

MICHIGAN TRUCK SAFETY COMMISSION **MTSC**

Microsoft Teams Virtual Meeting

Friday, February 5, 2021
Meeting Minutes

Commissioners Present

Greg Causley
Carol Heinowski
Kim Kelly
Rick Arnold
Jeffrey Lee
Michael Prince
Jeremy Worm
John Harris
Randy Coplin
Helen Zeerip
Jeff Lee

Commissioners Absent

Michelle Taylor

OHSP Staff

Charlotte Kilvington
Spencer Simmons
Emily Upton
Kara Rueckert

Guests

Charlie Culton
Mickey Blashfield
Brad Cushman
Karen Thornburg
John Crippin
Michelle Zemla
George Bracco

ROLL CALL

The Michigan Truck Safety Commission meeting was called to order by Mr. Greg Causley at 1:32 p.m.

INTRODUCTIONS

Self-introductions were made by those present.

APPROVAL OF MINUTES

A motion to approve the October 28, 2020, meeting minutes. Unanimous approval. The motion carries.

STANDING REPORTS/UPDATES

A. Chair's Report – Mr. Greg Causley

Mr. Causley informed everyone of a health issue he has, and that Carol would be helping to fill in for any meetings that he will be unable to attend. He also discussed the serious votes on the grant revisions.

B. Commissioners' Perspectives

Jeremy Worm – No report today.

John Harris – MDOT is less than six weeks away from the implementation of the cars project. Branch offices will be closed on Friday, March 12. The commercial learners permits will be valid for a year beginning March 16. An email announcement will be sent out to Greg and Mike to be sent out to the rest of the commission.

Carol Heinowski – No report today.

Randy Coplin – No report today.

Kim Kelly – No report today.

Capt. Rick Arnold – No report today.

Helen Zeerip – No report today.

Jeff Lee – No report today.

Mike Prince – Traffic crashes are over 1,000 total fatalities for 2020, there was a 7% increase from 2019. Serious injury is down 3%, total crashes are down 21%, total truck bus crashes are down 24%.

Staffing situation still about the same with some staff members covering multiple positions.

C. FY2021 Project Updates – Ms. Charlotte Kilvington – OHSP

Annual report has been finalized and is on OHSP’s website.

Projects are in the same status as they were in January.

D. Financial Report – Mr. Spencer Simmons – OHSP

The December 31 financial status report was updated from the one submitted from the last meeting.

Total Revenues:

1. Received/Expended YTD- \$590,566
2. Annual Budget- \$2,909,000
3. Remaining Budget- \$2,318,434
4. % Received/Expended YTD- 20.30%

Total Expenditures:

1. Received/Expended YTD – \$433,381
2. Annual Budget – \$1,910,934
3. Remaining Budget – \$1,753,748
4. % Received/Expended YTD – 20.96%

Excess of Revenues over Expenditures:

1. Received/Expended YTD – \$433,381
2. Annual Budget – \$998,066
3. Remaining Budget – \$564,685

Fund Balance:

1. Total Beginning Fund Balance YTD- \$4,040,994
2. Ending Fund Balance YTD- \$5,509,894
3. Ending Fund Balance Annual Budget- \$4,474,375

E. Enforcement Grant Activity – Lt. George Bracco – MSP CVED

STET Activity – 10/1/2020 thru 12/31/2020 and Year End Totals

ACTIVITY	10/1 – 12/31 TSF	FY21 TSF YTD	10/1 – 12/31 TZD	FY21 TZD YTD
Stops	1565	1565	0	0
Inspections	1290	1290	0	0
Verbal Warnings	1147	1147	0	0
Citations	511	511	0	0
TOTAL HOURS	2720	2720	0	0

CMV-Related Fatal Crashes – FY 2021 First Quarter and Year End Totals

CMV INVOLVED CRASHES	1st QTR FY21	FY21 YTD	1st QTR FY20	FY20 YTD	Percenta ge change YTD
CMV Fatal Crashes	15	15	29	29	-48%
Total Fatal Crashes	202	202	242	242	-17%

E. Education Grant Activity – Ms. Michelle Zemla – MCTS

GOAL ONE Provide commercial motor vehicle (CMV) safety training to CMV drivers and industry personnel (1500)

The Center provided training to 129 individuals in the first quarter. The training was provided via zoom and was industry requested.

GOAL TWO Strengthen CDL Programs by providing outreach to include seminars and community events (5000)

The Center provided training seminars to 291 individuals in the first quarter. The seminar training was provided via zoom and was industry requested.

In addition to the industry requested seminar training and outreach, the Center offered Facebook Live events and ongoing zoom programs. The Center has reached 82 individuals through ongoing prescheduled Zoom topics. The Center has also reached many individuals via Facebook Live events with 3218 views.

The Center continues to track incoming calls, 687 phone calls for the first quarter.

ACTION ITEMS

A. Education Grant Revision Request

The total budget increase is \$126,947.18.

1. Reinstate the administrative assistant position.
2. Reinstate the original budget of \$170,000.00 for Public Information and Education line in the contractual services category.
3. Reinstate the original budget of \$50,000 for Truck Driver Guidebook printing, design, deliveries line the operating expense category.
4. Add an additional \$20,000 to the Computer Maintenance, software, tech, etc., line in the operating expense category.

With the budget revision request above the budget categories would increase as follows:

Contractual Services – From \$153,564.83 to \$230,000

Operating Expense – From \$249,100 to \$279,100

Personnel Costs – From \$587,335.17 to \$607,847.28

Equipment Costs – Remain the same at \$10,000

Motion to approve the grant as presented at the \$1,126,947.28, seconded and opened for discussion.

The grant request should be obtainable and achievable. If the money in the grant doesn't get spent, that is money that could have gone to another grant. DTMB also looks at budgeting and any lapsed money.

Motion to approve the \$1,126,947.28 revision with the comments and concerns regarding expending the money this year.

- Jeremy Worm – Approve
- John Harris – Approve
- Carol Heinowski – Approve
- Randy Coplin – Approve
- Kim Kelly – Approve
- Rick Arnold – Abstain
- Helen Zeerip – Approve
- Jeffery Lee – Approve
- Mike Prince – Approve
- Greg Causley – Abstain

Motion Carries

B. Enforcement Grant Revision Request

The grant started the year with the basic \$750,000, normal budget is \$1,700,000-\$1,900,000. The grant kept the Drive Towards Zero funding overtime hours at 750 hours, which is what is usually used each year. The STET hours dropped from 13,500 to 4,500, which has almost all been expended already for this year. Due to reductions in funding, there probably won't be a recruit school this year. Looking for an obtainable increase in the grant. A large portion of the money will go to the highway and hours to that.

Jeremy Worm – Approve

John Harris – Approve
Carol Heinowski – Approve
Randy Coplin – Approve
Kim Kelly – Approve
Rick Arnold – Abstain
Helen Zeerip – Approve
Jeffery Lee – Approve
Mike Prince – Approve
Greg Causley – Approve

Motion Carries

ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

NEXT MEETING

Wednesday, March 17, 2021

ADJOURNMENT

The meeting was adjourned at 3:28 p.m.