MICHIGAN OFFICE OF RETIREMENT SERVICES
P.O. Box 30171 · Lansing, MI 48909-7671
Michigan.gov/ORS
Toll Free: 800-381-5111
Fax: 517-284-4416

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Print

Act 88 Application – *For Public School Employees*

Act 88 - Reciprocal Retirement Act of 1961 allows Michigan governmental unit employees to combine service earned to qualify for a pension. Public employees who have worked either full- or part-time for more than one Michigan governmental employer, but perhaps fall short of pension eligibility may qualify. To apply for Act 88 please complete the form below.

MEMBER'S NAME (LAST, FIRST, M.I.)	DATE OF BIRTH:	MEMBER ID OR SSN
MAILING ADDRESS	DESIRED RETIREMENT DATE:	DAYTIME TELEPHONE:
CITY, STATE, ZIP CODE	PREVIOUS NAME(S) USED:	

Section I – Applicant Authorization- To be completed by the employee and forwarded to their employer to complete section II.

INDICATE TO THE BEST OF YOUR KNOWLEDGE WHEN THE SERVICE OCCURRED _____ *TO* _____
(MM/DD/YYYY) *(MM/DD/YYYY)*

I authorize my former employer and its custodian of retirement records to release information in Sections II and III to ORS.

Applicant's Signature:_____ Date:_____

Section II – Employer Verification- To be completed by the employer or employer's custodian of records and forwarded to the employer's retirement system to complete Section III on the back side of this form.

EMPLOYER NAME	PHONE NUMBER
EMPLOYER ADRESS	CITY, STATE, ZIP CODE

DATES OF EMPLOYMENT

Complete the below information. List each time frame separately (If more space is needed, attach additional copies of this application).

(MM/DD/YYYY) (MM/DD/YYYY)

START DATE_____ END DATE_____

START DATE_____ END DATE_____

START DATE_____ END DATE_____

START DATE_____ END DATE_____

START DATE_____ END DATE_____

By my signature below, I certify that the above applicant worked for this agency during the time periods listed above.

_____
Certifying Official's Signature Title Phone Number Date

_____
Certifying Official's Name (Print) Employer Name Address

Department of Technology, Management & Budget R3571C
(Rev. 2/2026) Authority: 1980 P.A. 300, as amended

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Section III – Retirement Clearance. To be completed by the official custodian of retirement records.

Applicant's Name: _____

Did the applicant participate in a retirement plan? ☐ YES (complete entire section) ☐ NO (sign and return to ORS)

When was the applicant a participant? FROM _____TO _____

What is the member's total service credit? _____

COMMENTS: _____

By my signature below, I certify the above information I have provided is correct to the best of my knowledge and belief.

_____

Certifying Official's Signature | Title | Phone Number | Date

_____

Certifying Official's Name (Print) | Certifying Agency | Address

Upon certifying this form, the certifying agency should return this form to:

Office of Retirement Services
P.O. Box 30171
Lansing MI 48909-7671

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Instructions

Use this form to:
Notify Office of Retirement Service (ORS) that you would like to use Act 88 in order to qualify for a pension with the Michigan Public School Employees Retirement System (MPSERS).

Section I: Applicant Authorization.
The employee must authorize the release of information by the employer and official custodian of retirement records.

Section II: Employer Verification.
The employer completes this section by entering all dates of employment.

Section III: Retirement Clearance.
The official custodian of retirement records must complete this section, certifying that the employee participated in their retirement plan.

Eligibility

For more information about Act 88 eligibility please review the Act 88 section on the MPSERS page of the ORS website.

Conditions

- Act 88 is for pension plans only; it does not include defined contribution service in a Michigan government system.
- You must have a minimum of 3.5 years of credited Michigan public school service.
- There cannot be more than a 20-year break in service between your governmental unit service and your public school service.
- Your other Michigan governmental unit service cannot be concurrent with your Michigan public school service.
- Act 88 is only used when your Michigan governmental unit service, combined with your Michigan public school service, qualifies you for a pension you would not receive otherwise.
- Act 88 cannot be used to qualify someone for survivor or disability benefits. It can only be used for a regular retirement.
- Reciprocal service can count toward the pension eligibility requirement, but is not included in your pension calculation.
- Act 88 does not pertain to federal government service.
- For additional conditions, review the Adding to Your Service Credit section on the MPSERS page of the ORS website.

Cost

Not Applicable