stations, water, and wastewater treatment plants).

### Eligible Applicants and Subapplicants

The MSP/EMHSD is the applicant for the state of Michigan. Eligible subapplicants for these programs include state agencies; Indian tribal governments; and local governments/communities. Subapplicants must have a FEMA approved hazard mitigation plan that identifies and prioritizes the proposed project at the time of application submission and grant award. Please refer to the HMA Program and Policy Guide Part 4, Section B for specific eligibility requirements.

### Application Process

To be considered for funding, a potential subapplicant must submit a completed NOI form to MSP/EMHSD. The completed form will provide basic details about the proposed mitigation activity, which will then be reviewed by the MSP/EMHSD team to determine if the activities described are eligible for grant funding. The MSP/EMHSD team will then contact subapplicants inviting them to complete a grant application. Hazard Mitigation Grant Program (HMGP) applications will be completed in the [FEMA GO](#) application system.

The link below should be used to access the NOI form. The form must be completed in its entirety to submit the information. A guide that includes a list of the information required to complete the form has been attached. It is strongly recommended that potential subapplicants review this document and collect all the appropriate information prior to accessing the link. Potential subapplicants are not able to save any partially submitted information after closing the form. After completing and submitting the form, you will receive an email with the completed responses. If you do not receive this email, please check your spam and junk email folders prior to contacting the Hazard Mitigation Unit. If potential subapplicants are submitting multiple NOIs, they must be submitted separately. This can be done by reselecting the link below to open a new form or by selecting "Submit another response" at the end of completing each form.

Notice of Intent (NOI) Form: [HMGP DR-4757 NOI](#)

### Deadlines

- July 15, 2024 Notice of Intent (NOI) forms must be submitted to the MSP/EMHSD.
- October 11, 2024 Draft applications due for MSP/EMHSD review and comments.
- December 1, 2024 Final draft applications due.

The sooner the NOI is submitted and approved, the more time there is to develop an application. Do no wait until the deadline to submit the NOI.

### Hazard Mitigation Team Contact Information

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