

MEETING MINUTES

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA)

ATPA BOARD MEETING

November 20, 2024

MSP Headquarters

BOARD MEMBERS PRESENT:

Mr. Daniel Pfannes, Chair
Ms. Nicole Quisenberry
Col. James Grady II
Dr. Christopher Melde
Mr. Christopher Helmick
Mr. Bill Patterson

ATPA STAFF PRESENT:

Mr. Tim Bailor, Program Coordinator
Ms. Sandy Long, Financial Specialist
Ms. Kelcie Morgan, ATPA Analyst
F/Lt. Aric Dowling, Prevention Services Manager

VISITORS PRESENT:

Ms. Nancy Becker Bennett, Director, Grants and Community Services Division (GCSD)
Sgt. Jim Wojczynski, Grand Rapids Police Department
Mr. Ralph Elizondo, Wayne County Prosecutor's Office
Mr. Dennis Doherty, Wayne County Prosecutor's Office
Ms. Emily Corwin, Wayne County Prosecutor's Office
Lt. Nathan Miller, Detroit Police Department
Sgt. Antonio Allen, Detroit Police Department

1. CALL TO ORDER AND OPENING REMARKS

Mr. Pfannes called the ATPA Board of Directors meeting to order at 10:07 a.m.

2. READING OF THE ANTI-TRUST STATEMENT

Mr. Pfannes read the anti-trust statement.

3. ADDITIONS TO THE AGENDA

Mr. Pfannes inquired if anyone had additions to the agenda. No additions to the agenda were offered.

4. APPROVAL OF MINUTES – August 20, 2024, Board Meeting

After confirming there were no comments regarding the August 20, 2024, minutes, Mr. Pfannes requested a motion to accept the minutes. Dr. Melde moved to approve the minutes and Mr. Patterson seconded the motion. Mr. Pfannes called for a vote and the minutes were unanimously approved.

5. ATPA BUDGET UPDATE

Ms. Long gave the budget update for fiscal year (FY) 2024. Total insurance assessments received for FY 2024 are \$8,071,922.21. As of September 30, 2024, ATPA funded teams and organizations have expended \$8,043,483.57. Ms. Long explained that all numbers are preliminary due to year end book closing.

Mr. Pfannes confirmed there were no questions regarding the budget information as presented. Mr. Pfannes requested a motion to accept the budget. Mr. Patterson moved to approve the budget and Colonel Grady seconded the motion. Mr. Pfannes called for a vote and the budget was unanimously approved.

6. OLD BUSINESS

Ms. Morgan gave a brief presentation regarding a survey that was sent out to all the law enforcement teams funded under the ATPA grant. The survey asked general questions concerning the need for the ATPA to fund a full-time Digital Forensic Analyst (DFA) position housed within the Michigan State Police (MSP). The results showed that hiring a DFA for the auto theft teams to use would be an important asset in helping with the daily investigations of the teams. Mr. Pfannes asked for additional information regarding the teams that already have a DFA within their agencies. Ms. Morgan will have that information for the next board meeting.

7. NEW BUSINESS

Grant presentations were given by the following individuals on behalf of their organizations:

- Sgt. Jim Wojczynski, Grand Rapids Police Department - CATT
- Mr. Dennis Doherty, Ms. Emily Corwin, and Mr. Ralph Elizondo, Wayne County Prosecutor's Office
- Lt. Nathan Miller and Sgt. Antonio Allen, Detroit Police Department - PAT

Mr. Pfannes requested discussion regarding the ATPA Executive Director position and an option allowing the ATPA staff to work a job-share arrangement within the GCSD. He explained that during his exit interview with Mr. Chris Baldwin, the previous ATPA Executive Director, Mr. Baldwin stated there was not enough work for the executive director position, which led him to accept different employment outside of the MSP. The executive director position is not required by law, but it is addressed in the ATPA bylaws. If the position is not filled, the bylaws would need to be updated to reflect this.

Mr. Pfannes stated that he was also informed in the conversation with Mr. Baldwin that the ATPA staff did not have enough work to fill the two full-time positions of Mr. Bailor and Ms. Long.

Mr. Pfannes proposed a job-share option, wherein staff would commit 50 percent of their time to the ATPA and the other 50 percent to additional responsibilities as directed by GCSD management. The matter was discussed, but it was informally agreed that further information would have to be obtained before pursuing the matter further. MSP agreed to conduct a time study of the ATPA staff as a means of providing information for possible future consideration.

There was no vote on either of these proposals during this meeting.

8. PUBLIC COMMENT

No public comment.

9. NEXT MEETING

February 26, 2025, 10:00 AM
Michigan State Police Headquarters
7150 Harris Drive
Dimondale, Michigan 48909

10. ADJOURNMENT

Mr. Pfannes adjourned the meeting at 12:32 p.m.

APPROVED: _____



Mr. Tim Bailor, Program Coordinator