

## **CVED AUTHORITY PORTAL**

## Milogin.Michigan.gov

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		• For security reasons it is imp	ortant to remember to close your browser completely when you are done.			
			lier ID			
			User ID			
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1			Password			
			LOGIN			
			Don't have an account?			
			Forgot your User ID? Forgot your password? Need Help?			
			TAKE IDENTITY QUIZ			
			Copyright 2015-2023 State of Michigan			

If you do not already have a MiLogin account, select the SIGN UP button to get started.

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- Once you have an established account with MiLogin, log in.
- You will be directed to your MiLogin dashboard.

## MiLogin Dashboard

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	Michigan State Police (MSP)									
	CVED Auth	ority Portal								
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# Requesting Access to the CVED Authority Portal

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Search a	pplication		Q	Select	Agencies			•

- Click on REQUEST ACCESS
- Click on the drop down inside the Select Agencies box
- Click on Michigan State Police (MSP)



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#### Michigan State Police (MSP)

#### **CVED** Authority Portal

#### CVED Authority Portal (CAP)

The Motor Carrier Act, Public Act 254 of 1933, requires all intrastate for-hire carriers to obtain intrastate operating authority, or CVED Authority, prior to operating a vehicle on any public roadway in Michigan. The CVED Authority Portal shall be used to maintain current and new information by allowing the submission of online records. Required documentation for new application or updates of current Authority will be reviewed by the Regulatory and Credentialing Section Staff. All changes made to authority must be made on this portal.

#### **Terms & Conditions**

The MPSC CAD-Telecom System is intended for government authorized users only for use in conducting government business. This system may contain Government information, which is restricted to authorized users ONLY. Any unauthorized use, misuse, or modification of this computer system or of the data contained herein or in transit to or from this system is strictly prohibited.

This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording, and analysis of all data being communicated, transmitted, processed, or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel

I agree to the terms & conditions

I do not agree

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Michigan.gov

Search application

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# HOME 👌 REQUEST ACCESS 🖽 UPDATE PROFILE & SECURITY OPTIONS 🛡 ENROLL IBM VERIFY 🔿 CHANGE PASSWORD 😝 LOGOUT	
Request Access	3 Confirmation
Confirmation	
Success The request for your access has been successfully submitted. You will see the updated list of application(s) on your home page once it is processed. HOME Kinchigan.gov	<ul> <li>Click HOME to return dashboard</li> <li>Once HOME, click of Authority Portal</li> <li>Click on Acknowledg</li> </ul>
MILogin	Terms & Conditions
# HOME & REQUEST ACCESS 🖽 UPDATE PROFILE & SECURITY OPTIONS @ CHANGE PASSWORD @ LC	CVED Authority Portal
Access your applications by clicking on the application links below	Terms & Conditions The MPSC CAD-Telecom System is intended for government authorized users only for use in conducting government business. This system may contain Government information, which is restricted to authorized users ONLY. Any unauthorized use, misuse, or modification of this computer system or of the data contained herein or in transit to or from this system is strictly prohibited.
Michigan Secretary of State (SOS)	This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording, and analysis of all data being communicated, transmitted, processed, or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel
Secretary of State Online Services	
Michigan State Police (MSP)	CANCEL * Acknowledge/Agree
CVED Authority Portal	

- ME to return to
- ME, click on CVED Portal
- Acknowledge/Agree

## DASHBOARD IN CAP



## CLAIM A CARRIER

 Every carrier will receive an email to claim an existing carrier

> You have been invited to access the Certificate of Authority information for DIVA'S TOWING DBA in the Michigan State Police CVED Authority Portal.

- Carrier: DIVA'S TOWING DBA
- Carrier: DIVA'S TOWING DBA
   Invitee email: andersena25@michigan.gov
- Invitation PIN: C4YW64NW

Please follow these instructions to create a user and claim access to the carrier listed above:

#### Create a new MiLogin for Citizens user online

- Skip to the "After you've created a Milogin User" section below if you already have a Milogin for Citizens User Account.
- If you don't have a <u>MiLogin for Citizens</u> user account, open an internet browser and go to
- https://milogin.michigan.gov to create an account.
   From the <u>Milogin</u> for Citizens sign-in screen select "Sign Up" to create an account.
- Completing the profile information (Step 1).
  - The required fields are First name, Last name, and Verification Question.
     Once Step 1 is complete choose "Next" to move on.
- Continue creating an account by completing the Security Setup (step 2).
   O The required fields are User ID, Password, and Confirm New Password. Guidelines for
  - creating a User ID and Password are displayed to assist in creating a valid User ID and Password.
  - Select your desired Security Option by selecting either EMAIL, MOBILE (Text/SMS), or Security Questions).
    - Selecting Email will display the email address provided in the Profile Information. The email will be used to send a new PIN to help with resetting a forgotten password.
    - Selecting Mobile (Text/SMS) will display the phone number provided in the Profile Information. The phone number will be used to send a new PIN to help with resetting a forgotten password.
    - Selecting Security Questions will prompt you to select questions from the dropdown and answer each of the 4 questions.
    - Select Create Account to progress to the Confirmation step.
  - o Once step 2 is complete choose "Create Account" to save your new account
  - information.
- Once your account is successfully created you will be returned to the <u>Mil.ogin</u> for Citizens Home Page that displayed your new <u>User Name</u>.

### After you've created a <u>Milogin</u> User, or if you already have an existing <u>Milogin</u> for Citizens <u>user</u>

- Login to <u>Mil.opin for Citizens (https://milogin.michigan.gov</u>) if you are not already logged in.
   Note: If you just created your <u>Mil.opin</u> for Citizens User account you will automatically be logged in, proceed to the next step.
- Select "Request Access" from the navigation bar at the top of the screen.

- Choose the Michigan State Police (MSP) from the "Select Agencies" drop-down.
   After selecting the Agency, a list of available applications is displayed below the Search for
  Application portion of the screen.
- Select the CVED Authority Portal application link from the lower portion of the screen.
   Complete the request by agreeing to the terms and conditions by selecting the radio button, and
- complete the request by agreeing to the terms and conditions by selecting the radio button, and then selecting the "Request Access" button.
- Enter or confirm your "Email Address" on the Additional Information screen and select "Submit" to complete your request. A Confirmation screen is displayed with a "Success" message.
- Select the HOME button to return to the Milogin for Citizens Home Page.
- A link to access the CVED Authority Portal application will be displayed on the Home Page once the request is processed.

#### Claim the Carrier in the CVED Authority Portal

- Login to <u>MiLogin for Citizens (https://milogin.michigan.gov)</u> if you are not already logged in.
   From the <u>MiLogin</u> for Citizens Home Page, choose CVED Authority Portal application to log into
   the CVED Authority Portal.
- The CVED Authority Portal.
   The CVED Authority Portal Home screen will be displayed
- From the Home screen Select the option to "Claim an Existing Carrier
- Enter the Carrier Name and PIN that is listed in the email above.
- Select the Claim Carrier option to complete the process.
- Once the Carrier is claimed you can view the Carrier by selecting it from the list of Carriers on the Home screen in the CVED Authority Portal.
- Access to the Carrier allows a user to apply for a certificate of authority, renew a certificate of authority, maintain the carrier, and pay application and decal fees for the carrier.

Should you have any further questions please contact the Michigan State Police <u>Commercial</u> Vehicle Enforcement Division, Regulatory and Credentialing Section at <u>517-284-3259</u> select option 4 and option 1 or WB-VCE0-RCS/michigan.gov.

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