



# MVFA Board Meeting Agenda

March 15, 2022, at 10:00 a.m.

**DTMB State Facilities Administration, Conference Room 7  
3111 W. St. Joseph Highway, Lansing, MI 48917**

via Microsoft Teams, 1.248.509.0316, ID: 765 865 291#

Agenda Item	Time	Action	Presenter
<b>1. Pledge of Allegiance</b>	10:00 am	-	David Henry
<b>2. Attendance Roll Call</b>	10:00 am	-	David Henry
<b>3. Adoption of Agenda for March 15, 2022</b>	10:00 am	Action	David Henry
<b>4. Public Comment (limit to 3 minutes)</b>	10:05 am	-	David Henry
<b>5. Approval of Proposed Minutes from January 18, 2022</b>	10:10 am	Action	David Henry
<b>6. Executive Director Report</b> 6.1 Introduction of MVH Chief of Staff, Beth Simonton-Kramer 6.2 Budget Update 6.3 Approval of Strategic Plan for 2022 6.4 Members/Families Satisfaction Survey 6.5 Update on the Operational Status of the MVH D.J. Jacobetti by Ron Oja 6.6 Update on the Operational Status of the MVH at Chesterfield Township by Jennifer Manning 6.7 Update on the Operational Status of the MVH at Grand Rapids by Carly MacDonald	10:15 am	Action	Anne Zerbe
<b>7. Committee Updates</b> 7.1 Executive Committee 7.2 Budget and Financial Oversight Committee 7.3 Facility and Capital Improvement Committee 7.3.1 Update on New Facilities by Mike Hassan 7.4 Governance and Policy Development Committee 7.5 Outreach and Fund Development Committee 7.6 Executive Director Evaluation Committee	11:15 am		David Henry Brad Slagle Henry Boutros David Rutledge Larry Yachcik MaryAnne Shannon
<b>8. New Business</b>	12:15 pm	-	David Henry
<b>9. Public Comments (limit to 3 minutes)</b>	12:30 pm	-	David Henry
<b>10. Board Comments</b>	12:45 pm	-	David Henry
<b>11. Adjournment</b>	1:00 pm	Action	David Henry



**MICHIGAN VETERANS FACILITY AUTHORITY  
BOARD OF DIRECTORS MEETING**

January 18, 2022

10:00 a.m.

**PROPOSED MINUTES**

A meeting of the Michigan Veterans Facility Authority (MVFA) Board of Directors was called to order at 10:10 a.m. by Chair David Henry. The meeting was conducted at the DTMB State Facilities Administration Building, 3111 W. St. Joseph Highway, Lansing, MI 48917.

**1. Pledge of Allegiance**

**2. Attendance Roll Call**

Chair David Henry called for a roll call of members present.

The following MVFA Board of Directors were present: Zaneta Adams, Henry Boutros (via telephone), David Henry, Mary Naber, Ken Robbins, Brad Slagle, Larry Yachcik

Excused Absences: David Rutledge, MaryAnne Shannon

Michigan Veteran Homes (MVH) Executive Leadership Team: Anne Zerbe, Fred Schaible, Tiffany Carr, and Patty Altimore

Guests: Erica Bobrowski, Sean Depuydt, Assistant Attorney General Jason Geissler, Mike Hassan, Michael Kroll, Chris LaJoie, Cary Lincoln, Carly MacDonald, Jennifer Manning, Renonda Mullen, Ron Oja, Steve Rolston, Linda Smith, Jodi Thompson, Courtney Tweedale, Niki Wheeler, Mark Wolf, et al.

**3. Adoption of Agenda**

*Yachcik, seconded by Naber, motioned to accept the meeting agenda dated January 18, 2022, as presented. The motion passed 6-0.*

**4. Public Comment**

None

**5. Approval of Proposed Minutes**

*Adams, seconded by Robbins, motioned to accept the proposed meeting minutes dated November 16, 2021, as presented. The motion passed 6-0.*

## 6. Executive Director's Report

Anne Zerbe presented the Executive Director's Report:

- **CMS Mandates for the COVID-19 Vaccine and the Implications for Staff**

The MVH Leadership Team is currently working through the discipline aspect of the mandate, determining what needs to be in place right now, and answering questions from staff. The team is also working with Civil Service to determine possible accommodations while utilizing best practices.

- **MVH at Grand Rapids Recognition Survey**

The second recognition survey was noted as a "fail" due to a few minor citations; zero citations must be noted on the survey to receive recognition status. Anne Zerbe filed an appeal with the U.S. Department of Veterans Affairs Undersecretary, putting together a very strong package; this document will be uploaded to DirectorPoint for board review.

- **COVID-19 Units in the Homes**

In the homes, there appears to be low transmission from staff to members; the vast majority of COVID cases are being transmitted from family members and visitors to the members. The homes have opened their COVID units but there are no cases of significant illness. Although the COVID boosters appear to keep members from experiencing severe illness, the transmission is still prevalent.

- **Administrator Carly MacDonald – MVH at Grand Rapids**

- All staff are currently undergoing the fingerprinting process, per CMS regulations.
- Leadership is working on steps for the enforcement of the COVID vaccine mandate.
- Visitation with the new CMS guidance tends to be confusing to members and visitors; leadership is educating members, family, and staff.
- The VA survey of the old facility was conducted, and leadership is currently working on a corrective action plan.
- Leadership is currently awaiting the next recognition survey for the new building.

