

**MICHIGAN VETERANS FACILITY AUTHORITY  
REGULAR BOARD OF DIRECTORS MEETING**

June 18, 2019  
10:00 a.m.

**APPROVED MINUTES**

A meeting of the Michigan Veterans Facility Authority (MVFA) Board of Directors was called to order at 10:10 a.m. by Chair David Henry. The meeting was held at the Michigan Veterans Affairs Agency (MVAA) Headquarters – 222 N. Washington Ave., Lansing, MI 48933.

**1. Pledge of Allegiance**

**2. Attendance Roll Call**

Chair David Henry called for a roll call of members present.

The following members were present: David Henry, Spencer Hoover (via telephone), Timothy Loney (present at 10:12 a.m.), Mary Naber, A. Rocky Raczkowski (via telephone), David Rutledge, MaryAnne Shannon, John Thorhauer, and Larry Yachcik.

**3. Approval of Proposed Minutes**

*Shannon, seconded by Naber, motioned to accept the meeting minutes dated May 21, 2019 as presented. The motion passed 6-0.*

**4. Approval of Agenda**

The agenda items were addressed out of order due to the unavailability of MVAA staff who were testifying at a joint Senate & House Oversight Committee meeting.

Chair Henry asked AAG Michelle Brya if attendees are required to sign in for the meeting, in accordance with the Open Meetings Act. Ms. Brya stated that attendees are not required to sign in to attend the meeting. She also indicated that she would follow up with MVAA Chief of Staff Steve Potter regarding this issue.

**5. Public Comment**

None

**6. Housekeeping; Health System Update, Board of Managers Meeting Minutes, GRHV Campus Workgroup, Branding Campaign Update**

Anne Zerbe indicated that she visited a behavioral health unit in the Lansing area as part of her work with the Grand Rapids Home for Veterans (GRHV) campus workgroup. She met with the program manager and discussed a variety of topics including staffing requirements.

Fred Schaible offered an update on the MVFA Board/Board of Managers transition of governance for the Michigan State Veterans' Homes. He has contacted the Governor's staff regarding the transition; however, no timelines have been set. Mr. Schaible indicated that in his discussions with Major General Paul Rogers, the General would like to see this issue addressed in the near future. The options for the governance transition are; a Memorandum of Understanding (MOU) between the boards, legislative action, or a Governor's executive reorganization. The goal is to finalize the transition and structure by January 1, 2020.

Chair Henry recognized Board of Managers Chair Robert Johnson in the audience, along with other members of the board.

Steve Rolston provided an overview of the Health System to include the results of the CMS survey conducted at the D.J. Jacobetti Home for Veterans (DJJHV), the application for a variance to approve the remaining 103 beds for CMS-certification at the DJJHV, the Board of Managers meeting minutes available in the board packet, and the results of the OAG Report released last week regarding the GRHV.

Chair Henry congratulated the Board of Managers for doing a great job in resolving the audit findings identified in the GRHV Performance Audit Report.

Suzanne Thelen presented an update on the MVFA Branding Campaign. The organizational names presented by Brogan & Partners were not to the satisfaction of MVAA/MVFA staff and some of the workgroup; therefore, additional feedback from MVAA/MVFA staff/leadership and the workgroup and will be examined. The recommendation for the organizational name will be presented at the July board meeting.

**7. Executive Committee; Operational Transition Planning, CEO/ED Position Update; Fundraising Campaign Contract**

Anne Zerbe noted that Operational Transition Planning is under review for scalability.

Fred Schaible updated the status of a sound system for the MVFA meetings. He added that a mobile system will include tabletop microphones, two speakers, a webcam, and will provide the capability of livestreaming the meetings. The goal is to have the sound system in place by the August 2019 meeting.

Fred Schaible reported that the MVFA CEO/ED job posting is expected to be available today on the NEOGOV website. The CEO/ED position is an unclassified position. He also indicated, that in discussions with the Attorney General's office, it was identified that because the MVFA Board is subject to the Open Meetings Act that certain processes must be maintained throughout the vetting and interview process to ensure compliance with this Act. Michelle Brya indicated that the AG's office will prepare guidelines for the vetting and interviewing for this position for the Board to review and discuss.

*Thorhauer, seconded by Rutledge, motioned to post the MVFA CEO/ED position on the NEOGOV website for two weeks, and adhere to the guidelines for vetting and interviewing to be provided by the AG's office. The motion passed 7 to 0.*

#### **8. Finance Committee;**

Ryan Doll, State Budget Office, advised the board that the House and Senate passed the budget proposals for 2020 and that deliberations on the final budget continue.

#### **9. Governance Committee**

John Thorhauer reported that there is no new business for the Governance Committee.

#### **10. Building & Facilities Committee; New Construction Update**

Mike Hassan offered the board a review of the construction status of the new Homes in Grand Rapids and Chesterfield Township. Currently, the construction is on schedule and the momentum is in full force. He reviewed the project milestones and provided a timeline for current activities and upcoming endeavors.

#### **11. Board Comments**

Chair Henry recognized that this is John Thorhauer's last MVFA board meeting and thanked him for his military and civilian service. Members of the board echoed Chair Henry's appreciation to Mr. Thorhauer for his service.

Chair Henry also recognized MVAA Director Zaneta Adams and thanked her for attending the meeting.

Fred Schaible revisited the MVFA CEO/ED job posting, inquiring if any minimum job requirements must be met for vetting.

*Shannon, seconded by Rutledge, motioned that only applicants that meet both the required education and experience requirements listed in the posting would be reviewed by the Board. The motion passed 7 to 0.*

## **12. Public Comment**

Kellie Cody Jr., State Veterans Facility Ombudsman, asked for clarification on whether candidates for the MVFA CEO/ED position will be interviewed in a public setting. Michelle Brya stated that the AG's office will provide guidelines for the interview process.

## **13. Adjournment**

*Naber, seconded by Shannon, motioned to adjourn at 11:35 a.m. The motion passed 7 to 0.*

The meeting was adjourned at 11:35 p.m.



A. Rocky Raczkowski  
MVFA Secretary