




1. Create a free MiLogin account here:
<https://milogin.michigan.gov/eai/login/authenticate?URL=/>
2. Once logged in, select **Find Services** in the 'Discover Online Services' box.
3. Under 'Filter by Departments' select the checkbox for **Michigan State Police**, then select **MSP Public Records Request Portal**.
4. Agree to the Terms & Conditions and select **Launch service**.

Search for Published Records

- Once your dashboard appears, select **Record Search** in the upper, right-hand corner to search published records.
- Type the name of a person, type of incident, or other keyword on the 'Summary' line.
- Select **Search**.
- Review the results and select the information icon (example to the right) to download the record. 
- Select **Search Field** to view additional search options including:
 - Request Number
 - Received Date
 - Incident Number
 - Summary
 - Response Type

Please note, not all requests are published to the online portal. To request records which have not been published, please follow the instructions to the right for submission of a new records request.

Need Assistance?

Contact the Records Resource Section by email:
MSPrecords@michigan.gov

Or call us at 517-241-1934

Submit a New Request

- Once your dashboard appears, select **New Request** in the upper, right-hand corner to submit a new public records request.
- Complete the three steps to submit a request which include:
 - Providing requestor information
 - Selecting the types of records being requested
 - Providing additional information which will aid the MSP in locating the responsive record(s).
- Please be as detailed as possible and provide as much information as known.
- Click **Submit** to complete your request.
- Your new request will appear under 'My Requests' on the dashboard.
- You can view the details of your open request by selecting "Request CR XXXXXXXX Details" in the bottom, right-hand corner of the request card.
- Completed requests will appear under "past requests".
- The application will email you when updates are available, when response letters are available and when records are ready to download.
- To view and/or download responsive records, select the download icon (example to the right). 