- **Administrator Jennifer Manning – MVH at Chesterfield Township**

- Leadership is struggling with nurse staffing shortages and is utilizing a staffing agency. Recruiting efforts continue, but staffing agencies fulfill the nurse shortages in the interim.
- There are 52 potential members on the waitlist; however, staffing shortages dictate a delay in new admissions.
- In February, 7 new members will move into the memory care unit; that unit will then be at capacity.
- In February, 4 new members will move into skilled nursing.

- Current staff are filling vacancies in the interim due to staff shortages.
- MVH Leadership is reviewing nurse salaries statewide for comparison.
- Current census – 46 members.

A discussion ensued regarding the recruitment of nurses for the homes. Military internship programs, flexibility, competitive pay, bonuses, benefit packages, and civil service rules were discussed to address the current workforce challenges in the homes.

- **Administrator Ron Oja – MVH at D.J. Jacobetti**
  - COVID is spreading much more rapidly than previously noted.
  - Tools and antibody treatments are onsite and ready to use if an exposure occurs. When the antibody treatments are administered immediately, amazing results have transpired.
  - The home has incorporated flexibility in staffing, utilizing a hybrid schedule with a mix of 8-hour and 12-hour shifts; this scheduling has helped in recruitment efforts.
- Chair Henry asked about the status of the new MVH Chief of Staff position. Anne Zerbe stated that she has submitted a recommendation to Civil Service and an offer of employment may occur this week.

## 7. MVH Committee Updates

### Executive Committee

- The Michigan Disabled American Veterans (MIDAV) submitted a written recommendation to the committee for Lolita Tucker to serve on the MVFA Appeals Board, representing the MIDAV. The committee recommended appointing Ms. Tucker to its Appeals Board since Ms. Tucker meets the qualifications as set forth by the legislation.

*Henry, seconded by Adams, motioned to accept the Executive Committee's recommendation, as presented.*

A discussion ensued following the motion, with Zaneta Adams stating that she believes Ms. Tucker would be a great candidate for the vacancy on the MVFA Appeals Board.

*The motion was passed by a roll call vote of 6-0, with Adams, Henry, Naber, Robbins, Slagle, and Yachcik in favor.*

- Ms. Tucker will be sent a letter regarding her appointment to the MVFA Appeals Board.

- The incoming MVH Chief of Staff will provide the MVFA Appeals Board members with training and the resources necessary to succeed in their work. The Chief of Staff will also propose a revision to the MVFA Bylaws to include the duties and responsibilities of the MVFA Appeals Board.

#### **Budget and Financial Oversight Committee**

- Chair Slagle stated that the committee met to review the FY 2021, 2022, and 2023 budgets.
- For FY 2021, there was an addition of a \$2.3 million expenditure titled “Compensated Absence Liability” which is accrued liability for annual and sick leave payouts for qualified MVH staff upon departure. This expenditure is expected to fluctuate annually, with the initial baseline expenditure in FY 2021.
- For FY 2022, additional funding will be needed for salary range increases for nursing staff for recruitment and retention.
- Chair Slagle will disseminate a FY 2021 budget summary document to board members when it is finalized.

#### **Facility and Capital Improvement Committee**

- Chair Boutros stated that the committee met regarding a Marquette replacement facility and the availability of various site locations; no formal recommendations were made at that time.
- The demolition of the MVH at Grand Rapids Donation Center should occur sometime within this next fiscal year.
- The committee will meet again on February 2, 2022, to review the priority for building replacement facilities.
- Construction Manager Mike Hassan provided an overview of the current construction activities and budget issues for the two new buildings.
  - The Ohio and Illinois state veteran homes leadership will tour the MVH at Chesterfield Township on January 19, 2022.
  - The MVH at Chesterfield Township received a first-place award in design for the 2021 Senior Housing News Architecture and Design.

#### **Governance and Policy Development Committee**

- Zaneta Adams presented for the committee in lieu of Chair Rutledge. She reported that the committee met a few weeks ago regarding the MVH Executive Director/CEO Evaluation Process draft policy; she subsequently met with AAG Jason Geissler regarding the policy.

*Adams, seconded by Slagle, motioned to accept MVFA-GEN Policy # 015 as presented.*

During discussion, revisions were recommended to the draft policy.

*Adams motioned to amend her previous motion, seconded by Slagle, to include the recommended revisions:*

- (Scope, paragraph 5) ...will be provided to the Department of Military and Veterans Affairs Director upon adoption by the board.
- (Guidelines, 1.) AAG Jason Geissler to provide MCL reference.
- (Guidelines, 2.) No later than December 1<sup>st</sup> of each year, the board will request a self-appraisal...
- (Guidelines, 4.) By the end of the first quarter of each calendar year, the board will...
- Adoption of the policy as amended with an effective date of May 1, 2022.

