



MICHIGAN STATE POLICE | Criminal Justice Information Center

Training Announcement

Terminal Agency Coordinator (TAC) for Courts Training

The Michigan State Police, Criminal Justice Information Center, is now accepting registrations for the following 2024 TAC for court classes:

TAC Training: This full-day class is intended for new TACs and encompasses areas of required information and knowledge associated with being the agency's TAC. This class is required for all new TACs, and TACs who have not attended since 2022.

TAC Refresher Training: This half-day class is designed for the experienced TAC. Condensed content provides a review of some required information as well as new information. This class is offered only to TACs who have attended at least one session of full-day TAC Training in 2022 or 2023. TACs who are eligible for the refresher training may choose to attend the full-day training.

In accordance with the Law Enforcement Information Network (LEIN) policy, each agency with direct access to the LEIN and the National Crime Information Center (NCIC) must appoint a TAC. Direct access to the LEIN/NCIC includes the ability to conduct LEIN/NCIC transactions through a desktop computer, mobile data computer, in-car laptop, CJIC Reporter, MiPistol, MSOR, etc. TAC training is mandatory for all new TACs and retraining/recertification is required biennially.

Classes will be conducted remotely using Microsoft Teams. Participants will be able to attend by computer or by telephone if a computer is not available. Registration must be completed via [MI-TRAIN](#). First time users must create an account. Registrants are required to provide their agency Originating Agency Identifier (ORI) when registering. TAC Refresher registrants are required to submit the date of the last TAC Training attended.

TAC Training for Courts (full-day) (MI-TRAIN Course ID: 1115222):

DATES / TIMES: March 20, 2024 9 a.m. – 4:30 p.m. EST
July 31, 2024 9 a.m. – 4:30 p.m. EST

Registrants may join the training beginning at 8:30 a.m. EST. The training includes a one hour lunch break.

TAC Refresher Training for Courts (half-day) (MI-TRAIN Course ID: 1115228):

DATES / TIMES: May 22, 2024 8:30 a.m. – 12:30 p.m. EST
October 15, 2024 8:30 a.m. – 12:30 p.m. EST

Registrants may join the training beginning at 8:00 a.m. EST

COST: \$0

Upon successful completion of the class, a certificate will be made available in MI-TRAIN.

Questions regarding TAC training should be directed to [Ms. Jacqueline Black](#) of the LEIN Field Services Unit, or the area's [Auditor](#).