



# Guide to Public Meeting

## August 13, 2018

### Ground Rules

- Please be courteous and respectful of all those in attendance.
- Signs, banners, other large items and noisemakers are not permitted in the room as these materials block the view of others.
- Bags are subject to search by security officers.
- **Please silence cell phones once session begins.**

### Planned Agenda

- 5:30 p.m. – Doors open for registration
- 6:00 p.m. – Opening and introductions
- 6:10 p.m. – Presentation by project lead, Guy Meadows of Michigan Tech, and a representative selection from 40+ researchers responsible for the report.
- 7:10 p.m. – Q & A Session followed by Feedback Session

### Question and Answer Session

- If you wish to ask a question to the Risk Analysis Team:
- Write down your question on a **YELLOW** card and take it into the meeting with you. The facilitator will come to you and may read the question for you or you may ask the question yourself.
- If you think of a question during the session, simply raise your hand to be called on by the meeting facilitator. A staff member will come to you with a microphone.
- In an effort to ensure everyone has an opportunity to ask a question, please limit to one question per person until everyone has had a chance.
- Facilitators will attempt to eliminate duplicate questions to maximize the amount of questions addressed.



## Comment / Feedback Session

- Once the Q & A session is complete, attendees will have the opportunity to provide comments.
- If you wish to provide a comment, fill out a **WHITE** card and submit it to the registration table or to staff in the meeting room.
- A facilitator will call the names of people who indicated they wished to provide comment in the order the names were received.
  - Two or three names will be called at once.
  - When your name is called please approach a microphone near the front of the room.
- When it's your turn to speak, state your name and any group or association you represent.
- Each person will be given a maximum of three minutes to speak.
- Once your comments are complete or your time is up, please take a seat so the next person in line can make their comments.

## More Public Comment Opportunities

- Interested persons may submit online comments on the draft Risk Analysis Report on the Michigan Petroleum Pipelines website, [www.mipetroleumpipelines.com](http://www.mipetroleumpipelines.com), until August 19, 2018.
- Written comments can also be mailed to Department of Environmental Quality, Attn: Line 5 Draft Risk Analysis, P.O. Box 30473, Lansing, MI 48909-7973.
- The research team will collect, review and consider all comments when preparing their final report to be released around September 15, 2018.