*The amended motion was passed by a roll call vote of 6-0, with Adams, Henry, Naber, Robbins, Slagle, and Yachcik in favor.*

- In addition, Chair Henry appointed MaryAnne Shannon as chair for the Executive Director Evaluation Committee (EC); Larry Yachcik and David Rutledge will serve on the EC as well.
- Fred Schaible will share the approved policy with Major General Paul Rogers along with the link for the evaluation form.

#### **Outreach and Fund Development Committee**

- Chair Yachcik stated that the committee met and is currently in a holding pattern for any major initiatives in relation to home development.
- Tiffany Carr will become certified in the fund development realm while completing an 18–24-month certification program.
- In the near future, the committee will present an action item to the board regarding branding development for the homes. Contracted professionals shall assist in developing a branding identity statewide which will then lead to campaign recognition.
- Community Engagement Coordinator Tiffany Carr reported:
  - Last quarter cash donations were significant in all three homes
    - MVH at Grand Rapids – \$126,000
    - MVH at DJ Jacobetti - \$58,782
    - MVH at Chesterfield Township - just under \$5,000

- MVHGR's Hebe Fountain project has received \$63,860 of its \$120,000 goal
- MVHGR's Flagpole project has received \$22,800 of its \$29,000 goal

#### **8. New Business**

None

#### **9. Public Comment**

None

#### **10. Board Comments**

Ken Robbins – thanked Anne Zerbe and her team.

Zaneta Adams – informed the board that the Michigan Veterans Affairs Agency is under consideration to host the National Association of State Directors of Veterans Affairs Conference in 2023. If selected, this recognition will provide a significant opportunity for the Michigan Veteran Homes as well.

Mary Naber – expressed kudos to the team.

Larry Yachcik – shared happy new year wishes, and he is happy to be working with this group.

Brad Slagle – for the board's awareness, a group of veterans in the upper peninsula have been advocating for a veteran's cemetery to be built in the upper peninsula; the group has been pressing this initiative for several years.

David Henry – no comment

#### **11. Adjournment**

*Yachcik, seconded by Adams, motioned to adjourn the meeting. The motion passed 6-0. The meeting was adjourned at 12:11 p.m.*

Bradford Slagle,  
MVFA Board Secretary



March 15, 2022

## MVH Budget & Financial Oversight Committee

### Report to Board of Directors -

The subcommittee held a meeting on 3/2/2022 with Member Boutros, Member Robbins and Chair Slagle, staffers: Patty Altimore, Anne Zerbe, Beth Simonton-Kramer, Jackie Huhn and Erica Bobrowski.

1. FY 2021 Reports –
  - a. Reviewed draft of newly required Component Unit report.
    - i. Report consists of required governmental accounting and is not useful to the Board for operational purposes.
    - ii. It is noted that the assets listed include equipment but not real estate or buildings. The State Office of Fiscal Management along with the Office of the Auditor General determined that the real property is not titled to the Authority and therefore is reported as assets of the DMVA vs. the Authority.
  - b. Reviewed final operational budgets for the Authority. Redistricted revenue carry forward was utilized to cover operational deficit, specifically with available funds being transferred from MVHDJJ to MVHGR.
2. FY2022 Report
  - a. Reviewed preliminary projections. General Fund was reduced in FY2022 which currently projects out an operating deficit, specifically at the Grand Rapids Home. Leadership is working with the State Budget Office to resolve.
3. FY2023 Budget Development – in the hands of the State Budget Office at this point.
4. Review Donated Funds reports
5. State Match Funding for new Marquette Home – not currently part of a FY22 supplement nor FY2023 budget.
6. Discussed land acquisition for new Home in Marquette. No progress in lieu of above.

**MICHIGAN VETERANS FACILITY AUTHORITY  
STATEMENT OF NET ACTIVITIES  
FY2021 FINAL REPORT <sup>(a)</sup>**

HOMES/PROGRAMS	EXPENSES	REVENUES						NET (EXPENSE) REVENUE
		GENERAL FUND	VETERANS ADMINISTRATION	INCOME & ASSESSMENTS	LEASES	TITLE XVIII MEDICARE	TITLE XIX MEDICAID	
Michigan Veteran Homes at Chesterfield Township	\$ 7,837,913	\$ 7,115,000	\$ 358,770	\$ 277,356	\$ -	\$ -	\$ 86,786	\$ (0)
Michigan Veteran Homes DJ Jacobetti	23,318,787	9,002,344	9,262,900	2,457,004	-	318,039	2,278,500	(0)
Michigan Veteran Homes at Grand Rapids	36,491,103	22,009,344	11,404,147	2,370,437	12,666	524,938	169,572	-
Michigan Veterans Facility Authority Administration	634,100	634,100	-	-	-	-	-	-
Michigan Veteran Homes Administration	2,473,700	2,473,700	-	-	-	-	-	-
Veterans Cemetery	85,200	85,200	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 70,840,803</b>	<b>\$ 41,319,688</b>	<b>\$ 21,025,818</b>	<b>\$ 5,104,797</b>	<b>\$ 12,666</b>	<b>\$ 842,977</b>	<b>\$ 2,534,858</b>	<b>\$ (0)</b>

<sup>(a)</sup> This Statement of Net Activities does not include all activity under MVFA.

