

MICHIGAN TRUCK SAFETY COMMISSION **MTSC**

Michigan Center for Truck Safety
Tuesday, December 12, 2023

Meeting Minutes

Commissioners Present

Capt. Rick Arnold
Ms. Katie Bower
Mr. Jeremy Burleson
Mr. John Harris
Ms. Carol Heinowski
Mr. Brian Hitchcock
Mr. Jeff Lee (virtual)
Dr. Jeremy Worm (virtual)

Commissioners Absent

Mr. Samer Koujane
Two vacancies

Office of Highway Safety Planning (OHSP) Staff

Ms. Katelyn Mullin
Ms. Zada Schriener

Guests

Lt. George Bracco
Mr. Glen Merkel (virtual)
Ms. Linda Powell (virtual)
Mr. Evan Stouten
Ms. Michelle Zemla

ROLL CALL

The Michigan Truck Safety Commission meeting was called to order at 9:13 a.m.

APPROVAL OF CONSENT AGENDA –

Mr. John Harris motioned to approve the consent agenda. Mr. Jeremy Burleson supported the motion. All ayes. Motion passed.

- a. Meeting Minutes – September 13, 2023 – Ms. Katie Bower motioned to approve the minutes; Ms. Carol Heinowski supported the motion. All Ayes. Motion passed.
- b. Enforcement Grant Activity Update
- c. Education Grant Activity Update
- d. FY2023 Project Updates

B. Enforcement Grant Activity – Lt. George Bracco – Michigan State Police (MSP) Commercial Vehicle Enforcement Division (CVED)

FY2023 Truck Safety Grant – Progress Report

ENFORCEMENT

Goal 1: Reduce commercial motor vehicle (CMV) involved fatal crashes through high visibility patrols. Use a Data Driven Approach to Crime and Traffic Safety (DDACTS) in accordance with the CVED Action Plan by September 30, 2024.

Activity: The CVED will dedicate approximately 15,000 hours, divided among all districts to conduct STET operations, as mandated by MCL 247.675(4)(c), for the purposes of reducing CMV-related crashes and fatalities. These operations will focus on unsafe driving behaviors and defective equipment violations.

Toward Zero Deaths: The CVED will utilize an additional 3,300 hours of overtime for patrol and enforcement activities. This will occur during peak times, locations when and where CMV-related crashes occur, and other periods of peak traffic density, such as summer and holiday weekends. These patrols will occur in areas identified by each district's safety plan.

First - Fourth Quarters: The CVED will submit quarterly reports identifying the results of the STET operations and use the data to plan future operations. See the STET Activity Table and STET Hours Worked table in this report for quarterly and Year to Date (YTD) activity.

Progress Report

STET Activity – 10/1/2023 thru 12/10/2023 and Year to Date Totals

ACTIVITY	10/1 – 12/31 TSF	FY21 TSF YTD	10/1 – 12/31 TZD	FY21 TZD YTD
Stops	1,286	1,286	83	83
Inspections	1,132	1,132	76	76
Verbal Warnings	994	994	68	68
Citations	432	432	21	21
TOTAL HOURS	2,347	2,347	113	113

Non CMV vs CMV-Related Non-Fatal and Fatal Crashes – FY2024 YTD

Evaluation period	Total Number of crashes	Total number of Truck/Bus crashes	Total number of fatal crashes	Truck/Bus fatal crashes	Percentage CMV related crash/fatal
FY2023 to date	47,003	1,778	114	8	3.8/7.
FY2022 to date	72,123	3,452	203	27	4.7/13.3
Change	-34%	-48%	-44%	-70%	
FY2019 to date	77,367	3,795	194	26	4.9/13.4

Note: FY2023 to date data is reflecting roughly a 35% reduction from this time in FY22. This could very well be due to a system error in pulling the data and this will remain on the radar for correction as needed.

Crash data source: TCRS/Numetric on December 10, 2023.

MSP-CVED will be starting the next Motor Carrier Officer Recruit School (MCORS) in July 2024. We are anticipating starting 25 recruits.

Note: While not an objective to this grant, a portion of the grant award is appropriated to support various MSP divisions as legislated under Public Act 207 of 2018.

C. Education Grant Activity – Ms. Michelle Zemla – Michigan Center for Truck Safety (MCTS)

FY23 Year End report provided to commissioners for review for any questions or concerns.

Meetings taking place every two to three weeks with Mirage regarding status updates of classroom trailer for simulators. Trailer and simulator should be received by January 19, 2024. This will require a three-day training with their staff to adapt to the programming.

D. FY2023 Project Updates –

With the anticipated delivery of a new truck and trailer, Aunt Millie’s is interested in purchasing the current equipment that will no longer be used by the Center for Truck Safety. Due to this equipment being purchased through funds from the commission, Ms. Katie Bower will follow-up with the Michigan Department of Technology and Budget office to determine the exact process. The equipment is eight years old and has no warranty with no available updates to the software or backup equipment available.

