



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN VETERANS AFFAIRS AGENCY
LANSING

JAMES ROBERT REDFORD
DIRECTOR

MICHIGAN VETERANS FACILITY AUTHORITY
REGULAR BOARD OF DIRECTORS MEETING

May 17, 2017
1:00 p.m.

MINUTES
Approved June 8, 2017

A meeting of the Michigan Veterans Facility Authority Board of Directors was called to order at 1:00 p.m. by Chair Jim Redford. The meeting was held at the Michigan Veterans Affairs Agency, 222. N. Washington Square, Lansing MI 48933.

- 1. Pledge of Allegiance**
- 2. Attendance roll call**

Chair Redford called for a roll call of members present. The following were present: Chair Jim Redford, A. Rocky Raczkowski, David Rutledge, Mary Kummer Naber, Paul Potter, Spencer Hoover. The following were present via telephone: John Thorhauer, MaryAnne Shannon. The following were absent: David Henry. Chair Redford introduced the following State of Michigan employees as present from Michigan Veterans Affairs Agency; Brad Slagle, Anne Zerbe, Phil Yeiter, Steve Potter, Suzanne Thelen. From State Budget Office: Brent Turner. From Legislative Service Bureau: Dr. Kellie Cody. From The Department of Military and Veterans Affairs: Al Christian. From the Attorney General's Office: Joe Froehlich.

- 3. Acceptance of the meeting agenda**

Raczkowski, seconded by Naber, moved acceptance of the meeting agenda as presented. The motion passed 6-0 with three members not voting.

- 4. Approval of April 26, 2017 meeting minutes**

Raczkowski, seconded by Hoover moved acceptance of the April 26, 2017 meeting minutes as presented. The motion passed 6-0 with three members not voting.

- 5. Public comment**

Dr. Kellie Cody, Michigan Veterans' Facility Ombudsman introduced himself and described the role of the Veterans' Ombudsman. Additionally, Dr. Cody asked the board to consider the future needs of the domiciliary members currently living at both homes.

6. Housekeeping (expense reimbursement, draft meeting schedule for FY '18)

Phil Yeiter (MVAA) reviewed agenda item #5 and presented a draft meeting schedule for FY '18.

Raczkowski, seconded by Naber moved acceptance of the FY '18 draft meeting schedule as presented. The motion passed 6-0 with three members not voting.

7. New business; Accenture statement of work (Lisa Cawley, Accenture)

Lisa Cawley (Accenture) presented agenda item #6, providing the background of Accenture's experience in governance planning and strategies, the timeline for the proposal, the evaluation of impact, and the scope of interviews including, but not limited to; staff, state veteran home residents and their families, board members, and veteran service organizations.

Hoover, seconded by Raczkowski moved acceptance of the Accenture offer to provide donated governance planning and strategy services with the following amendments:

- I. That Accenture completes their work no later than September 30, 2017*
- II. That Accenture interview and ensure that the interviews are summarized accurately from the following: Veteran Service Organizations, MVAA staff, contract employees, board members, residents of each State of Michigan Veteran facility and their families.*
- III. That Accenture develop the agenda for a board retreat meeting and schedule the retreat no later than the scheduled September 20, 2017 Michigan Veterans Facility Board of Directors Board Meeting.*

The motion passed 6-0 with three members not voting.

8. Board and committee position appointments

Chair Redford presented the following recommendations for committee assignments:

1. Consider appointing the following board members to the Executive Committee:

Chair	James Robert Redford (DMVA Director's designee)
Vice Chair	Mary Kummer Naber
Treasurer	Spencer Hoover
Secretary	Andrew Raczkowski

2. Consider appointing the following board members to the Facilities-Building Committee:

David Henry
Paul Potter
David Rutledge

3. Consider appointing the following board members to the Governance Committee:

Mary Kummer Naber
Andrew Raczkowski
MaryAnne Shannon
John Thorhauer

*Hoover, seconded by Raczkowski moved to limit committees to three board members. The motion passed 6-0 with three members not voting.
Raczkowski, seconded by Rutledge moved to accept the committee assignments as recommended; with the removal of Mary Kummer Naber from the Governance Committee. The motion passed 6-0 with three members not voting.*

Committees are established as follows:

Executive Committee:

Chair	James Robert Redford (DMVA Director's designee)
Vice Chair	Mary Kummer Naber
Treasurer	Spencer Hoover
Secretary	Andrew Raczkowski

Facilities-Building Committee:

David Henry
Paul Potter
David Rutledge

Governance Committee:

Andrew Raczkowski
MaryAnne Shannon
John Thorhauer

Break

Chair Redford called for a five minute recess at 1:50 p.m.

