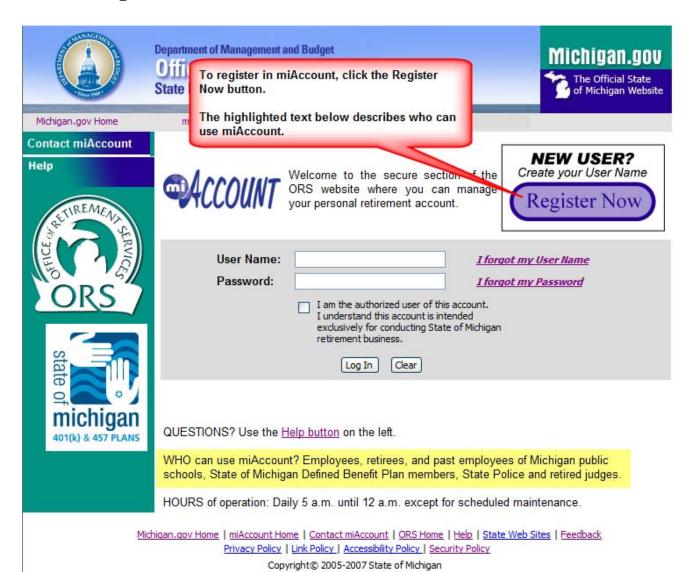
## How to Register in miAccount





The second screen details the information you need to register. If you are not retired and do not have your member ID, you can request it in the registration process. After reading this page, click Continue.



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Contact miAccount

#### Register for miAccoun

#### Help



## Registration is 3 easy steps!



Read & agree to the Michigan Security Agreement. Confirm your identity.

#### Retired?

You will need your net pension amount.

You can find it on your most recent bank or pension statement. It's the amount deposited after deductions.

#### Not retired?

You will need your member ID from ORS.

This is a unique number assigned to you by ORS. You can find it on most correspondence you receive from our office. Or, you will be able to request it by mail as you continue through the registration process.

(3)

Create your User Name, password, and select your security questions. Create your User Name, password, and select your security questions. You decide your

Create your User Name, password, and select your security questions. You decide your user name. You?ll use it every time you log in to miAccount. It must be 8 to 20 characters with no spaces or special characters like #, !, &.

Then create your password, it must be 8 to 20 characters, and include both upper and lowercase letters, and at least one number.

Your security questions are used if you need your password reset. They let us know it's really you.

Continue

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## Registration Step 1 - Read & Agree to Our Security Policy

ORS is committed to protecting your confidential member information. To continue the registration process you must review and agree to the Michigan Security Policy below. Your future use of this website acknowledges that you have read, understood, and agreed to the Security Policy.

Michigan Security Policy

I Agree

I Disagree

Click this link to open the security policy. Once you have read the policy, close that window and click the "I Agree" button to continue.

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#### Registration Step 2 - Validate Your Identity

Help



Please enter the information requested below to create an account with miAccount. The information you enter must match our records. If you receive an error, or need assistance, click on Contact miAccount.

If you are a receiving a pension from any of the four retirement systems administered by ORS, you must choose "I currently receive a retirement pension or insurances" from the drop down list below even if you currently work in another system.

* Social Security	999999999	i	
Number:			
* Date of Birth:	01/01/1960	(MM/DD/YYYY)	
* Last Name:	LastName		
* Retirement Systems:	State Employees Retirement System		
* Status:	I'm actively working under this retirement system		
you by ORS. You Statement. If y	can specifically f	ber ID is a unique number assigned to ind it on your 2008 or later Member ur Member ID, we will mail it to your	
	99999999	Send my Member ID by U.S. Mail	

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\_\_\_\_\_

Enter your personal information.

#### IF YOU ARE RETIRED:

Select the first choice in the Status dropdown list. Then, you will enter your Net Pension amount (the amount after deductions). DO NOT include a dollar sign or comma. Example: 1234.56

#### IF YOU ARE NOT RETIRED:

Enter your member ID. If you do not have your member ID, click the link and we will mail it to you.

Click continue when you are done.

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### Registration Step 3 - Create Your User Profile

Please complete the following. Your email address is used to provide confirmation notices from transactions completed in miAccount.

Your user name can be anything you can easily remember. It must be 8 to 20 characters long, with no spaces. It is case sensitive, needs to include one letter and it cannot be your social security number.

Your password must be 8 to 20 characters long, no spaces. It is case sensitive and needs to include both upper and lowercase letters, and at least one number.

The security questions you select will help us identify you if you need to reset your password in the future.

Create User Name

email@yahoo.com

email@yahoo.com

........

v

### [SER 2519]

*	= Required	Fields
*	User Nam	e:

* Email Address:
* Confirm Email Address:
Preferred Correspondence method

What is your favorite animal?

\* Choose Password:

* Re-enter Password:
* Security Questions:

	The second secon
Answer:	dog
* #2:	What street did you grow up on?

\* #3:

\* #1:

Answer: hemmmingway

Answer: main street What is the last name of your favorite author? Register Clear

#### You create your own user name.

It must be between 8 to 20 characters with no spaces or special characters. Your user name is case sensitive and has to include at least one letter.

## You create your own password. It

must be between 8 to 20 characters with no spaces or special characters. It is case sensitive. It has to include one uppercase letter, one lowercase letter, and at least one number.

Select and answer your security questions. You will use them at a future date if you forget your password.

Click the Register button when you have completed this page.

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Logout

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Logout

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#### Registration Confirmation

Congratulations! Your registration process is complete. Your User Name is **User Name**. Only you know your password. Be sure to keep your User Name and password confidential.

The email address you provided for confirmation of completed transactions is email@yahoo.com.

Be sure to try out the miAccount message board. As a logged in user, you can post and receive account specific information from one of our customer service representatives.

Click the Continue button below to return to the Home Page,

View Printer Friendly

Continue

Your registration is complete.

Click the Continue button to view your personal account.

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