

MEETING MINUTES

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) BOARD MEETING

March 1, 2023

MSP Headquarters

BOARD MEMBERS PRESENT:

Mr. Daniel Pfannes, Chair
Ms. Nicole Quisenberry
Dir. Steve Cooper
Dr. Christopher Melde
Mr. Christopher Helmick
Mr. Bill Patterson

ATPA STAFF PRESENT:

Mr. Christopher Baldwin, Executive Director
Mr. Tim Bailor, Program Coordinator
Ms. Sandy Long, Financial Specialist
Ms. Kelcie Bower, ATPA Analyst

VISITORS PRESENT:

F/Lt. Aric Dowling, MSP, Grants and Community Services Division

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the ATPA Board of Directors was called to order by Mr. Pfannes at 10:00 a.m. Mr. Pfannes introduced Executive Director Christopher Baldwin. Mr. Pfannes then introduced two new ATPA Board Members, Dr. Christopher Melde representing purchasers of automobile insurance, and Mr. Christopher Helmick representing automobile insurers.

2. READING OF THE ANTI-TRUST STATEMENT

Mr. Pfannes read the anti-trust statement.

3. APPROVAL OF MINUTES – November 17, 2022, Board Meeting

After confirming there were no comments regarding the November 17, 2022, minutes, Mr. Pfannes requested a motion to accept the minutes. Mr. Patterson moved to approve the minutes and Ms. Quisenberry seconded the motion. Mr. Pfannes called for a vote and the minutes were unanimously approved.

4. APPROVAL OF MINUTES – December 13, 2022, Special Board Meeting

After confirming there were no comments regarding the December 13, 2022, minutes, Mr. Pfannes requested a motion to accept the minutes. Mr. Patterson moved to approve the minutes and Ms. Quisenberry seconded the motion. Mr. Pfannes called for a vote and the minutes were unanimously approved.

5. ADDITIONS TO THE AGENDA

Mr. Pfannes inquired if anyone had additions to the agenda. There were no additions to the agenda at this time.

6. ATPA BUDGET UPDATE

Ms. Long gave the budget update on fiscal year (FY) 2022. The Final Revenue for FY 2022 is \$10,740,001.94. Total Expenditures for FY 2022 is \$5,937,664.75. This creates a carry forward into FY 2023 of \$4,802,337.19. Ms. Long then explained projected calculations for FY 2023, which began on October 1, 2023. Mr. Pfannes inquired about a refund from a grantee in the revenue; this was explained by Ms. Long as unspent grant funds that were returned. Mr. Pfannes inquired about the status of grantee team staffing. Ms. Long and Mr. Bailor explained that staffing levels are good and continue to improve. Mr. Pfannes then explained how departments across the state are having difficulty maintaining staffing levels due to attrition.

After confirming there were no comments regarding the ATPA budget, Mr. Pfannes requested a motion to accept the budget. Mr. Patterson moved to approve the budget and Director Cooper seconded the motion. Mr. Pfannes called for a vote and the budget was unanimously approved.

7. OLD BUSINESS

No old business.

8. NEW BUSINESS

Ms. Bower provided an update on current case investigations on which she is assisting with the ATPA-funded auto theft teams.

9. PUBLIC COMMENT

No public comment.

10. NEXT MEETING


June 8, 2023, Time to be determined.
ATPA Training Conference
Eagle Eye Golf and Banquet Center
5500 Chandler Road
Bath, Michigan 48808

11. ADJOURNMENT

Mr. Pfannes asked for a motion to adjourn the meeting. Mr. Patterson moved to adjourn the meeting and Dr. Melde seconded the motion. Mr. Pfannes called for a vote and the meeting was adjourned.

Mr. Pfannes adjourned meeting at 10:26 a.m.

APPROVED: _____


Mr. Christopher Baldwin, ATPA Executive Director