

## MEETING MINUTES

### AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) ATPA GRANT HEARING/BOARD MEETING

August 20, 2024

MSP Headquarters

#### BOARD MEMBERS PRESENT:

Mr. Daniel Pfannes, Chair  
Ms. Nicole Quisenberry  
Major Chris Hawkins  
Dr. Christopher Melde  
Mr. Christopher Helmick  
Mr. Bill Patterson  
Director Steve Cooper

#### ATPA STAFF PRESENT:

Mr. Tim Bailor, Program Coordinator  
Ms. Sandy Long, Financial Specialist

#### VISITORS PRESENT:

Ms. Nancy Becker Bennett, Grants and Community Services Director

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the ATPA Board of Directors was called to order by Mr. Pfannes at 9:00 a.m.

2. READING OF THE ANTI-TRUST STATEMENT

Mr. Pfannes read the anti-trust statement.

3. GRANT PRESENTATIONS

As requested, grant presentations were given by the following individuals on behalf of their organizations:

- Ms. Lena Wood, Michigan Department of State, Expedited Record Lookup
- Sgt. Robert Negri, Oakland County Sheriff's Department, Oakland County Auto Theft Unit
- Ms. Ramona Washington, Wayne State University, AmeriCorps Urban Safety Program
- D/Sgt. Timothy Burchell, Michigan State Police (MSP), Southwest Commercial Auto Recovery (SCAR)
- D/F/Lt. Steven Temelko, MSP, Metro Detroit Auto Theft and Recovery Team
- Ms. Suzy Carter, Crime Stoppers of Mid-Michigan

4. ADDITIONS TO THE AGENDA

Mr. Pfannes inquired if anyone had additions to the agenda. No additions to the agenda were offered.

5. APPROVAL OF MINUTES – May 22, 2024, Board Meeting

After confirming there were no comments regarding the May 22, 2024, minutes, Mr. Pfannes requested a motion to accept the minutes. Dr. Melde moved to approve the minutes and Major Hawkins seconded the motion. Mr. Pfannes called for a vote and the minutes were unanimously approved.

6. ATPA BUDGET UPDATE

Ms. Long gave the budget update on fiscal year (FY) 2024. Total revenue received for FY 2024 is \$7,727,455. As of July 31, 2024, ATPA funded teams and organizations have expended \$6,147,470.87. This includes payments made to the grantees and MSP administrative expenses. Ms. Long explained the projected revenue and expenditures for FY 2025, including different options for a 50/50 or 60/40 match for the grantees.

Mr. Pfannes confirmed there were no questions regarding the budget and the match information as presented. Ms. Quisenberry made a motion for the FY 2025 ATPA reimbursement share for grantees to be 60 percent with a 40 percent match on all expenses. Director Cooper seconded the motion. Mr. Pfannes called for a vote and the 60/40 match on all expenses was approved unanimously.

7. GRANT DELIBERATIONS

Mr. Pfannes advised that the Board would review all grant applications as presented, discussing law enforcement applications first, followed by the other applications.

Ms. Long presented an overview to the Board of the FY 2025 ATPA law enforcement grant applicants, along with their requested budgets. Discussion was held.

Mr. Pfannes asked for a motion to accept the law enforcement applications as presented for FY 2025, with the removal of two requested positions and the addition of the Flock camera business plan requirements. Mr. Patterson moved to accept the grant requests and Mr. Helmick moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

The rest of the applications were then discussed by applicant category.

Mr. Pfannes asked for a motion to accept the applications submitted by the prosecutors for FY 2025. Ms. Quisenberry moved to accept the expenditures and Mr. Helmick moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

Mr. Pfannes asked for a motion to accept the applications submitted by the non-profit organizations for FY 2025. Mr. Patterson moved to accept the expenditures and Dr. Melde moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

Mr. Pfannes asked for a motion to accept the application submitted by the Department of State for FY 2025. Director Cooper moved to accept the expenditures and Major Hawkins moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

Mr. Pfannes asked for a motion to accept the application submitted by Detroit Fire Department for FY 2025. Dr. Melde moved to accept the expenditures and Mr. Helmick moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

Mr. Pfannes asked for a motion to not accept the new application presented from Crime Stoppers of Mid-Michigan for FY 2025. Director Cooper moved to not support the application from Crime Stoppers of Mid-Michigan and Major Hawkins moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

8. REQUEST FOR DIGITAL FORENSIC ANALYST

Mr. Bailor introduced a request to fund a digital forensic analyst (DFA) position located in the Computer Crimes Unit at the MSP. This request came about after discussion with several of the ATPA-funded law enforcement teams. After discussion, the Board decided to table the subject to allow ATPA staff to gather additional data from the teams and give them an opportunity to explain the need for this type of position.

Mr. Pfannes asked for a motion to table the discussion of adding a DFA position funded by the ATPA until more information is obtained. Ms. Quisenberry moved to accept the motion and Mr. Patterson moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

9. OLD BUSINESS

No old business.

10. NEW BUSINESS

The Board was asked to consider a Resolution commemorating Deputy Brad Reckling of the Oakland County Auto Theft Team. A letter was drafted from the ATPA Board to be sent to the Oakland County Sheriff's Office and to Mr. Reckling's family to honor his service and dedication to the auto theft community.

Mr. Pfannes asked for a motion to accept the letter commemorating Deputy Brad Reckling. Ms. Quisenberry moved to accept the gesture and Mr. Helmick moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

11. PUBLIC COMMENT

No public comment.

12. NEXT MEETING

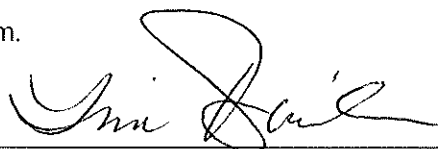
November 20, 2024, 10:00 AM  
Michigan State Police Headquarters  
7150 Harris Dr.  
Dimondale, MI 48909

13. ADJOURNMENT

Mr. Pfannes asked for a motion to adjourn the meeting. Mr. Patterson moved to adjourn the meeting and Director Cooper seconded the motion. Mr. Pfannes called for a vote and the meeting was adjourned.

Mr. Pfannes adjourned meeting at 12:32 p.m.

APPROVED: \_\_\_\_\_



Mr. Tim Bailor, Program Coordinator