STANDING REPORT/UPDATES:

A. Chair’s Report – Capt. Rick Arnold – Had a meeting with the Federal Motor Carrier Safety Administration (FMCSA) last week with the Office of Highway Safety Planning. Internally, looking at crash data and trying to

place additional analysis on this over the past few months. Looking at at-fault hazardous action by trucks rather than the general data that is CMV involved crashes.

HAAS Alert system within patrol vehicles which alerts motorists of crash areas. Looking forward to expanding this capability to additional vehicles over the next year.

B. Commissioners Perspectives

Ms. Carol Heinowski – No commissioner report for today's meeting.

Ms. Katie Bower – Provided an update on crash data as of December 10, 2023. Numbers remain high but down compared to last year.

The Michigan Traffic Safety Summit is taking place March 12-13, 2024, at the Kellogg Center in East Lansing, Michigan. Registration will be opening to the public by early January.

Impaired Driving enforcement campaign kicks off this month through the end of January with several enforcement agencies participating. Winter driving campaign also kicking off this month through the end of April.

There are 11 action teams under the Governor's Traffic Safety Advisory Commission with action team meeting held on November 29, 2023. Captain Arnold provided an update at this meeting on the efforts of the MTSC. Suggestion to look at the strategic plan at a future MTSC.

Filming a new public safety message on December 15, 2023, at the drive track at Michigan State Police.

Meeting with the MTA next week to update the contract tied to funding – all details will be rolled into one contract.

One of the areas we can put money towards is towards truck and truck driver safety throughout the state. Perhaps we could partner with licensing on this effort.

Mr. Jeremy Burleson – No commissioner report for today's meeting.

Mr. John Harris – The Road to Restoration Clinics concluded in October and looking to schedule additional 2024 dates. Also interested in expanding these clinics and offering virtual sessions. Worked with around 3,500 Michigan citizens who spoke with the Michigan Department of State on direction to move forth. Those who re-established their license was significantly less than those who participated. Captain Arnold wondered if there were opportunities to partner with MDOS in offering Road to Restoration details during a traffic stop if applicable – Mr. Harris will take this detail back to his team for future consideration.

Working to stand-up an advisory committee that would meet virtually and quarterly to discuss any issues that may be of concern regarding CDL licensing. Will be looking for some volunteers from the MTSC to participate.

Implemented new programming for our courts that will help CDL community as previously, the vehicle type was not a mandatory field for the courts. Based on the vehicle type, there are different sanctions that may happen. This is not a mandatory field and if not included, it is kicked back to the field for additional documentation.

Exploring with FMCSA to convert the CDL manual to be available in multiple languages (both hard copy format through the warehouse and electronically.) Tests would still be completed in English, but the study materials would be available in their native language.

Mr. Jeffrey Lee – The Michigan Teamsters Joint Council is in the beginning stages of a CDL training facility. Additional updates to follow as progress continues.

Mr. Brian Hitchcock – Kudos to the motor carrier teams for patrolling and helping with speed efforts in the Flint and Saginaw areas.

Dr. Jeremy Worm – For testing fraud, one area we can look to for support is the testing community.

Mr. Samer Koujane – Commissioner absent for today's discussion.

DISCUSSION ITEMS

A. Financial Report – Ms. Zada Schriener – OHSP

Ended FY2023 with a projected carry-forward balance of \$3.6 million. Our budget for this year is running a slight surplus due to first quarter activities and vacancy in the fiscal section. Balance for FY2024 is revenue over expenditures at \$89,000. Our authorization (money we are authorized to spend yearly) is \$3,974,600 - the state Budget Office stated we could request an increase in authorization as needed.

Report found on the following page.

**Truck Safety Fund (PA 348 of 1988)
 Statement of Changes in Fund Balance
 For Fiscal Year 2023
 As of September 30, 2023**

	Annual Budget	Received/ Expended Year to Date	Remaining Budget	% Received/ Expended Year to Date
Revenues:				
Truck Registration Fees (SOS)(1)	\$2,200,000	\$2,160,404	\$39,596	98.20%
Uniform Carrier Fees (CIS) (2)	750,000	750,000	0	100.00%
Fund Balance Reserve	200,000	0	200,000	0.00%
Total Revenues	\$3,150,000	\$2,910,404	\$239,596	92.39%
Expenditures				
Administration (3)	\$100,000	\$41,215	\$58,785	41.22%
Commissioner Expenses (4)	5,000	0	\$5,000	0.00%
Education (3)(5) *	1,000,000	106,846	\$893,154	10.68%
Education (3)(7) *	1,512,971	978,849	\$534,122	64.70%
Enforcement-MSP (3)(6)	2,000,000	1,771,990	\$228,010	88.60%
Total Expenses	4,617,971	\$2,898,900	\$1,719,071	62.77%
Excess of Revenues over Expenditures	(\$1,467,971)	\$11,504	(\$1,479,475)	

Fund Balance				
Beginning Fund Balance	\$3,604,118	\$3,604,118		
Payable Write-Off	0	\$0		
Total Beginning Fund Balance	\$3,604,118	\$3,604,118		
Excess of Revenues over Expenditures	(1,467,971)	11,504		
Ending Fund Balance	\$2,136,147	\$3,615,622		

*2024 Beginning Balance subject to change after State of Michigan closeout is completed.

