

Michigan Veterans' Memorial Park Commission (MVMPC) meeting notes March 20, 2023 meeting

Attendees: John Juarez, Lindell Holm, , Andrew Cosgrove, Robert Price, Gregory Havrilcsak, and Dana Schafer

Absent: Danny Craig, Gary Quinn

- Park maintenance update
 - Jerry Keeder and Brent West were unable to attend the meeting; however, John Juarez and Dana Schafer met with Jerry last week to discuss the need for concrete repairs due to winter weather.
 - Jerry is in the process of obtaining 3 bids, and we will share with the Commissioners for approval once we receive the information.
 - A vote will be placed, via email, to approve the winning bid so the repair work can be scheduled.
 - Note: The Commission previously approved funding to complete necessary concrete repairs in Spring of 2023.
 - Target date for completion of repairs – July 3, 2023

- DAR/SAR Request to hold Vietnam War POWs ceremony on 4-11-23
 - The DTMB Event Coordinator advised Dana and John that an Event Request has been submitted by the Daughters of the American Revolution (DAR)/Sons of the American Revolution (SAR) to host an event at the MVMP to honor Vietnam POWs from the state of Michigan.
 - It was noted by the requester that there will be 4 wreaths placed at the Vietnam Memorial Wall during the ceremony and asked about the length of time wreaths could be left at the site.
 - The Commission has determined that wreaths and/or flowers can be left at the MVMP site for up to 2 weeks unless the condition of the wreaths/flowers become damaged or withered earlier. If the event sponsor is unable to have someone remove the items in that timeframe, DTMB Facilities will remove and dispose of the items.

- Approve December 12, 2022 meeting notes
 - Greg Havrilcsak motioned to approve; Robert Price supported motion; all approved.

- Financial statement
 - Reviewed the 1st Quarter MVMP financial report.
 - John Juarez gave a brief update on projected expenses. Fund is in good standing to allow for the needed concrete repairs in 2023.

- Chairperson update
 - John advised that the MVMPC Chairperson seat is still available and asked that Commissioners let him know if they are interested, or to send nominations.
 - Please send email of interest and/or nominations to John Juarez **by May 1st**.

- Michigan Society of Sons of the American Revolution (MISSAR) monument update
 - The sub-committee for this proposed monument/memorial prepared a list of questions related to the proposal.
 - The SAR submitted responses to all questions, and the sub-committee will be meeting to review the responses.
 - If the sub-committee determines SAR has met all requirements in the Monument Applications Guidelines, they will ask the Commission to approve the proposal.

- Fundraising/Donation website update
 - Webpage demo
 - i. Dana provided a brief demo of the MVMPC website, highlighting the Donations section that was added last August.
 - Donations brochure
 - i. Dana shared a DRAFT copy of the brochure design with the Commission to allow feedback.
 - ii. The DRAFT copy has been sent to Print & Graphics for a final mockup of the brochure.
 - iii. Once Print & Graphics returns the final mockup, the Commission will review for approval and printing of the brochure.

The next MVMPC meeting is scheduled for **April 17, 2023 from 1:30 – 3:30pm**.