

Agenda Item #3

MICHIGAN VETERANS FACILITY AUTHORITY REGULAR BOARD OF DIRECTORS MEETING

October 17, 2017

10:00 a.m.

MINUTES

A meeting of the Michigan Veterans Facility Authority Board of Directors was called to order at 10:39 a.m. by Chair Jim Redford. The meeting was held at the Michigan Veterans Affairs Agency – 222 N. Washington Ave. Lansing, MI 48933

1. Pledge of Allegiance

2. Attendance roll call

Chair Redford called for a roll call of members present. The following were present: Chair Jim Redford, Paul Potter, David Henry, John Thorhauer, and David Rutledge. The following attended by phone: MaryAnne Shannon. The following were absent: Spencer Hoover, Mary Naber, A. Rocky Raczkowski.

3. Acceptance of the meeting agenda

Henry, seconded by Rutledge, motioned to amend the agenda as presented to include “review of fund transfer” added to agenda item #5 and to delete agenda item #12. The motion passed 5-0 with four members not voting.

4. Approval of Minutes

Thorhauer, seconded by Henry motioned to accept the meeting minutes dated September 19, 2017 and September 22, 2017 as presented. The motion passed 5-0 with four members not voting.

5. Public comment

There was none.

6. Housekeeping; Proposed joint meeting with Board of Managers in January, review of fund transfer.

Chair Redford led a discussion about hosting a joint meeting with the Board of Managers on January 23, 2018. Board members agreed that they would like to hold separate board meetings on the same day at the same location and have the

Agenda Item #3

opportunity to present to the Board of Managers and have the Board of Managers present to the Authority Board of Directors.

Break

Chair Redford called for a five minute recess at 11:27 a.m.
Chair Redford called the meeting to order at 11:33 a.m.

Chair Redford outlined the fund transfer as presented and discussed why individual employee's time was registered. The board asked for a more detailed budget moving forward to include the budget submitted for VA Grant approval. Chair Redford indicated he would schedule a Finance Subcommittee meeting to further discuss the Board budgetary reporting requirements.

Thorhauer, seconded by Henry moved to approve the fund transfer as presented. The motion passed 5-0 with four members not voting.

7. Review of Accenture Governance Lab Final Report Sample Agenda

The board discussed the sample agenda provided in the final report from Accenture. Thorhauer suggested that the governance committee utilize the sample agenda to drive their development of reporting metrics.

8. MVFA Staffing; CEO models available, search process, position responsibilities

Rutledge requested a timeline outlining the structure of employment and dates that potential staff would be hired, with associated costs be presented at the next regularly scheduled board meeting. Chair Redford indicated that he would hold an Executive Subcommittee meeting on Thursday October 19, 2017 to discuss and would prepare a recommendation the board at the next regularly scheduled board meeting for the hiring timeline of executive management to include the CEO, and the associated roles, responsibilities, and proposed salaries.

9. Architecture & Engineering update; phase 400 employee input

Brad Slagle, MVHS CEO, provided an update regarding phase 400 design input from current veteran home employees.

10. Zoning Updates; Cities of Detroit and Grand Rapids

Phil Yeiter, MVAA, provided updates on the rezoning process for the proposed sites in Detroit and Grands, outlining the community engagement and city timeline requirements.

11. Board Comments

Rutledge commented on the importance of board member attendance.

Agenda Item #3

12. Public Comment

Mark Sutton, American Legion, was supportive of the executive staffing structure discussed during agenda item #7.

13. Adjournment

Rutledge, *seconded by Thorhauer*, motioned to adjourn the meeting. The motion passed 5-0 with four members not voting.

The meeting was adjourned at 1:17p.m.



James Robert Redford
Board Chairman
MVAA Director