COMBINING STATEMENT OF ACTIVITIES  
 NON-MAJOR COMPONENT UNITS - AUTHORITIES  
 SEPTEMBER 30, 2021

**DRAFT**

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				NET (EXPENSE) REVENUE
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS/ CONTRIBUTIONS	CAPITAL GRANTS/ CONTRIBUTIONS	
Michigan Veterans' Facility Authority	\$ 74,642,858.43	\$ 5,409,625.44	\$ 32,027,318.70	\$ -	\$ (37,205,914.29)
Total	<u>\$ 74,642,858.43</u>	<u>\$ 5,409,625.44</u>	<u>\$ 32,027,318.70</u>	<u>\$ -</u>	<u>\$ (37,205,914.29)</u>

**This financial report is not considered final until the issuance of the State of Michigan Annual Comprehensive Financial Report**

**DRAFT**

<b>GENERAL REVENUES</b>						
<b>INTEREST AND INVESTMENT EARNINGS (LOSS)</b>	<b>PAYMENTS FROM STATE OF MICHIGAN</b>	<b>OTHER</b>	<b>SPECIAL ITEMS</b>	<b>CHANGE IN NET POSITION</b>	<b>NET POSITION BEGINNING OF YEAR</b>	<b>NET POSITION END OF YEAR</b>
\$ 2,519.36	\$ 43,022,596.00	\$ 9,944.60	\$ 11,651,199.65	\$ 17,480,345.32	\$ -	\$ 17,480,345.32
<u>\$ 2,519.36</u>	<u>\$ 43,022,596.00</u>	<u>\$ 9,944.60</u>	<u>\$ 11,651,199.65</u>	<u>\$ 17,480,345.32</u>	<u>\$ -</u>	<u>\$ 17,480,345.32</u>

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	MICHIGAN VETERANS' FACILITY AUTHORITY
<b>ASSETS</b>	
Current Assets:	
Cash	\$ 842,078.93
Equity in common cash	13,357,382.88
Amounts due from component units	-
Amounts due from primary government	-
Amounts due from federal government	3,091,767.65
Inventories	-
Investments	-
Other current assets	949,651.69
Total Current Assets	<u>18,240,881.15</u>
Noncurrent Assets:	
Restricted Assets:	
Cash and cash equivalents	-
Investments	-
Mortgages and loans receivable	-
Investments	-
Land and property held for resale	-
Capital Assets:	
Land and other non-depreciable assets	-
Buildings, equipment, and other depreciable assets	1,447,571.17
Less accumulated depreciation	(1,060,976.99)
Infrastructure	-
Total capital assets	<u>386,594.18</u>
Other noncurrent assets	-
Total Noncurrent Assets	<u>386,594.18</u>
Total Assets	<u>18,627,475.33</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>9,767,615.80</u>
<b>LIABILITIES</b>	
Current Liabilities:	
Accounts payable and other liabilities	3,363,343.00
Amounts due to component units	-
Amounts due to primary government	222,271.37
Bonds and notes payable	-
Interest payable	-
Unearned revenue	5,019,243.36
Current portion of other long-term obligations	2,273,558.10
Total Current Liabilities	<u>10,878,415.83</u>
Long-Term Liabilities:	
Unearned revenue	-
Bonds and notes payable	-
Noncurrent portion of other long-term obligations	36,329.98
Total Long-Term Liabilities	<u>36,329.98</u>
Total Liabilities	<u>10,914,745.81</u>
DEFERRED INFLOWS OF RESOURCES	<u>-</u>
<b>NET POSITION</b>	
Net investment in capital assets	386,594.18
Restricted For:	
Construction and debt service	-
Other purposes	14,965,618.59
Funds Held as Permanent Investments:	
Expendable	-
Unrestricted	<u>2,128,132.55</u>
Total Net Position	<u>\$ 17,480,345.32</u>

**This financial report is not considered final until the issuance of the State of Michigan Annual Comprehensive Financial Report.**

Status of In House Funds Reports  
January 31, 2022



Michigan Veteran Homes DJ Jacobetti

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 3,141.10	\$ -	\$ -	\$ 614,184.82	\$ 45,307.10	\$ -	\$ 659,491.92
Restricted - Other	(515.00)	10,628.79	-	800,015.76	18,297.75	32,250.45	786,063.06
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 2,626.10</u>	<u>\$ 10,628.79</u>	<u>\$ -</u>	<u>\$ 1,414,200.58</u>	<u>\$ 63,604.85</u>	<u>\$ 32,250.45</u>	<u>\$ 1,445,554.98</u>

Michigan Veteran Homes at Grand Rapids

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 16,559.66	\$ 40.00	\$ -	\$ 223,851.03	\$ 106,643.77	\$ 46.40	\$ 330,448.40
Restricted - Other	11,327.35	5,779.99	-	581,266.65	15,265.55	25,849.39	570,682.81
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 27,887.01</u>	<u>\$ 5,819.99</u>	<u>\$ -</u>	<u>\$ 805,117.68</u>	<u>\$ 121,909.32</u>	<u>\$ 25,895.79</u>	<u>\$ 901,131.21</u>