Chair Redford called the meeting to order at 1:55 p.m.

9. Housekeeping (communications portal / FY '18 schedule if needed)

Anne Zerbe (MVAA) presented agenda item #8, providing an overview of Microsoft SharePoint and its uses as an administrative tool.

10. Closed session

Hoover, seconded by Potter, motioned to suspend the meeting and move into a closed session for the purposes to consider the purchase or lease of real property. The motion passed 6-0 by roll call vote with members Redford, Raczkowski, Rutledge, Naber, Potter, and Hoover voting in favor. Thorhauer, Henry, and Shannon did not vote.

The meeting moved into closed session at 2:18 p.m.

11. Open Session

The meeting came out of closed session and returned to open session at 2:58 p.m.

Break

Chair Redford called for a five minute recess at 2:58 p.m.

Chair Redford called the meeting to order at 3:05 p.m.

12. New construction and progress on architecture and engineering, new design guidelines, rule changes, and design philosophy (DTMB & Anne Zerbe, Brad Slagle)

Anne Zerbe (MVAA), Brad Slagle (MVAA), and DTMB presented agenda items #9 and #10, leading a discussion regarding the status of the architecture and engineering progress to date and provided information about how the State of Michigan conducts the Request For Proposal (RFP) process, including an overview of how the joint evaluation committee is structured and makes recommendations.

The MVFA Board of Directors was informed of a recent Executive Order from President Trump that changed VA design standards, impacting future construction projects that MVFA would potentially submit for approval after the completion of new facilities in Grand Rapids and Detroit. DTMB also participated in this discussion providing insight surrounding State of Michigan administrative rules and statutory obligations and limitations.

DTMB employees present included; Bob Burns, Design & Construction Division Director. Bob Hall, Real Estate Division Director. Chris Kulhanek, State of Michigan Veteran Home Project Manager.

Raczkowski, seconded by Rutledge, motioned to have the Facilities-Building Committee review all bids submitted to DTMB as part of the RFP process and add the Committees summary to the agenda for the next board meeting as new business. The motion passed 6-0 with three members not voting.

Raczkowski, seconded by Rutledge, motioned to cancel the scheduled June 21 board meeting and reschedule for 9:00 a.m., June 8 at MVAA Headquarters in Lansing, MI. The motion passed 6-0 with three members not voting.

13. Presentation on PA 560 of 2016, the scope of the MVFA, what we know and outstanding questions (Sen. Hildenbrand, Phil Yeiter, MVAA)

Phil Yeiter (MVAA) presented agenda item #11, a PowerPoint presentation summarizing the Public Acts that created and will have effect on the MVFA. Chair Redford introduced Senator Dave Hildenbrand, 29th State Senate District. Senator Hildenbrand shared his background working with the State of Michigan Veteran Home Program, his intent behind the creation of the MVFA, and his desire to see the MVFA Board of Directors maximize and utilize whatever means necessary to ensure the best and industry leading care is provided to veterans in Michigan's State Veteran Homes.

14. Board comments

There were none.

15. Public comment (Please limit comments to five minutes; state your name and address for the recording secretary)

There were none.

16. Closed session

Raczkowski, seconded by Potter, motioned to suspend the meeting and move into a closed session for the purposes to consider the purchase or lease of real property. The motion passed 6-0 by roll call vote with members Redford, Raczkowski, Rutledge, Naber, Potter, and Hoover voting in favor. Thorhauer, Henry, and Shannon did not vote.

The meeting moved into closed session at 4:32 p.m.

17. Closed Session Minutes

18. Open Session

The meeting came out of closed session and returned to open session at 5:17 p.m.

19. Adjournment

Rutledge, seconded by Naber, motioned to adjourn the meeting. The motion passed 6-0 with three members not voting.

The meeting was adjourned at 5:17p.m.



James Robert Redford
Board Chairman

MVAA Director