



APPEALS BOARD, MEMBERSHIP AND OPERATIONS

SECTION
MVFA-GEN

POLICY #
016

MICHIGAN VETERANS FACILITY AUTHORITY

General

PURPOSE

This document has been prepared for use by the MVFA and is intended for internal use only. The purpose of this policy is to outline the parameters for membership and operational processes for the Michigan Veteran Facility Authority Appeals Board.

SCOPE

All persons serving as members of the MVFA Appeals Board shall be appointed to serve on the Appeals Board in a manner that is consistent with this policy and MCL 36.106b. The operations and authorities for the Appeals Board shall be consistent with those powers delegated to them by the MVFA Board of Directors and the statutory powers established in MCL 36.106b.

DEFINITIONS

None

STANDARDS

Michigan Veterans' Facilities' Authority Act (PA 560 of 2016), MCL 36.106b.

GUIDELINES

1. The MVFA Board delegates the authorities and duties prescribed in Michigan Administrative Rule 32.85 to the MVFA Appeals Board, as outlined in MCL 36.106b.
2. The Appeals Board is responsible for hearing all appeals regarding admissions decisions, involuntary dismissals, and requests for interment at a cemetery maintained and managed by Michigan Veteran Homes, as well as any additional grounds for appeal outlined in Michigan Administrative Rule 32.85.
3. The Appeals Board will establish policies and procedures consistent with Michigan Law and applicable Administrative Rules.
4. Per MCL 36.106b the Appeals Board shall consist of 5 members, appointed by the Authority Board of Directors, as follows:
 - a. One member selected by the authority board from a list of 3 individuals submitted by the American Legion, to represent the interests of the American Legion.
 - b. One member selected by the authority board from a list of 3 individuals submitted by the Veterans of Foreign Wars of the United States, to represent the interests of the Veterans of Foreign Wars of the United States.
 - c. One member selected by the authority board from a list of 3 individuals submitted by the Disabled American Veterans, to represent the interests of the Disabled American Veterans.
 - d. Two members who are veterans and have had interactions or involvement at 1 or more veterans' facilities within the last 2 years.
5. Appeals board members shall serve for a term of 4 years and may be reappointed for no more than one additional 4-year term after their initial term.
6. The Appeals Board shall convene at least monthly to consider any appeal requests that are pending. If no requests are pending then the Appeals Board does not need to meet, however, the Appeals Board may decide to call a special meeting as necessary at a more frequent interval.



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- 7. The Appeals Board shall prepare a summary of actions taken on the appeals brought before them. This summary shall be transmitted to the MVFA Board and shall be reviewed at the next scheduled meeting of the MVFA Board.
- 8. The MVFA Board may choose to change the decision of the Appeals Board if a motion is properly made, and the reconsideration is properly brought before the MVFA for debate.

PROCEDURES

None

IMPLEMENTATION

- 1. The Authority will maintain documentation outlining the appointment status, date of appointment, date of term expiration and information related to the provision under which the current Appeals Board members were appointed.
- 2. The MVH shall maintain and post on the MVH website the appeals process and policies established by the MVFA Board and Appeals Board.

REFERENCE

MCL 36.106b.
Michigan Administrative Rule 32.85

Michigan Veterans Facility Authority Board Member’s Certification of Agreement

This policy, “MVFA-GEN 016 – Appeal Board, Membership and Operations,” was adopted by the MVFA Board of Directors on May 18, 2021, at a scheduled MVFA Board Meeting with a quorum present. This policy will be reviewed annually by the MVFA Board of Directors.

POLICY EFFECTIVE DATE: 5/18/21

POLICY REVISION DATE:

ANNUAL REVIEW

YEAR	2022	2023	2024	2025	2026	2027	2028	2029
Review Date:	9/20/22		3/19/24	3/18/25	1/20/26			