Michigan Veteran Homes at Chesterfield Township

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 3,129.76	\$ -	\$ -	\$ 26,188.83	\$ -	\$ -	\$ 35,398.59
Restricted - Other	-	1,474.05	-	7,355.50	9,209.76	7,630.12	(274.62)
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 3,129.76</u>	<u>\$ 1,474.05</u>	<u>\$ -</u>	<u>\$ 33,544.33</u>	<u>\$ 9,209.76</u>	<u>\$ 7,630.12</u>	<u>\$ 35,123.97</u>

Michigan Veteran Homes

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ -	\$ -	\$ -	\$ 6.17	\$ -	\$ -	\$ 6.17
Restricted - Other	-	-	-	(6.17)	-	-	(6.17)
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>

Michigan Veteran Homes DJ Jacobetti  
 Status of In House Funds Report  
 January 31, 2022



Accounts	Function	Receipts Current Mo.	Expenditures Current Mo.	Allotment Change Current Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Administrative Costs	4010	\$ -	\$ 36.95	\$ -	\$ 23,918.36	\$ -	\$ 572.77	\$ 23,345.59
Volunteer Services	4600	-	(965.64)	-	0.00	-	1,035.06	(1,035.06)
Designated Equipment	5110	-	-	-	48,397.48	4,989.00	4,889.00	48,497.48
Miscellaneous	5180	-	-	-	58,930.97	-	-	58,930.97
Public Relations	5230	-	-	-	11,876.65	-	-	11,876.65
Employee Recognition	5270	-	1,008.17	-	5,611.70	298.00	2,412.17	3,497.53
Unrestricted	5290	3,141.10	-	-	614,184.82	45,307.10	-	659,491.92
Memory Care Unit	5400	-	35.00	-	5,174.88	500.00	100.00	5,574.88
Carillon Fund	5410	-	-	-	1,998.90	-	-	1,998.90
Chapel Fund	5420	-	-	-	722.64	-	-	722.64
Eagle Fund	5430	-	-	-	18,467.00	500.00	-	18,967.00
Life Enrichment Fund	5450	(15.00)	4,747.95	-	253,783.58	10,410.75	16,454.12	247,740.21
Walk of Honor Fund	5460	-	-	-	3,965.10	-	-	3,965.10
Member Assistance Fund	5470	(500.00)	5,766.36	-	243,804.31	1,600.00	7,541.13	237,863.18
Member Purchases	5480	-	-	-	(0.00)	-	(753.80)	753.80
Military Family Relief Fund	A320	-	-	-	123,364.19	-	-	123,364.19
<b>Total Fund</b>		<u>\$ 2,626.10</u>	<u>\$ 10,628.79</u>	<u>\$ -</u>	<u>\$ 1,414,200.58</u>	<u>\$ 63,604.85</u>	<u>\$ 32,250.45</u>	<u>\$ 1,445,554.98</u>

	Receipts Current Mo.	Expenditures Current Mo.	Allotment Change Current Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 3,141.10	\$ -	\$ -	\$ 614,184.82	\$ 45,307.10	\$ -	\$ 659,491.92
Restricted - Other	(515.00)	10,628.79	-	800,015.76	18,297.75	32,250.45	786,063.06
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 2,626.10</u>	<u>\$ 10,628.79</u>	<u>\$ -</u>	<u>\$ 1,414,200.58</u>	<u>\$ 63,604.85</u>	<u>\$ 32,250.45</u>	<u>\$ 1,445,554.98</u>

Michigan Veteran Homes at Grand Rapids  
 Status of In House Funds Report  
 January 31, 2022



Accounts	Function	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Volunteer Services	4600	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -	\$ 0.00
Bowling Alley	5010	-	-	-	5,060.00	-	-	5,060.00
Fountain Restoration	5040	10,550.00	-	-	58,010.00	13,875.00	7,890.00	63,995.00
Carnival	5060	-	-	-	33,447.13	-	-	33,447.13
Designated Equipment	5110	-	-	-	11,168.13	-	-	11,168.13
Greenhouse Program	5120	-	-	-	2,242.53	-	-	2,242.53
Member Services	5160	-	4,275.15	-	15,847.75	-	15,420.90	426.85
Miscellaneous	5180	727.35	-	-	82,641.49	727.55	-	83,369.04
Burial / Funeral Services	5190	-	-	-	6,533.92	-	-	6,533.92
Newsletter Publication	5210	-	-	-	14,207.84	-	-	14,207.84
Public Relations	5230	-	-	-	(2,096.95)	-	-	(2,096.95)
Volunteer Recognition	5260	-	-	-	18,385.33	-	-	18,385.33
Employee Recognition	5270	50.00	1,477.25	-	9,096.85	483.00	2,817.26	6,762.59
Unrestricted	5290	16,559.66	40.00	-	223,851.03	106,643.77	46.40	330,448.40
Restricted	5300	-	-	-	177,653.46	100.00	-	177,753.46
Woodshop	5310	-	-	-	7,940.72	-	-	7,940.72
Programs - General	5320	-	-	-	8,001.60	-	-	8,001.60
Chapel Fund	5420	-	1,700.00	-	50,354.31	80.00	2,046.00	48,388.31
Life Enrichment Fund	5450	-	-	-	400.00	-	-	400.00
Member Assistance Fund	5470	-	-	-	15,000.00	-	-	15,000.00
Member Purchases	5480	-	(1,672.41)	-	(3,829.37)	-	(2,324.77)	(1,504.60)
COVID-19	5490	-	-	-	(2,107.49)	-	-	(2,107.49)
Military Family Relief Fund	A320	-	-	-	73,309.40	-	-	73,309.40
<b>Total Fund</b>		<b>\$ 27,887.01</b>	<b>\$ 5,819.99</b>	<b>\$ -</b>	<b>\$ 805,117.68</b>	<b>\$ 121,909.32</b>	<b>\$ 25,895.79</b>	<b>\$ 901,131.21</b>

