

## QUICK GUIDE TO RESEARCH

Traffic safety research is a **continuous effort to improve upon existing products, tools, materials, systems, and equipment to ensure safe execution of a task**. Enhancing traffic safety measures is an area of constant focus for traffic safety researchers alike, as efforts are made to adopt the Safe Systems Approach (SSA).

The National Highway Traffic Safety Highway Administration (NHTSA)'s mission is to strategize, plan, and implement research programs to continually further the agency's goals in reduction of crashes, fatalities, and injuries. Research is prioritized based on potential for crash/fatality/injury reductions and is aligned with Congressional Mandates, along with United States Department of Transportation (USDOT) and National Highway Traffic Safety Administration (NHTSA) goals. Research studies behaviors and attitudes in highway safety, focusing on drivers, passengers, pedestrians, bicyclists, motorcyclists, etc., and uses that to develop and refine countermeasures to deter unsafe behaviors and promote safe alternatives.



### ITEMS TO NOTE

- Traffic safety research grants are welcome
- The only **required annual grant** is the Seat Belt and Handheld Use Direct Observation Survey (FY23-25 awarded).
- Grants are paid on a reimbursement basis.
- Time and activity spreadsheets are required; must be electronically signed by the employees and supervisor.
- Must be data driven.
- Quarterly progress and financial reports in the online grant management system (MGX).
- Must include goals and activities with due dates for the grant year.
- Current indirect cost letter must be in the MGX.
- Must include a draft and final report.

### BUDGET

- Regular hours and fringes (No overtime and overtime fringes allowed)
- Contractual (If needed)
- Travel costs allowed (Must abide by state rates **with receipts**)
- Supplies/Operating (Copying, printing, office supplies, etc.)
- Equipment (includes software)
- Indirect cost rate (percentage and dollar amount)
- Total amount requested