MEETING MINUTES

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA)
BOARD MEETING

February 26, 2026

MSP Headquarters

BOARD MEMBERS PRESENT:
Mr. Daniel Pfannes, Chair
Col. James F. Grady II
Dr. Christopher Melde
Mr. Christopher Helmick
Mr. Bill Patterson
Director Steven Cooper

BOARD MEMBERS ABSENT:
Ms. Nicole Quisenberry

ATPA STAFF PRESENT:
Mr. Tim Bailor, Program Coordinator
Ms. Sandy Long, Financial Specialist

VISITORS PRESENT:
Ms. Nancy Becker Bennett, Director, Grants and Community Services Division, Michigan State Police
Mr. Kyle McPhee, Michigan Association of Vehicle Theft Investigators (MAVTI)
Sgt. Jim Wojczynski, Grand Rapids Police Department, Combined Auto Theft Team (CATT)
Lt. Greg Alcala, Grand Rapids Police Department

1. CALL TO ORDER
   The meeting of the ATPA Board of Directors was called to order by Mr. Pfannes at 9:58 a.m.

2. READING OF THE ANTI-TRUST STATEMENT
   Mr. Pfannes read the anti-trust statement.

3. ADDITIONS TO THE AGENDA
   Mr. Pfannes inquired if anyone had additions to the agenda. No additions to the agenda were offered.

4. APPROVAL OF MINUTES – November 19, 2025, Board Meeting

   After confirming there were no comments regarding the November 19, 2025, minutes, Mr. Pfannes requested a motion to accept the minutes. Mr. Patterson moved to approve the minutes, and Mr. Helmick seconded the motion. Mr. Pfannes called for a vote and the minutes were unanimously approved.

5. ATPA BUDGET UPDATE
   Ms. Long gave the budget update on the close out of fiscal year (FY) 2025. The total amount carried forward into FY 2026 is $4,778,290.42. Ms. Long also gave an overview regarding the supplemental increase request she submitted to the State Budget Office (SBO) to increase ATPA's spending authority. This request will allow the ATPA to increase the grantees awarded match from 37/63 to 50/50. The SBO has approved the supplemental increase request and it is now with the House and Senate for final approval.

Mr. Pfannes confirmed there were no questions regarding the budget information as presented. Mr. Patterson made a motion for accepting the budget information as presented. Director Cooper seconded the motion. Mr. Pfannes called for a vote and the budget was unanimously approved.

6. OLD BUSINESS
   Mr. Bailor gave an update on Intelligence Analyst, Hannah Ball, who is on maternity leave for 12 weeks. Kelcie Morgan will be handling ATPA cases during this time and is already working on several cases from different auto theft teams. Kyle Bowen, Digital Forensic Analyst, was unable to attend the meeting as he is at Berla training this week. Since he was hired into this position, he has been very busy working on several new caseloads which has been very helpful to all auto theft teams.

7. NEW BUSINESS
   Grant presentations were given by the following individuals on behalf of their organizations:
   - Mr. Kyle McPhee, MAVTI Trainer
   - Sgt. Jim Wojczynski, CATT Project Coordinator

8. PUBLIC COMMENT
   No public comment.

9. NEXT MEETING
   May 20, 2026, 10:00 AM
   Michigan State Police Headquarters
   7150 Harris Drive
   Dimondale, Michigan 48821

10. ADJOURNMENT
    Mr. Pfannes adjourned meeting at 10:45 a.m.

APPROVED: _____
Mr. Tim Bailor, Program Coordinator