

Michigan State Police Training Academy Covid-19 Operating Procedures

Purpose:

To establish operating procedures for students attending classes at the Training Academy while ensuring their safety. The goal is to continue with normal Training Academy operations with modifications that provide enhanced safety measures. This is an ever-evolving situation and the rules may change prior to when classes are held, if changes are made further notifications will be posted.

Covid-19:

Covid-19 is an acute respiratory illness caused by the SARS-CoV-2 virus. Symptoms can include fever, cough, difficulty breathing, and shortness of breath. After exposure, data suggests symptoms may appear in as few as two or up to fourteen days. The virus is spread mainly from person to person via respiratory droplets among close contact. Respiratory droplets are produced when an infected person coughs or sneezes and can spread to the mouths or noses, or possibly be inhaled into the lungs, of people who are nearby.

Screening Guidelines:

Based on recommendations from the Michigan Department of Health, Centers for Disease Control and Prevention (CDC) and US Department of Health and Human Services the following protocols will be in place for screening staff, recruits, and visitors to the Training Academy.

- Entrance into the Academy will be via the north entrance for all permanent staff, temporary staff, kitchen staff, Peckham staff, and all visitors.
- A screening station will be established at the north entrance. Everyone entering the building will be screened upon their first entry of the day. The first aid training unit will be responsible for staffing the screening station. A sign will be located at the north entrance with a phone number to call and have a staff member report to complete the screening. A log will be established indicating who has been screened. Staff and visitors will be permitted to exit the building using any door, re-entry will be through the north door.
- During the screening process, the following procedures will be used. Anyone displaying two or more of these symptoms will be denied entrance:
 - Persons will be screened for a temperature over 100.4 degrees
 - They will be evaluated for cough
 - They will be evaluated for shortness of breath or respiratory distress
 - A screening form will be completed with designated questions as directed by the CDC, U.S. Department of Health, and Michigan Department of Health and Human Services related to COVID-19.
 - All completed screening forms will be forwarded to the Disability Management Section of the Human Resources Division.

- Anyone indicating they have been or may have been exposed to, or are confirmed to have COVID-19 will be denied entry. The Human Resources Division (HRD), Disability Management Section will be contacted for guidance if someone is denied or additional direction is needed.

Safety/Social Distancing:

- Visitors to the Training Academy will go directly to the person or location they have an appointment with and will not enter recruit training to observe.
- Signs will be posted advising students which classroom to report to and to report directly to that class only.
- All persons entering the Training Academy will be required to wear a CDC approved face covering. Exemptions to this requirement will be approved through HRD per Office of State Employer (OSE) directives.
- Students will observe social distancing while in the building and classrooms.
- This class will be held in room C2 and will be limited to 35 students which is 50% capacity for the room.
- Students will be kept to one per table to observe adequate distance.
- Any outside scenarios students will be advised to adhere to the distancing rules and will be required to wear a mask when in close proximity.

Meals:

- All meals will be catered to the classroom and will be eaten in the classroom to limit students use of the building.

Lodging:

- Lodging is not required for this class.

General Cleaning Protocols:

- Academy Services staff have arranged for Peckham to resume daily cleaning protocols. This includes enhanced cleaning procedures for all common areas and classrooms.
- If a student is identified positive for COVID-19, Training Division staff will coordinate with academy services personnel and DTMB facilities management personnel to conduct appropriate decontamination procedures.