

FY24 Training for OHSP Enforcement Projects

Michigan Office of Highway Safety Planning

Thursday January 19, 2023

3:00-4:00pm

Microsoft Teams

Agenda

Overview and Introductions

Michigan Traffic Crash Data

Law Enforcement Topics

Michigan Grants System – MGX

What Makes a Successful Proposal

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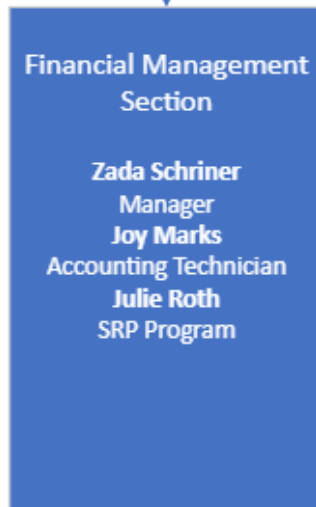
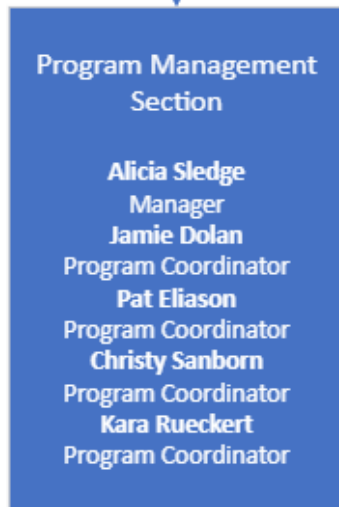
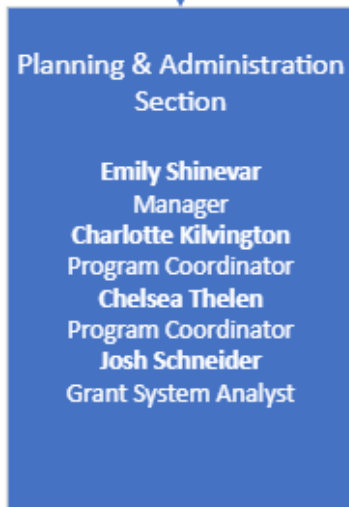
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OHSP Org
Chart

FY24 Grant Funding Cycle

- February 1, 2023: Proposals open in MGX
- March 31, 2023: Proposals close in MGX
- June 1, 2023: Proposals approved to grant application phase and proposals not approved notifications sent
- July 1, 2023: Grant Applications period opens in MGX
- August 4, 2023: Deadline for applications to be submitted in MGX for October 1 start date
- September 22, 2023: Grant Award notifications sent
- October 1, 2023: FY2024 Grant Period begins

FY24 Grant Funding Cycle (General Timeline)

- January – OHSP Grants website is live & Workshops conducted
- February & March – Proposals in MGX
- April & May – OHSP review and approvals
- June – Proposal outcome notifications sent
- July & August – Grant Applications in MGX
- September – Grant Award Letters sent
- October – Grant Orientation Meetings

Purpose of Highway Safety Funding

- USDOT --> NHTSA --> SHSO's --> Grantees





Any Questions?

Michigan Traffic Crash Data

- OHSP Grants Website – www.michigan.gov/OHSPgrants
 - Getting Started --> Proposal Guidelines Document
 - Performance Measures
 - Contact email: OHSP-grantdata@umich.edu
- Map – Regions by MSP District
- County Profiles
- Michigan Traffic Crash Facts (MTCF)
<https://www.michigantrafficcrashfacts.org/>



Any Questions?

Mobilizations & Enforcement Periods

- Impaired (Drive Sober or Get Pulled Over)
 - December 15, 2023 - January 1, 2024
 - August 16 - September 2, 2024
- Seat Belt (Click it or Ticket)
 - May 20 - June 2, 2024
- Pedestrian: October 2023
- Distracted: April 2024
- Speed: July 2024
- Bicyclist: August 2024
- Other enforcement types as identified

General Enforcement Requirements

- A Strategic Plan must be submitted for each enforcement proposal
- ❖ Agencies/Posts involved
- ❖ Enforcement focus
- ❖ Dates and hours for shifts
- Overtime shifts only
- You may apply for multiple types of traffic enforcement in one proposal
- Pedestrian and bicyclist safety enforcement proposals must be separate from other traffic enforcement
- May apply for a multi-agency project (MSP districts must include all interested posts)

