



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
LANSING

POPPY HERNANDEZ
GLOBAL MICHIGAN
DIRECTOR

Commission Meeting
Landmark Building, 105 W. Allegan, Lansing, MI 48933
(LEO East and West second Floor)
January 13, 2023
6pm-9pm

Proposed Agenda

- 6:00 PM **Call to Order and Opening Comments** (Bernal)
- 6:05 PM **Approval of Agenda** (Bernal)
- 6:07 PM **Roll Call** (Garcia)
- 6:12 PM **Acknowledgment of Commissioner Absences** (Reyes)
- 6:15 PM **Approval of Minutes from September 16, 2022** (Reyes)
- 6:17 PM **Approval of 2023 Meeting Schedule and Locations** (Bernal)
- 6:20 PM **Election of Officers** (Reyes)
- 6:30 PM **Finance Report** (F. Hernandez)
- 6:35 PM **Public Comment**
Time limits for speakers will be given by the Chair depending on the number of public comments. Comments will be received but will not be acted upon by the Commission. The Commission may respond via email following the meeting.
- 6:45 PM **Adjourn General Meeting** (Bernal)

REFINING PRIORITIES (RETREAT)

- 6:50 PM **Cultural Scavenger Hunt** (Barber-Lopez)
- 7:15 PM **Overview of Priorities & Breakouts** (Bernal)
- 7:20 PM **Breakout Groups** (60 minutes)
1. Foundations (awareness/training, coalition-building/community outreach, data guidance, policy, positioning, capturing opportunities)
 2. Education: K-12 & Post-Secondary (Higher Education & Skills Training)

Questions/Areas of Discussion for Breakouts

1. Review the report from Retreat Part 1 and further define the domain area. Provide a written updated description and domain charge. See [here](#).
2. Identify sub-components of each domain.
3. For each domain and sub-component, identify 1-3 goals. Groups are encouraged to use a **SMART** goal format. Make sure each goal is specific, measurable (has a baseline, benchmark, and goal), attainable (to the role of HLCOM within 2023), relevant (to group domain), and time-bound (to be accomplished by August 2023; encouraged to identify sub-milestones).
4. Identify possible recommendations in the domain area or goal(s) for (1) legislature, (2) Executive Office of the Governor, (3) other state agency, (4) HLCOM Executive Director/Committee, (5) HLCOM, and/or (6) another entity.
5. Identify outstanding questions needing further discussion.
6. Identify out-of-domain scope ideas or recommendations (parking lot of ideas). Time should not be spent in domain group on areas outside of scope but do document good ideas for future discussion.

8:20 PM **Report Out & Discussion: Advancing Priorities**

8:45 PM **Discussion: Summary of Takeaways and Next Steps**

Questions

1. What stands out as immediate actions for each of the domains?
2. What are the next steps in determining recommendations?
3. How should areas help structure our funding priorities, committees, and sponsorships?

Outstanding Questions from Retreat Part 1/Operations

1. Understanding the financial responsibility (and budget process) of the Commission.
2. Organizational processes (relationship of chair, ED, and OGM)

9:00 PM **Adjourn**