



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN VETERANS AFFAIRS AGENCY
LANSING

JAMES ROBERT REDFORD
DIRECTOR

MICHIGAN VETERANS FACILITY AUTHORITY
REGULAR BOARD OF DIRECTORS MEETING

September 19, 2017
1:00 p.m.

MINUTES

A meeting of the Michigan Veterans Facility Authority Board of Directors was called to order at 1:00 p.m. by Chair Jim Redford. The meeting was held at the Grand Rapids Home for Veterans, 3000 Monroe Ave. Grand Rapids, MI 49525

1. Pledge of Allegiance

2. Attendance roll call

Chair Redford called for a roll call of members present. The following were present: Chair Jim Redford, Paul Potter, David Henry, Spencer Hoover, and John Thorhauer. The following were absent: David Rutledge, MaryAnne Shannon, A. Rocky Raczkowski. The following attended by phone: Mary Naber. Chair Redford introduced the following State of Michigan employees as present from Michigan Veterans Affairs Agency; Brad Slagle, Anne Zerbe, Phil Yeiter, Steve Rolston, Steve Potter, Suzanne Thelen. From Legislative Service Bureau: Dr. Kellie Cody. From the Attorney General's Office: Joe Froehlich. From the state Budget Office: Brent Turner.

3. Acceptance of the meeting agenda

Potter, seconded by Henry, moved acceptance of the meeting agenda as presented. The motion passed 4-0 with five members not voting.

4. Approval of July 18, 2017 meeting minutes

Thorhauer, seconded by Hoover moved acceptance of the July 18, 2017 meeting minutes as presented. The motion passed 4-0 with five members not voting.

5. Public comment

The Michigan Veterans' Facility Ombudsman, Dr. Kelly Cody, addressed the board, presenting received concerns from members about future smoking policies in new facilities.

Cliff Barton, Am. Legion Post 58 Commander addressed the board regarding the 3019 Coit property. Mr. Barton shared concerns that the old VA outpatient clinic remains vacant and would like to see a new owner improve the property and provide services to veterans.

Brenda Scott addressed the board regarding the 3019 Coit property. Mrs. Scott addressed a strong desire to see the property exclusively utilized for veteran only services, specifically, a store similar to a Post Exchange.

6. Housekeeping; Board software update, consideration of FY '18 meeting schedule, budget update (summary of remaining expenditure transfers for FY '17).

Steve Potter provided an update on board software noting that the third party software selected did not meet the DTMB IT end-user-support that is required by the State of Michigan. Mr. Potter indicated that he continues to work with DTMB to address both legal and IT requirements for third party software.

Anne Zerbe provided a summary update on the close out of accounting for fiscal year 2017 and discussed the process for FY '18 supplemental appropriation requests and FY'19 budget planning.

Phil Yeiter presented the proposed FY '18 meeting schedule.

Redford, seconded by Hoover moved acceptance of the FY '18 Michigan Veterans' Facility Board of Directors Meeting Schedule as presented with the following amendment:

I. Change February 17, 2018 to February 16, 2018.

The motion passed 4-0 with five members not voting.

7. Old business; Update on Accenture statement of work and strategic planning session.

Chair Redford informed the board of the final details for the Accenture final report and strategic planning session to be held on September 22, 2017.

8. New business; Update on organizational structure of state veteran homes.

Chair Redford and Vice Chair Naber informed the board of a meeting they participated in with the Civil Service Commission (CSC) and Office of the State Employer (OSE). The topic areas of this meeting were: statewide bargaining agreements, state employee position classification system standards, benefits and, incentives available. Chair Redford noted that the Civil Service Commission and the Office of the State Employer were extremely helpful in explaining current applicable rules and regulations and led a conversation about staffing a newly constructed home. Board members Potter, Thorhauer, Hoover and, Henry agreed it would be beneficial to see a summary of the current organizational structure of the Grand Rapids Home and D.J. Jacobetti home including; current state of position classifications and associated salaries and benefits. Brad Slagle told the board that MVHS would work to provide that information in upcoming meetings.

9. Executive Committee Report: review Finance Committee description and recommendation of appointments to the Finance Committee.

The Executive committee reported that they met on the following dates for the following reasons:

September 6, 2017, by phone. The subcommittee discussed options available for completing a national search for a CEO, in compliance with CSC and OSE rules and regulations. The subcommittee also discussed the need to develop a transition plan to ensure continuity upon Brad Slagle's retirement – anticipated no later than April, 2018.

Chair Redford led a discussion about the role of a new CEO and their scope of responsibility.

10. Finance Committee Report: Consideration of approval of finance committee description.

The Finance committee reported that they met on the following dates for the following reasons:

August 29, 2017, by phone. The subcommittee met with Jeff Sykes, CFO of the Michigan State Housing Development Authority (MSHDA) for the purposes of gaining an understanding of how MSHDA conducts banking and relationships with 501c(3)s.

Treasurer Hoover outlined the most recent changes to the proposed finance committee description, including; changes to comply with the State of Michigan Administrative Board requirements.

Hoover, seconded by Henry moved adoption of the Finance Committee Description as presented. The motion passed 4-0 with five members not voting.

11. Governance Committee Report:

Board members Henry and Thorhauer noted that they are working together on developing Corporate Compliance guidance for board review at a later date.

12. Building & Facilities Report:

Chair Redford provided updates regarding the Architecture and Engineering design timeline.

Anne Zerbe presented a PowerPoint presentation to show the current status of "Phase 400" which includes staff and member functionality input to the design process.

13. Board Comments

There were none.

14. Public Comments

Brenda Scott addressed the board and offered to share her ideas regarding the development of the 3019 Coit property.

15. Adjournment

Henry, seconded by Hoover, motioned to adjourn the meeting. The motion passed 4-0 with five members not voting.

The meeting was adjourned at 2:23p.m.



James Robert Redford
Board Chairman
MVAA Director