



Michigan Department of Natural Resources
Outdoor Adventure Center
 1801 Atwater St., Detroit, MI 48207
 Phone: (313) 396-6864 | Fax: (313) 567-0160

DNR USE ONLY
Permit Number

PHOTOGRAPHY APPLICATION/PERMIT

APPLICANT: Please read all pages before completing the application. You can submit your completed application three ways: 1) drop it off at the Outdoor Adventure Center, 2) mail it or 3) email it to DNR-OAC@michigan.gov. Once we receive your application, we will confirm that the location(s), day and time are available. Fees will be collected after notification of approval has been given.

Name of Applicant/Contact Person	Name of Photographer
Address	Address
City, State, ZIP	City, State, ZIP
Telephone	Telephone
Email Address	Email Address

Rates for Photoshoot:

- | | |
|--|--|
| <input type="checkbox"/> Graduation - \$25.00 Per Hour | <input type="checkbox"/> Engagement - \$50.00 Per Hour |
| <input type="checkbox"/> Family/Group - \$75.00 Per Hour | <input type="checkbox"/> Wedding - \$75.00 Per Hour |
| <input type="checkbox"/> Commercial - \$750 Per Day | <input type="checkbox"/> Filming - \$1,500 Per Day |

Date of Proposed Use	Time of Photoshoot:	Number of Participants
From: To:	From: To:	

Possible Location(s):	Location(s) Requested for Photoshoot <small>(Check all that apply)</small>	FOR OFFICE USE ONLY		Comments:
		APPROVED	DENIED	
1 st Floor				
2 nd Floor				
3 rd Floor				

***Does not include meeting rooms.**

Conditions of the Permit:

- This permit is only valid at the locations that are checked (X) as approved on page 1. Photos must be taken on the day and during the time that is listed on the permit.
- Photoshoots are permitted the following days and times:
 Monday and Tuesday 9:00 a.m.–5:00 p.m.
 Wednesday – Friday 3:00 p.m.–6:30 p.m.
 Saturday and Sunday 5:00 p.m.–6:30 p.m.
 Sunday 10:00 a.m.–11:30 a.m.
- Applicant understands that photo shoot fees are nonrefundable and will not be transferred to another date.
- Requests for photo shoots should be made at least 21 days in advance.
- Photo shoots are prohibited in areas where other events are taking place.
- The applicant and all of the individuals involved in the photo shoot must abide by all DNR rules and regulations.
- Proper attire (tasteful clothing) must be worn, as this is a family-friendly building.
- Commercial applicants understand that a Certificate of Liability is needed in the amount of \$250,000 prior to the start of the photo shoot. The certificate must state specifically that the State of Michigan, Outdoor Adventure Center and its departments, boards, agencies, commissions, officers, and employees are included as additional insureds.
- Applicant must be in possession of the permit while on the premises and be able to provide it to the staff and/or a member of law enforcement upon request.

APPLICANT CERTIFICATION

I have read, understand and agree to abide by the conditions listed in this permit.

_____ Signature _____ Date _____
 Applicant - Print or Type

FOR DNR USE ONLY

Date Permit Issued	Date Permit Expires	Use Fee \$	Receipt No.
Address		Telephone (with area code)	
Department Representative (print)		Signature	

ADDITIONAL REQUIREMENTS: As contained in the attached Exhibit(s).