	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 16,559.66	\$ 40.00	\$ -	\$ 223,851.03	\$ 106,643.77	\$ 46.40	\$ 330,448.40
Restricted - Other	11,327.35	5,779.99	-	581,266.65	15,265.55	25,849.39	570,682.81
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 27,887.01</b>	<b>\$ 5,819.99</b>	<b>\$ -</b>	<b>\$ 805,117.68</b>	<b>\$ 121,909.32</b>	<b>\$ 25,895.79</b>	<b>\$ 901,131.21</b>

Michigan Veteran Homes at Chesterfield Township  
 Status of In House Funds Report  
 January 31, 2022



Accounts	Function	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Member Services	5160	\$ -	\$ 770.00	\$ -	\$ 1,364.05	\$ -	\$ 1,159.00	\$ 205.05
Miscellaneous	5180	-	-	-	(15.48)	-	-	(15.48)
Unrestricted	5290	3,129.76	-	-	26,188.83	9,209.76	-	35,398.59
Restricted	5300	-	-	-	250.00	-	-	250.00
Life Enrichment Fund	5450	-	740.97	-	838.02	-	5,785.11	(4,947.09)
Member Assistance Fund	5470	-	-	-	5,000.00	-	-	5,000.00
Member Purchases	5480	-	(36.92)	-	(81.09)	-	686.01	(767.10)
Military Family Relief Fund	A320	-	-	-	-	-	-	-
<b>Total Fund</b>		<u>\$ 3,129.76</u>	<u>\$ 1,474.05</u>	<u>\$ -</u>	<u>\$ 33,544.33</u>	<u>\$ 9,209.76</u>	<u>\$ 7,630.12</u>	<u>\$ 35,123.97</u>

	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 3,129.76	\$ -	\$ -	\$ 26,188.83	\$ -	\$ -	\$ 35,398.59
Restricted - Other	-	1,474.05	-	7,355.50	9,209.76	7,630.12	(274.62)
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 3,129.76</u>	<u>\$ 1,474.05</u>	<u>\$ -</u>	<u>\$ 33,544.33</u>	<u>\$ 9,209.76</u>	<u>\$ 7,630.12</u>	<u>\$ 35,123.97</u>

Michigan Veteran Homes  
 Status of In House Funds Report  
 January 31, 2022



Accounts	Function	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Miscellaneous	5180	\$ -	\$ -	\$ -	\$ (6.17)	\$ -	\$ -	\$ (6.17)
Unrestricted	5290	-	-	-	6.17	-	-	6.17
Military Family Relief Fund	A320	-	-	-	-	-	-	-
<b>Total Fund</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>

	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ -	\$ -	\$ -	\$ 6.17	\$ -	\$ -	\$ 6.17
Restricted - Other	-	-	-	(6.17)	-	-	(6.17)
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>

Status of In House Funds Reports  
January 31, 2022



Michigan Veteran Homes DJ Jacobetti

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 3,141.10	\$ -	\$ -	\$ 614,184.82	\$ 45,307.10	\$ -	\$ 659,491.92
Restricted - Other	(515.00)	10,628.79	-	800,015.76	18,297.75	32,250.45	786,063.06
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 2,626.10</u>	<u>\$ 10,628.79</u>	<u>\$ -</u>	<u>\$ 1,414,200.58</u>	<u>\$ 63,604.85</u>	<u>\$ 32,250.45</u>	<u>\$ 1,445,554.98</u>

Michigan Veteran Homes at Grand Rapids

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 16,559.66	\$ 40.00	\$ -	\$ 223,851.03	\$ 106,643.77	\$ 46.40	\$ 330,448.40
Restricted - Other	11,327.35	5,779.99	-	581,266.65	15,265.55	25,849.39	570,682.81
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 27,887.01</u>	<u>\$ 5,819.99</u>	<u>\$ -</u>	<u>\$ 805,117.68</u>	<u>\$ 121,909.32</u>	<u>\$ 25,895.79</u>	<u>\$ 901,131.21</u>

Michigan Veteran Homes at Chesterfield Township

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ 3,129.76	\$ -	\$ -	\$ 26,188.83	\$ -	\$ -	\$ 35,398.59
Restricted - Other	-	1,474.05	-	7,355.50	9,209.76	7,630.12	(274.62)
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ 3,129.76</u>	<u>\$ 1,474.05</u>	<u>\$ -</u>	<u>\$ 33,544.33</u>	<u>\$ 9,209.76</u>	<u>\$ 7,630.12</u>	<u>\$ 35,123.97</u>

