

MEETING MINUTES

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) ATPA GRANT HEARINGS/BOARD MEETING

August 24, 2023

MSP Headquarters

BOARD MEMBERS PRESENT:

Mr. Daniel Pfannes, Chair
Ms. Nicole Quisenberry
Lt. Col. Chris Kelenske
Dr. Christopher Melde
Mr. Christopher Helmick
Mr. Bill Patterson

ATPA STAFF PRESENT:

Mr. Christopher Baldwin, Executive Director
Mr. Tim Bailor, Program Coordinator
Ms. Sandy Long, Financial Specialist

VISITORS PRESENT:

Sgt. Robert Negri, Oakland County Sheriff's Department, Oakland County Auto Theft Unit
Ms. Kate Zaffuto, Macomb County Sheriff's Department, Macomb Auto Theft Squad (MATS)

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the ATPA Board of Directors was called to order by Mr. Pfannes at 9:00 a.m.

2. READING OF THE ANTI-TRUST STATEMENT

Mr. Pfannes read the anti-trust statement.

3. GRANT PRESENTATIONS

Grant Presentations were given by the following individuals on behalf of their organizations:

Det. Garrett Hamilton, Lansing Police Department (ARTIC)
Mr. Kyle McPhee, Michigan Association of Vehicle Theft Investigators (MAVTI)
Ms. Annette Vandenberg and Ms. Lexi Newland, West Grand Neighborhood Organization (WGNO)
Cmdr. Timothy McHale and Lt. Michael York, Dearborn Police Department, Dearborn Auto Theft
Sgt. Gerald Hannah, MATS
APA Jeffrey Hall, Macomb County Prosecutor's Office
Chief Dennis Richardson, Detroit Fire Arson Unit
Lt. Dana Russell and Sgt. Antonio Allen, Detroit Police Department (PAT)
Mr. Mohamad Ali, Islamic Center of Detroit

4. ADDITIONS TO THE AGENDA

Mr. Pfannes inquired if anyone had additions to the agenda. There were no additions to the agenda at this time.

5. APPROVAL OF MINUTES – March 1, 2023, Board Meeting

After confirming there were no comments regarding the March 1, 2023, minutes, Mr. Pfannes requested a motion to accept the minutes. Mr. Patterson moved to approve the minutes and Mr. Helmick seconded the motion. Mr. Pfannes called for a vote and the minutes were unanimously approved.

6. ATPA BUDGET UPDATE

Ms. Long gave the ATPA budget update on Fiscal Year (FY) 2023. The final revenue for FY 2023 is \$12,745,411.65. The total expenditures for FY 2023 as of July 31, 2023, is \$4,159,423.38. This includes reimbursements to the grantees and office operation costs. Ms. Long advised the Board of obligated full expenditures for the remainder of the fiscal year. She then went on to explain the projected revenue and expenditures for FY 2024. This included what the total costs would be with a 50/50 match or 60/40 match for the grantees in the upcoming grant year.

Mr. Pfannes confirmed there were no questions regarding the budget and the match information. Ms. Quisenberry made a motion for the FY 2024 ATPA reimbursement share to be 60 percent with a 40 percent match by the grantees. Lt. Colonel Kelenske seconded the motion. Mr. Pfannes called for a vote and the 60/40 share was approved unanimously.

Mr. Pfannes then advised that the Board would be voting to approve the budget as presented with the 60/40 match. Mr. Patterson moved to approve the budget with the 60/40 match and Mr. Helmick seconded the motion. Mr. Pfannes called for a vote and the budget was unanimously approved.

7. GRANT DELIBERATIONS

Mr. Pfannes advised that the Board will review all grant applications as presented, discussing law enforcement applications first, followed by the other applications.

Ms. Long explained the grant overview table to the Board in detail. Ms. Long requested that the Board vote separately on equipment funding at 100 percent for the grantees, which she explained was also provided to the grantees in the previous grant year. Ms. Long then requested that the board consider funding the grantees training and travel at 100 percent. Ms. Long provided the Board with projection on costs based on travel reimbursements made over previous years. Mr. Pfannes asked the Board if there were any specific questions or concerns with the law enforcement presenters today.

In reference to the Macomb Auto Theft Squad, the Board discussed other avenues for bullet resistant vest expenditures. Ms. Quisenberry advised she was a member of an auto theft squad and had purchased similar vests with ATPA funds. Ms. Long validated that ATPA funds had been used in the past to supply vests to teams, along with other similar equipment purchases. The Board discussed measures to make sure ATPA funded equipment stays with ATPA funded entities. Ms. Quisenberry advised that team leadership should be tracking purchased items, life of the purchased items, and their disposition. Automated License Plate Reader (ALPR) camera purchases were also discussed. Mr. Bailor advised that he checks and oversees the documentation of camera use by the grantees when they have use of ALPR to stop and prevent auto theft. There were no concerns with the law enforcement applicants. Mr. Pfannes requested that the staff conduct periodic equipment audits of the grantees. Mr. Bailor indicated this would be done. Mr. Pfannes asked if there were any questions with the remaining applications as presented and there were none. Mr. Pfannes asked if there was any discussion on the new

application, the Islamic Center of Detroit. Mr. Bailor advised that, historically, the Board had never given grant funding solely for the purchase of equipment that would be distributed by a private entity. He also advised that the ATPA could work on organizing assistance to the Islamic Center based on their location with the Detroit Police Department, Dearborn Police Department, and Wayne State University AMUS program.

After a brief discussion it was suggested the rest of the applications would be voted on as presented, which ATPA staff advised had been done in previous years. Lt. Col. Kelenske asked if ATPA staff had any concerns with any applications which had been presented. The ATPA staff advised there were none.

Mr. Pfannes asked for a motion to accept the expenditures presented to the Board for FY2024, minus the application of the Islamic Center of Detroit, based on the 60/40 split for FY2024. Mr. Patterson moved to accept the expenditures, and Dr. Melde moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

ATPA Staff advised that there would need to be a vote on funding of equipment and training.

Mr. Pfannes asked for a motion to accept equipment funding at 100 percent based on ATPA staff recommendations. Ms. Quisenberry made a motion to accept equipment funding for FY 2024 at 100 percent and Mr. Helmick moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

Mr. Pfannes asked for a motion to accept the training budget as presented at 100 percent. Ms. Quisenberry made a motion to accept the training budget for FY2024 at 100 percent, and Mr. Helmick moved to second the motion. Mr. Pfannes called for a vote and the motion was unanimously approved.

8. OLD BUSINESS

No old business.

9. NEW BUSINESS

No new business.

10. PUBLIC COMMENT

No public comment.

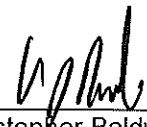
11. NEXT MEETING

November 16, 2023, 10:00 AM
Michigan State Police Headquarters
7150 Harris Dr.
Dimondale, MI 48909

12. ADJOURNMENT

Mr. Pfannes asked for a motion to adjourn the meeting. Mr. Patterson moved to adjourn the meeting and Lt. Colonel Kelenske seconded the motion. Mr. Pfannes called for a vote and the meeting was adjourned.

Mr. Pfannes adjourned meeting at 1:52 p.m.

APPROVED:  2-21-2024
Mr. Christopher Baldwin, ATPA Executive Director