

SECONDARY ROAD PATROL FUNDING

Katie Bower, Director
Office of Highway Safety Planning



MAJOR CHANGES IN FY24

- ▶ All SRP reporting will be via MGX (OHSP's electronic grant system)
- ▶ Application will consist of certifying an Agreement detailing requirements and conditions – no budget required to be submitted to OHSP
- ▶ Equipment will no longer need to be tracked and inventoried
- ▶ Indirect Costs will no longer be allowed
- ▶ Semi-Annual Reports no longer required

REGISTERING IN MGX

The following personnel must register with the applicable role in the MGX system:

County Personnel

= MGX Role

County Board Chairperson

= Authorizing Official

Sheriff

= Project Director

Financial Officer

= Financial Officer

Primary Contact (who you want contacted for day-to-day items)

= Primary Contact

Optional registration:

Anyone else who needs access to enter data, submit reports, etc. = Program Staff

COMPARISON

OLD WAY

- ▶ Application with Budget
- ▶ Contract

- ▶ Contract Adjustments

- ▶ Equipment Inventory Tracking

- ▶ Prior OHSP approval needed to make Equipment purchases (items \geq \$1,000)

- ▶ Quarterly Financial Reports w/General Ledger

- ▶ Semi-Annual Reports

- ▶ Annual Program Report

- ▶ Submission via emailed to MSP-SRP@michigan.gov

NEW WAY

- ▶ Agreement certified by County Officials and OHSP (replaces Application, Budget, and Contract)

- ▶ No Budget = no Contract Adjustments needed

- ▶ Equipment no longer needs to be inventoried & tracked

- ▶ Equipment – no prior approval needed and no set dollar amount threshold

- ▶ Quarterly Financial Reports w/General Ledger still required

- ▶ Semi-Annual Reports no longer required

- ▶ All program data collection via an Annual Report at the end of the fiscal year


- ▶ All submissions via MGX

Questions/correspondence may still be emailed to
MSP-SRP@michigan.gov

DUE DATES

Item

Due by

- | | |
|---|----------------------|
| ▶ All roles registered in MGX | ▶ July 20, 2023 |
| ▶ FY24 Allocation notices sent to counties via MGX notification email | ▶ August 1, 2023 |
| ▶ Agreements certified by required county personnel | ▶ September 1, 2023 |
| ▶ Agreements certified by OHSP | ▶ September 30, 2023 |
| ▶ Finalized Agreements sent to counties via MGX notification email | ▶ September 30, 2023 |
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REPORTING DEADLINES

Item	Due by
▶ 1 st Quarterly Financial Report	▶ January 20, 2024
▶ 2 nd Quarterly Financial Report	▶ April 20, 2024
▶ 3 rd Quarterly Financial Report	▶ July 20, 2024
▶ 4 th Quarterly Financial Report	▶ October 20, 2024
▶ Annual Program Report	▶ October 20, 2024

Reporting Workshop will be conducted later this year.


MGX: REGISTRATION AND AGREEMENT

Live Demonstration by Josh Schneider

<https://mgx.intelligrants.com/IGXLogin>

APPLICATION AND AGREEMENT

Sent on August 1 (prior to start of fiscal year)

- ▶ Allocation dollar amount
 - ▶ Required Maintenance of Effort level
 - ▶ Conditions and Requirements
 - ▶ Methods & Procedures
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ANNUAL REPORT

- ▶ A description of the services provided by the sheriff's department.
- ▶ A description of the services provided by the sheriff's department in county parks in the county.
- ▶ A copy of each resolution by a city or village which requests the sheriff's department to provide services.
- ▶ A copy of each contract between a county and a township in which the sheriff's department is providing a law enforcement service.
- ▶ The recommendations of the sheriff's department of the county on methods of improving the services provided; including training programs and the communications system.
- ▶ The total number of sworn officers.
- ▶ The number of sworn officers in the sheriff's department assigned to road safety programs.
- ▶ Accident and fatality data for incorporated and unincorporated areas of the county - preceding calendar year.
- ▶ Crime statistics for the incorporated and unincorporated areas of the county - preceding calendar year.
- ▶ The required law enforcement plan for the unincorporated areas of the county.
- ▶ A description of the role alcohol played in the incidences of personal injury traffic crashes and fatalities.

FISCAL REQUIREMENTS

OHSP will reimburse up to the state allocation amount.

Comingling of 416 expenditures and county expenditures is not allowed.

OHSP will continue to conduct periodic monitoring.

General Ledger to be provided with Reimbursement requests (may contain both state and county SRP program expenditures – this does not need to be separated).

REIMBURSEMENT CATEGORIES

Personnel – Salaries, Wages, Fringes

Automotive – actual costs or mileage reimbursement

Equipment – ensure allowability with the OHSP

Operating – supplies, travel, training, subscriptions, etc.

Reimbursement requests must include General Ledger reports
from the county's official accounting system

QUESTIONS

OHSP CONTACTS

SRP/416 QUESTIONS/CORRESPONDENCE
MSP-SRP@MICHIGAN.GOV

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