Michigan Veteran Homes

Accounts	Receipts Current Mo.	Expenditures Curr Mo.	Allotment Change Curr Mo.	Beginning Balance 10/1/2021	Receipts YTD	Expenditures YTD	Ending Balance 1/31/2022
Unrestricted	\$ -	\$ -	\$ -	\$ 6.17	\$ -	\$ -	\$ 6.17
Restricted - Other	-	-	-	(6.17)	-	-	(6.17)
Restricted - Capital	-	-	-	-	-	-	-
<b>Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.00</u>



To: MVFA Board of Directors  
From: Facility and Capital Improvement Committee  
Date: February 2, 2022  
Subject: Board Report

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Time Started: 2:00 PM  
Time Ended: 2:30 PM

Members: Anne Zerbe  
Mike Hassan  
Beth Simonton Kramer  
Henry Boutros

1. DJ Jacobetti Facility: Preliminary information suggests that Budget Office may not support funding a Jacobetti replacement facility. This may be due to incomplete information available to the Budget Office. Efforts will be taken to assure that the Budget Office is given more complete information, so they can continue deliberations.
2. There are 2 other possible site locations for Jacobetti. Statewide contract could allow us to do the environmental assessment. Utilities would be needed at both sites.
3. Mike Hassan Updates: Chesterfield: Modification for the laundry is getting underway. Contractors are being lined up and synced.
4. Chesterfield: Minor issues with grab bars noted and are being addressed. Small punch lists to address. Final Invoice received. Almost ready to mark Chesterfield completely done.
5. Grand Rapids: Delayed egress being addressed, smoke shelter installed, working on punch list, Oxygen Storage Room is being equipped with increased ventilation capacity to 3,000 cubic feet to store 120 e-cylinders.
6. Grand Rapids CMS Certification done. Grand Rapids, VA Certification submitted information and will get retrospective payment to December.
7. Chesterfield: All certified. Moving to the 3<sup>rd</sup> neighborhood.
8. Donation Center Demolition expected in 2022.
9. Exploring Pace program's interest in the old Grand Rapids building.
10. Anne is exploring how Mike can centrally manage the maintenance directors to assure our equipment, furniture and facility are on a scheduled maintenance program.



# *New Home For Veterans*

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# **New Homes For Veterans Construction Update**



**Mike Hassan  
15 March 2022  
Board Meeting**

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# Chesterfield Construction Update

## Construction Contract Metrics:

▪ Contract No.	DTMB Y-18243
▪ Construction Contract Award Amount	\$65.50M
▪ COVID-19 Impact Change Order	\$137.48K
▪ Change order multi changes 1 & 2	\$336.03K
▪ Change Order 3	\$306.31K
▪ Change Order 4	\$302.30K
▪ Current Contract Amount	<b>\$66.58M</b>
▪ Award Date	26 April 2019
▪ Substantial Completion Date	Jan 2021
▪ Total Construction Change Orders:	\$1.1M or 1.7%
▪ Project Progress (As of 31 Dec 2021)	99% Compl/99% Schld

Cost ● Schedule ● Quality ● Overall ●

## Total VA/SBA Project Budget: \$76,630,241.00

Administrative Expenses:	\$ 500,000.00
Design Contract:	\$ 3,972,084.00
Construction Contract:	\$64,212,676.00
FF&E:	\$ 4,743,773.00
Contingency:	\$ 3,201,708.00

## Primary Contacts:

▪ MVH	Dr. Mike Hassan, (517) 275-2761
▪ DTMB	Ms. Jan Miller, (517) 388-6406
▪ TowerPinkster	Mr. Rob Courter, (269) 720-9935
▪ The Christman Company	Ms. Nikki Kerchner, (517) 449-9492
▪ IT PM	Ms. Laura Birchmeier, (517) 241-7723

## VA Reimbursement Progress: \$45,152,927.89 or 97.8%

- Payment No. 1 – TP April 2019: \$1,801,557.40
- Payment No. 2 – June 2019: \$2,969,618.83
- Payment No. 3 – July 2019: \$1,317,026.38
- Payment No. 4 – August 2019: \$2,238,772.28
- Payment No. 5 – TP August 2019: \$111,763.65
- Payment No. 6 – September 2019: \$2,726,053.00
- Payment No. 7 – October 2019: \$3,246,222.84
- Payment No. 8 – November 2019: \$2,452,655.46
- Payment No. 9 – December 2019: \$1,916,392.30
- Payment No. 10 – January 2020: \$3,259,126.04
- Payment No. 11 – February 2020: \$2,906,677.90
- Payment No. 12 – March 2020: \$3,212,469.76
- Payment No. 13 – April 2020: \$527,589.24
- Payment No. 14 – May 2020: \$1,684,423.24
- Payment No. 15 – June 2020: \$1,989,472.00
- Payment No. 16 – July 2020: \$2,105,261.00
- Payment No. 17 – August 2020: \$2,424,236.48
- Payment No. 18 – September 2020: \$1,687,292.89
- Payment No. 19 – October 2020: \$2,094,272.45
- Payment No. 20 – November 2020: \$1,338,314.22
- Payment No. 21 – December 2020: \$60,379.02
- Payment No. 22 – January 2021: \$219,677.93
- Payment No. 23 – February 2021: \$158,270.85
- Payment No. 24 – March/April 2021: \$85,924.79
- Payment No. 25 – May 2021: \$61,492.13 (incl \$58,536.11 Art)
- Payment No. 26 – June-Sep 21: \$1,939,051.10 (\$54,419.37 Art)
- Payment No. 27 – October 2021: \$569,893.44
- Payment No. 28 – November 2021: \$50,041.28



