

Michigan Newcomer Rental Subsidy Program – Landlord Agreement

The Office of Global Michigan (OGM), in partnership with Michigan State Housing Development Authority (MSHDA), is addressing the critical housing challenge that many newcomers are facing by creating the Newcomer Rental Subsidy Program. This program provides rental subsidy support for refugees and other newcomer populations resettled in Michigan.

The following will provide information and requirements relevant to the program as it relates to the partnership between OGM and program beneficiaries, referred to here as landlords.

- The program is funded for a maximum of two-years or until funding is fully expended. Start date: 10/23/2023.
- The household must apply and be approved for services under this program no later than 11/30/2024.
- The households will have to meet eligibility requirements as stated in the Program Summary.
- Timeline and Amount of Assistance:
 - An individual or household can be in the program for a period up to 12 months.
 - Maximum per-month amount is based on the number of household members:
 - Single individual or households of two individuals: up to \$300 per month.
 - Households of three to five individuals: up to \$400 per month.
 - Households of six+ individuals: up to \$500 per month.
 - Household eligibility will be evaluated at three, six, and nine months to determine continuation of assistance under this program.
- OGM will issue payments to landlords through a system called SIGMA. Landlords will have the choice to receive payments electronically or via written check in the mail. Payments will be made in three-month installments; first payment will be issued upon the application being approved. Additional payments will be made thereafter.
 - The landlord must provide OGM with a SIGMA Vendor Identification Number.
 - Landlords who do not have a SIGMA Vendor Identification Number can [register online with SIGMA](#).
 - SIGMA registration may require a completed [W-9 form](#)
 - The landlord will receive a 1099 at the end of the calendar year.
- If funds distributed by OGM covered monthly rent for a period in which the tenant was not living in the approved property, the landlord agrees to return funds from this period to OGM.
- **By accepting funds from the NRS Program, you are agreeing to the terms disclosed in this document.**

To contact OGM regarding the Newcomer Rental Subsidy program, email
LEO-RefugeeServices@michigan.gov

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