(1) Authority: PA 346 of 1988; MCL 257.801

(2) Authority: PA 347 of 1988; MCL 478.7

(3) Per PA 348 of 1988; MCL 247.675- Administration is not to exceed 5% of total revenues, up to \$100,000;
 Education must be not less than 30% of total revenues, but not less than \$1,000,000;
 Enforcement must be not less than \$750,000 of the balance of funds.

(4) Not considered an Administration expenditure, per 10/95 MTSC meeting

(5) Michigan Center for Truck Safety

(6) Michigan State Police Commercial Vehicle Enforcement Division

(7) MTSC Decision Driving - Skid Pad

Prepared on 10/15/2023

TRUCK SAFETY FUND		
STATEMENT OF CHANGES IN FUND BALANCE		
FOR THE PERIOD ENDING SEPTEMBER 30, 2023		
REVENUES	FY2022	FY2023
Truck Registration Fees	\$ 2,310,296	\$ 2,160,404
Variable Interstate Fees/Uniform Carrier Registration (UCR Fees)	\$ 750,000	\$ 750,000
Total Revenue	\$ 3,060,296	\$ 2,910,404
EXPENDITURES		
Administration	\$ 30,901	\$ 41,215
Education	\$ 867,781	\$ 1,085,695
CVED - Enforcement	\$ 1,931,772	\$ 1,943,789
Research/Other	\$ 105,589	\$ -
Total Expenses	\$ 2,936,043	\$ 3,070,699
EXCESS OF REVENUES OVER EXPENDITURES	\$ (155,022)	\$ (160,295)
BEGINNING FUND BALANCE	\$ 3,604,118	\$ 3,657,340
Total Carry-Forward	\$ (11,502)	\$ 11,504
Subtotal	\$ 3,592,616	\$ 3,508,549
Miscellaneous Operating Project (MOP) Michigan Center for Decision Driving (MCDD) Site Planning	\$ -	\$ -
Additional Adjustment	\$ 64,724	\$ -
Total Ending Fund Balance	\$ 3,657,341	\$ 3,668,844
Prepared on 10/20/2023		

B. Michigan Cetner for Decision Driving (MCDD) Skid Pad – Ms. Michelle Zemla

Acquire trucks and trailers and make related adjustments to vehicles necessary for safe use and management of MCDD. All necessary heavy equipment has been donated/purchased. Metal plates to be installed on all tractor/trailers – working with Zick’s Welding & Fabricating. Straps (instead of chains) will be used to connect all tractor/trailers for safety – working with AAA Sling to purchase.

Acquire communication, technology, and office equipment necessary for safe management of MCDD. Quotes for technology are being sought for the following:

- As of November 30, 2023, MCDD is waiting for delivery of the 2-way communication devices – purchased the MCA.
- As of November 30, 2023, the vendor selected for Management Software to track attendees, event scheduling for online class registration, and website creation is AMO – Arcstone.

Employ and train staff necessary for safe management of MCDD. Additional MCDD staff will be hired after the first of the year.

On-going activities include:

- Developing drive track activities including reviewing 2014 MCDD workbook to develop a more current book and track activities.
- Acquire necessary operational services and equipment necessary for safe management of MCDD including directional lights and speed limit indicators.

Anticipating the MCDD to be open in Spring 2024 with an open house ahead of time.

Anticipate registration to open in March for those interested in participating in a training course.

Email created: Info@MCDDMITrucking.org which is monitored by Ms. Michelle Zemla and Ms. Susan Gregus.

ACTION ITEMS

A. FY2023 Annual Truck Report

The FY2023 Annual Truck Report remains in draft format but is required by legislature to be submitted by November 14, 2023. Due to cancellation/rescheduling of the October 25, 2023, MTSC, a draft report was routed to legislature. Final numbers will be updated next week with a final version routed to legislature.

Motion to approve the content and format with revisions to the Truck Safety Fund details located on page 16 once final numbers are determined.

Mr. John Harris motioned to approve the consent agenda. Mr. Jeremy Bureson supported the motion. All ayes. Motion passed.

ANNOUNCEMENTS

No formal announcements at today's meeting.

PUBLIC COMMENTS

Mr. Glen Merkel is excited to hear the progress tied to the MCDD as he has 47 drivers currently interested.

Mr. Evan Stouten thanks the MTSC on their continued support towards the MCDD as this will make an impact on driver education and saving lives.

ADJOURNMENT

Captain Arnold motioned to adjourn the meeting; Ms. Katie Bower supported the motion. All ayes. Meeting adjourned at 10:14 a.m.

NEXT MEETING

Due to our October meeting being rescheduled to December, Ms. Katie Bower motioned to cancel the January 10, 2024, meeting. Mr. John Harris supported the motion. All ayes. Motion passed.

The MTSC will meet again on Wednesday, March 20, 2024, starting at 9 a.m. at the Michigan Center for Truck Safety.