# Grand Rapids Construction Update

## Contract Metrics:

- Contract No. DTMB Y-18242
- Contract Award Amount \$53.4M
- COVID-19 Impact Change Order #5 \$81,700
- Current Contract Amount \$53.5M
- Award Date 26 April 2019
- Substantial Completion Date 13 April 2021
- Project Progress (As of 30 Nov 2021) 97% Compl/97% Schld

Cost Schedule Quality Overall

## Total VA/SBA Project Budget: \$62,969,063.00

Administrative Expenses	\$ 500,000.00
Design Contract	\$ 2,948,278.00
Construction Contract	\$52,711,363.00
FF&E	\$ 4,181,654.00
Contingency	\$ 2,627,768.00

## Primary Contacts:

- MVH Dr. Mike Hassan, (517) 275-2761
- DTMB Mr. Chris Kulhanek, (517-749-2610)
- TowerPinkster Mr. Rob Courter, (269) 720-9935
- The Christman Company Mr. Mike Tarwater, (616) 799-5959
- IT PM Ms. Laura Birchmeier, (517) 241-7723

## VA Reimbursement Progress: \$38,482,658.59 or 94.0%

- Payment No. 1 – April 2019: \$1,738,006.81
- Payment No. 2 – June 2019: \$2,088,293.15
- Payment No. 3 – July 2019: \$1,009,490.52
- Payment No. 4 – August 2019: \$993,203.77
- Payment No. 5 – TP August 2019: \$88,452.90
- Payment No. 6 – September 2019: \$1,214,289.88
- Payment No. 7 – October 2019: \$1,750,155.42
- Payment No. 8 – November 2019: \$1,014,411.20
- Payment No. 9 – December 2019: \$1,385,262.35
- Payment No. 10 – January 2020: \$1,410,994.94
- Payment No. 11 – February 2020: \$2,234,257.56
- Payment No. 12 – March 2020: \$2,483,325.59
- Payment No. 13 – April 2020: \$465,148.68
- Payment No. 14 – May 2020: \$2,327,534.42
- Payment No. 15 – June 2020: \$2,199,516.57
- Payment No. 16 – July 2020: \$1,324,019.28
- Payment No. 17 – August 2020: \$2,222,906.22
- Payment No. 18 – September 2020: \$1,812,711.92
- Payment No. 19 – October 2020: \$1,418,234.23
- Payment No. 20 – November 2020: \$1,949,760.46
- Payment No. 21 – December 2020: \$1,075,603.53
- Payment No. 22 – January 2021: \$728,778.29
- Payment No. 23 – February 2021: \$681,974.15
- Payment No. 24 – March 2021: \$586,323.09
- Payment No. 25 – April 2021: \$674,219.60
- Payment No. 26 – May 2021: \$235,935.49 (incl \$46,032.19 Art)
- Payment No. 27 – June-Sep 2021: \$1,668,405.12 (\$22,015.11 Art)
- Payment No. 28 – October 2021: \$664,272.89
- Payment No. 29 – November 2021: \$1,037,170.57



# Significant New Construction Activities

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## ➤ **Current Activities – MVHCT**

- **Modify Laundry facility to meet infection control requirement**
  - **On site Design review meeting 15 Sep 2021; final design approved and reviewed by MVH**
  - **TP issued design bulletin 4 Oct 2021 for proposals**
  - **TP issued bulletin 18 (permits) for State review 21 Feb 2022; awaiting approval**
  - **Scheduling renovation to begin as soon as permit is issued**

## ➤ **Current Activities – MVHGR**

- **Construction and inspection punch lists ongoing - 99% complete**
- **Delayed Egress: Installation in progress to be done 4 March 2022; Fire Marshal inspection being scheduled**
- **Exterior Signage: TP Proposal received; Ad Board approved on 7 Dec 2021**
  - **Final review completed 28 Feb 2022**
  - **Submitted final design package to Christman for a proposal to complete work**
- **Smoke Shelter install in progress; Shelter installed completed 25 Jan 2022; punchlist completed 3/4/2022, shelter can be used 3/3/2022.**
- **Oxygen room ventilation**
  - **Implementation started the week of 14 Feb 2022; Complete this week except wall and ceiling work; Oxygen room can be used 3/1/2022.**
- **Curtain motors shipped, install being scheduled**
- **Generator smoke and Fryer smell inside of facility: Re-programming air intake in progress**

## ➤ **Current Activities – MVHDJJ**

- **Facility Assessment awarded to TP on 25 Feb 2022 in the amount of \$33K**
  - **Assessment scheduled for 14-16 March 2022**
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# Project Photos - Chesterfield



Art Images – 8/9/2021

Art Images – 8/9/2021



Art Images – 8/9/2021

Art Images – 8/9/2021

# Project Photos – Grand Rapids



Smoke Shelter in progress – 10/28/2021



Art Images – 9/2/2021



Art Images – 9/2/2021



Art Images – 9/2/2021

