

## Michigan Veterans' Memorial Park Commission (MVMPC) meeting notes August 21, 2023 meeting

Attendees: John Juarez, Lindell Holm, Andrew Cosgrove, Robert Price, Gregory Havrilcsak, and Dana Schafer

Absent: Gary Quinn and Danny Craig

Guests: Jerry Keeder and Brent West, DTMB-Building Operations

- Park maintenance update
  - Jerry Keeder discussed the quotes and work involved.
  - The lowest quote, from Moore Trosper, had a final concrete repair cost of \$53,000.
  - Greg Havrilcsak motioned to approve Moore Trosper; Andrew Cosgrove seconded - **all approved.**
  - The target date for completion is Veterans Day (November 11)
  - John shared that, per earlier meeting with Jerry Keeder, DTMB has a maintenance/winterization schedule established.
    - i. A work order is issued at the beginning of each month to assess lighting, flag poles, concrete, etc.
    - ii. In October, Facilities will also clear the irrigation lines, perform caulking, pruning, etc.
    - iii. They will also do an assessment of the support cable on the Vietnam Memorial Wall to ensure there has not been any shifting.
- Approve April 17, 2023 meeting notes
  - John Juarez motioned to approve the April 17<sup>th</sup> meeting notes; Robert Price seconded - **all approved.**
- Financial statement
  - Reviewed 3<sup>rd</sup> Quarter MVMP financial report; no updates since last meeting.
- Brick pavers for walkway
  - John Juarez was able to locate the original vendor for the Park's brick pavers (Heritage Brick in Haslett, MI) to order additional bricks.
  - The vendor will fulfill orders for new bricks and will also handle replacing any bricks that are currently cracked/broken.
  - The vendor currently has the 4"x8" size in stock but had to order the 8"x8" bricks. Due to current manufacturing and shipping delays, the vendor estimates a one year wait time to receive the bricks.
    - i. Vendor has an alternative brick in the 8"x8" size in stock. **John** will pick up one of the alternative bricks and take to the Park and see if it would be a good match to bricks already in the Park; if so, we could utilize the alternative until the other bricks are received.

- DTMB-Facilities will install all bricks.
- Commission discussed advertising the availability of the brick pavers.
- Greg suggested notifying military museums, and Dana noted that the MVMP Donations brochure is in final stages of development and can be distributed to museums, VFW posts, etc.
- Commissioners will discuss all potential avenues for advertising at the next meeting.
  
- Michigan Society of Sons of the American Revolution (MISSAR) monument
  - John advised that the MISSAR was notified of a delay in manufacturing of the plaque, so a dedication ceremony will not be held until 2024.
    - i. The updated text for the plaque was shared with the Commission.
    - ii. Target date for installation of the plaque is late April.
    - iii. The proposed date for the dedication ceremony is April 26, 2024, which will coincide with National Arbor Day.
  - The Liberty Tree is still slated to be delivered and planted in September.
    - i. The MISSAR requested to have volunteer Veterans assist in planting of the tree.
    - ii. DTMB-Facilities welcomed this idea and is willing to partner with the volunteer veterans. Facilities would like to have a pre-construction meeting with MISSAR to coordinate.
    - iii. **John** will reach out to MISSAR to schedule a date for the pre-construction meeting.

The next MVMPC meeting is scheduled for **October 16, 2023 from 1:30 – 3:30pm.**