

MEETING MINUTES

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) BOARD MEETING

August 26, 2021
Michigan State Police Headquarters
7150 Harris Drive
Dimondale, MI 48821

BOARD MEMBERS PRESENT:

Executive Chief Daniel Pfannes, Chair
Lt. Col. Chris Kelenske
Ms. Lori Davis
Mr. Gene Adamczyk
Mr. Bill Patterson
Mr. Mike Thompson

ATPA STAFF PRESENT:

Mr. Tim Bailor, Program Coordinator
Ms. Sandy Long, Financial Specialist
Mr. Matt Helmkamp, Intelligence Analyst

VISITORS PRESENT:

Insp. Mike Johnson, MSP, Grants and Community Services Division

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the ATPA Board of Directors was called to order by Chief Daniel Pfannes at 9:23 a.m.

2. READING OF THE ANTI-TRUST STATEMENT

Chief Pfannes read the anti-trust statement.

3. GRANT PRESENTATIONS

Grant presentations were given by the following individuals on behalf of their teams:

Lt. Ray Collins, Michigan State Police, South East Auto Theft Team (SEATT)
Sgt. James Wojczynski, Grand Rapids Police Department, Combined Auto Theft Team (CATT)
Sgt. Michael Ritchie, Oakland County Sheriff's Office, Oakland County Auto Theft Unit (OCAT)
Ms. Dawn VanAken, Michigan Department of State, ATPA Expedited Lookup Service
Cpl. Mike Hayes, Dearborn Police Department, Dearborn Auto Theft Unit
Mr. Dennis Doherty, Wayne County Prosecutors Office, Auto Theft Unit
Ms. Caroline Valentine, Bethune Community Council
Ms. Ramona Washington, Wayne State University
Sgt. William Sell, Big Rapids Police Department

Each presenter was allotted 15 minutes to present to the board a brief overview of their auto theft efforts.

4. APPROVAL OF MINUTES – May 20, 2021, Board Meeting

After confirming there were no comments regarding the May 20, 2021, minutes, Chief Pfannes requested a motion to accept the minutes. Lt. Colonel Kelenske moved to approve the minutes and Mr. Thompson seconded the motion. Chief Pfannes called for a vote and the minutes were unanimously approved.

5. ADDITIONS TO THE AGENDA

Chief Pfannes inquired if anyone had additions to the agenda. No additions were requested.

6. ATPA BUDGET UPDATE

Ms. Long gave the update on the fiscal year FY2021 ATPA budget. Total insurance assessments received to date are \$6,958,879.85 (compared to last year's amount of \$7,562,691). Final carryforward from FY 2020 is \$3,859,907.61, bringing the total revenue to date to \$10,844,096.43. The third quarter financial reports are still coming in and being processed. Including those amounts and what has been expended as of June 30, 2021, the total expenditure amount to date is \$3,846,326.75 (this includes both administrative costs and grantee costs). Equipment update: The board approved providing an additional \$200,000 to the teams at 100 percent reimbursement. A total of \$76,833 has been awarded to six teams for various equipment such as license plate readers (LPRs), flash drives, hard drives, pole cams, laptop computers, GPS units, etc.

Chief Pfannes asked for a motion to accept the budget as presented. Lt. Colonel Kelenske moved to approve the budget as presented and Mr. Thompson seconded the motion. Chief Pfannes called for a vote and the budget was unanimously approved.

Ms. Long presented a projected overview of grant funding split options for the FY 2022 grants. Showing the projected carry forward in the case of 50/50 percent split, 60/40 percent split, and 70/30 percent split. The Board felt that they would revert back to a 50/50 percent match with \$1,083,815.52 projected as the carry forward.

Chief Pfannes asked for a motion to accept the FY 2022 match to be set at 50/50 percent as presented. Mr. Patterson moved to approve the 50/50 percent match as presented and Lt. Colonel Kelenske seconded the motion. Chief Pfannes called for a vote and the budget was unanimously approved.

7. GRANT DELIBERATIONS

Chief Pfannes briefly discussed the grants and if there was Board concern regarding any grant applications presented in the grant overview. There was a brief discussion and concern expressed about the Bethune Community Council presentation. It was felt that they are not able to complete objectives due to having a small footprint in the community and COVID during the past year. The Board discussed the application from Big Rapids Police Department requesting funding for a mobile LPR. It was discussed that metrics to support the request were not sufficient for support of the request. On this same subject, Mr. Bailor presented to the Board that there was another request for an LPR, but this request came from the Grosse Pointe Park Department of Public Safety. This was not done when the grant application was available. The board felt this should have been applied for and presented at the grant hearings as was done by the Big Rapids Police Department. The Board acknowledged the importance of this kind of support in Michigan but felt that it should be requested through the regular grant application process. After the discussions the following voting was completed on all grant applications.

After brief discussion, Chief Pfannes asked for support for the following funding splits for FY 2022 grantees:

- Law Enforcement agencies funded at 50/50 percent split. Mr. Thompson moved to approve the funding and Mr. Adamczyk seconded the motion. Chief Pfannes called for a vote and the funding was unanimously approved.
- Prosecutor's offices funded at 50/50 percent split. Lt. Colonel Kelenske moved to approve the funding and Mr. Thompson seconded the motion. Chief Pfannes called for a vote and the funding was unanimously approved.
- Michigan Department of State funded at 50/50 percent split. Mr. Adamczyk moved to approve the funding and Mr. Thompson second the motion. Chief Pfannes called for a vote and the funding was unanimously approved.
- Nonprofit organizations funded at 100 percent, with the Bethune Community Council funded at 50 percent with balance paid on a reimbursement basis. Mr. Thompson moved to approve the 100 percent funding and Mr. Patterson seconded the motion. Lt. Colonel Kelenske moved to approve the 50 percent funding with balance paid on a reimbursement basis for Bethune Community College and Mr. Adamczyk seconded the motion. Chief Pfannes called for a vote and the funding was unanimously approved.
- Michigan Auto Vehicle Theft Investigators (MAVTI) training funded at 100 percent. Ms. Davis moved to approve the funding and Mr. Adamczyk second the motion. Chief Pfannes called for a vote and the funding was unanimously approved.
- Big Rapids Police Department funding equipment only (LPR) be denied. Mr. Thompson moved to deny funding for LPR and Mr. Adamczyk seconded the motion. Chief Pfannes called for a vote and the funding was unanimously denied.

7. OLD BUSINESS

Chief Pfannes advised the board that he made contact with Civil Service in regard to the Executive Director position. The Board is able to pursue filling the position as a Department Manager 14. The hiring panel will consist of Lt. Colonel Kelenske, Mr. Adamczyk, and Chief Caid.

Chief Pfannes asked for a motion to peruse the filling of the Executive Director position. Mr. Thompson moved to approve the filling of the Executive Director position and Mr. Adamczyk seconded the motion. Chief Pfannes called for a vote and the request was unanimously approved.

8. NEW BUSINESS

No new business.

9. PUBLIC COMMENT

No public comment.

10. NEXT MEETING

November 18, 2021, at 1:30 p.m.
Michigan State Police Headquarters

11. ADJOURNMENT

Chief Pfannes asked for a motion to adjourn the meeting. Mr. Thompson moved to adjourn the meeting and Mr. Patterson seconded the motion. Chief Pfannes called for a vote and the meeting was adjourned.

Chief Pfannes adjourned meeting at 2:08 p.m.

APPROVED: _____
Insp. Mike Johnson, ATPA Executive Director (Acting)