General Funding Requirements

- Hours listed in the Strategic Plan must match budget
- Once all proposals are reviewed, funding reductions may occur
- Pedestrian and bicyclist safety enforcement proposals may require a 20 percent local match

Allowable Costs

- Overtime Personnel
- Overtime Fringe Benefits
- Supplies & Operating Costs
- Equipment
- Indirect Cost Rate

Unallowable Costs

Funeral escorts

Parade duty

Natural disaster hours

Equipment only

General Grant Project Requirements

- Programmatic Reporting Requirements
 - Final 4th Quarter Progress Report (Narrative)
- Financial Status Reports
- Enforcement Reports
- Officer Dailies



Any Questions?



Welcome to the online Michigan Grants Management System - MGX!

Because this is a new online grants management system, all organizations will need to register with the system.

Steps to Get Started:

- The initial registration for your organization must be completed by the **Agency Project Director (PD)** for the organization.
- Once the PD registers the organization, they will receive an email *Notification of Access Approval* from the online systems administrator.
- The PD can then designate access to other organizational accounts for additional staff members as they deem appropriate.

For technical assistance, contact the Agate Help Desk at (800) 820-1890 or by email at HelpDesk@AgateSoftware.com

Announcements

The Michigan Office of Highway Safety Planning (OHSP) utilizes a two-tier annual grant process: 1. Grant Project Proposal; and 2. Grant Application. All documents are completed in the OHSP online grant system - MGX.

Proposals for Grant Projects will open on February 1, 2023, and close on March 31, 2023.

Information completed on approved proposals will automatically move forward into the Grant Application in MGX between July 1, 2023, and

Login

Username

Password



Log In

[Forgot Username/Password!](#)

[New User? Register Here!](#)

Michigan Grants System – MGX



Any Questions?

What Makes a Successful Proposal

- Use the why, what, where, who, how and when strategy
- Why are you applying?
- What is the problem?
- Where is the problem occurring?
- Who will solve/address it?
- How will it be solved?
- When will it be solved?

What Makes a Successful Proposal

- The extent of a highway safety problem using data
- How the project will have a measurable impact on traffic safety
- Reasonable and necessary project costs with clear justification for all expenses
- A well-defined geographic area
- Collaboration with other partner agencies
- A comprehensive and systematic approach
- A method to evaluate ongoing performance as well as program impact
- Goals and activities are Specific, Measurable, Achievable, Relevant, and Time-Bound (SMART)
- Supports performance measures
- Publicize and support enforcement

Problem Statement



Must include
data

Answer:

- What is the problem?
- Where is the problem occurring?

Goals

- Broad statement of what will be achieved/plans to accomplish
 - Final impact/outcome of the project
 - General, intangible, abstract
 - Linked to the problem statement

EXAMPLE:

Reduce pedestrian and bicyclist fatalities and suspected serious injury counts by 1% by educating and enforcing traffic safety laws designed to keep pedestrians and bicyclists safe by September 30, 2023.

Activities

- Steps toward accomplishing the Goal(s)
 - Narrow, precise, tangible, concrete, and measurable
 - Time-point for completion
- Purpose:
 - Establish benchmarks and deliverables
 - Facilitate monitoring and evaluation



EXAMPLE:

Plan and execute two patrols during the overtime enforcement effort focused on keeping bicyclists safe from August 7-13, 2024.

Things to Keep in Mind



Review guidelines and timelines before drafting a proposal



Write problem statement and strategic enforcement plan first, then build your budget



Sample grants online



Take advantage of contacting OHSP program coordinators before submitting a proposal

Post Award Requirements

Grantees must be registered in SIGMA to receive payment

Financial Status Reports (FSR) – monthly or quarterly

FSR must be submitted even with no activities or expenses

Other supporting documentation may be required

Deadline Reminder

- Proposals open in MGX on Wednesday February 1, 2023, at 11:59 p.m. (Eastern Time)
- Proposal close in MGX on March 31, 2023, at 11:59 p.m. (Eastern Time)
 - Hard deadline, no extensions



Questions and Discussion