



**MICHIGAN OFFICE OF
RETIREMENT SERVICES**
Big Plans. Small Steps.

Retirement Reporting Basics

At six months on the job

Bobby Hoppes, Employer Reporting
Emma Mann, Employer Reporting
Josey McCloud, Customer Education

Retirement reporting basics



Six months on the job

- Meet deadlines.
- Fix reports.
- Avoid unnecessary fines.
- Use the tools available from ORS.

Agenda

- Pay cycle reporting.
- Retirement reports.
- Detail records.
- Tools for reporting.
- Employer statements.
- Questions and answers.

The role of ORS

- Administer pension benefits.
- Collect information and money to support these benefits.
- Calculate and fund accurate pensions.



Who are reporting units

- An employer participating in the retirement plan:
 - K-12 schools.
 - Intermediate school districts.
 - Some participating public-school academies.
 - Tax-supported community colleges.
 - Seven Michigan universities.
 - Some district libraries.





The role of reporting units

- Report accurate wages and hours.
- Remit related retirement contributions by the due date.

Pay cycle reporting

1. Submit report.
2. After the overnight batch, verify the totals on the report.
3. Accept the report.
4. Make payment.



Pay Cycle Reporting

Monday	Tuesday	Wednesday	Thursday	Friday
				Payday!
1	2	3 <i>Deadline to submit report</i>	4	5 <i>Deadline to accept payroll report</i>
6	7 <i>Deadline for pay cycle payment to ORS</i>	8	9	10 <i>Deadline to post DB and DC payroll records at ORS</i>

Retirement reports





Submit the report

There are three ways to load a report:

1. Upload a file.
2. Copy forward.
3. Manually key member records.

Work on reports



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Working with : REPORTING UNIT, 12345

Work on Retirement Detail Reports

Below is a list of the latest Wage and Contribution Reports. Select an action that is available next to the report or you can also [Create a New Report](#)

- [Work with Unposted Reports](#)
- [Work with Posted Reports](#)
- [Learn more about working with Retirement Detail Reports.](#)

Unposted Reports

ORG Fix Required	Status	% Complete DB	% Complete DC	Date Submitted	Begin Date / End Date	Delete	Edit	Report Accepted	Edit Report	View Report
N/A	Suspended	98.75	100.00	08/09/2019	08/03/2019 - 08/16/2019	delete	edit	08/20/2019	View Report	View Report
Yes	Added	1.25	0.00	08/26/2019	08/17/2019 - 08/30/2019	delete	edit	No	View Report	View Report

Posted Reports

Status	Date Submitted	Begin Date / End Date	Report Accepted	View Totals	Report
Posted	07/28/2019	07/20/2019 - 08/02/2019	07/30/2019	View Totals	Re
Posted	07/12/2019	07/06/2019 - 07/19/2019	07/15/2019	View Totals	Re
Posted	06/26/2019	06/22/2019 - 07/05/2019	06/27/2019	View Totals	Re
Posted	06/17/2019	06/08/2019 - 06/21/2019	06/18/2019	View Totals	Re
Posted	06/03/2019	05/25/2019 - 06/07/2019	06/04/2019	View Totals	Re
Posted	05/21/2019	05/11/2019 - 05/24/2019	05/22/2019	View Totals	Re
Posted	05/06/2019	04/27/2019 - 05/10/2019	05/07/2019	View Totals	Re
Posted	04/17/2019	04/13/2019 - 04/26/2019	04/23/2019	View Totals	Re



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Create a New Report

If you wish to create a new Wage and Contribution report, enter the correct date range and choose a method for popul

- [Add a New Report.](#)
- [Learn more about.](#)

Report Creation Form

Report Begin Date : (MM/DD/YYYY)

Report End Date : (MM/DD/YYYY)

Please choose a method for populating your report.

- I would like to upload a payroll file to populate this report.
- I would like to copy member records from the most current posted report to this report.
- I would like to create a report with no member records.

Next

Create a New Retirement Detail Report

This page allows you to enter the parameters and select the method by which you wish to create the Retirement Detail

On this page, you may:

- Enter the Report Parameters
- Learn More About Creating a Retirement Detail Report

User Instructions

To create a report:

1. Enter the start and end dates for the report using a MM/DD/YYYY format.
2. Select the radio button next to the method by which you wish to populate the report.
3. Click the "Next" button to proceed.

Population Methods

Accept the report

- Overnight batch.
- Confirm the report is successfully loaded.
- Correct errors.
- Accept report.



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View Report Totals

Below are the current report totals and previous report totals for your Retirement Detail Reports. These totals must be verified to complete the A

Summary Information

Report Status	Added
File Status	Loaded
Begin Date	08/17/2019
End Date	08/30/2019
Total Reported Employees	40

Posted W&C Information [Download Detail](#)

Gross Wages	\$ 0.00
Gross Wages (Retirees)	\$ 0.00
Exception Wages	\$ 0.00
Member DB Contributions	\$ 0.00
Member DC Contributions	\$ 0.00
Member UAAL Contributions	\$ 0.00
Employer DB Contributions	\$ 0.00
Employer DC Contributions	\$ 0.00
Member PHF Contributions	\$ 0.00
Employer PHF Contributions	\$ 0.00
TDP Deduction Amount	\$ 0.00

W&C Information Not Yet Posted [Download Detail](#)

Gross Wages	\$ 64,536.14
Gross Wages (Retirees)	\$ 769.23

Summary page



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Previous Report Totals and Current Report Totals

Below are the previous report totals and current report totals for your Retirement Detail Reports. The previous report total is displayed for you as a comparison to verifying your current report totals before accepting.

The current report totals must be verified by clicking the 'I Agree' button in order to complete the accept process.

Previous Report Totals for Regular and Adjustment

For reporting period: 08/03/2019 - 08/16/2019

Total Reported Employees	41
Total Gross Wages	\$ 65,482.42
Total Gross Wages (Retirees)	\$ 769.23
Total Member DB Contributions	\$ 3,939.34
Total Member DC Contributions	\$ 1,983.61
Total Employer DB Contributions	\$ 16,879.44
Total Employer DC Contributions	\$ 202.22
Total TDP Deduction Amount	\$ 0.00

Current Report Totals for Regular and Adjustment

For reporting period: 08/17/2019 - 08/30/2019

Total Reported Employees	40
--------------------------	----



Post the report

- Accept reports for records to post.
- Only valid records will post.
- Correct suspended or bad format records.
- Flagged records need review.

Edit records



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Edit Retirement Detail Reports

Reporting period **08/17/2019 - 08/30/2019**.

You may view , add, or edit any unposted records on the current report.

Option 1 - Finished Editing This Report?



Finished Editing This Report? Click the **Done** button to return to the Work on Retirement Detail Reports page. You may re-edit this report at any time in the future until all records on the report are posted.

Option 2 - Add or Edit a Record

You may add a new record or edit an existing record. Enter a Social Security Number to view or edit a record for that employee. Or add a new record by entering the Social Security Number and completing the form that appears on the following page.

Add/Edit Record

Enter SSN :

[Add or Edit Record](#)

Option 3 - Employees with Errors

Click on a record to make changes to the record. The following page will provide you with a list of errors found during the last nightly validation batch run for each employee record in this list.

Page#
1

Select Record	SSN	Employee Name	Reported Wage Code	Status	Record Type
select	xxx-xx-	LAWRENCE LUCIE	Regular wages	Flagged	DTL2
select	xxx-xx-	MORGAN MELVIN	Regular wages	Suspended	DTL2
select	xxx-xx-	NELSON NANCY	Regular wages	Suspended	DTL2
select	xxx-xx-	OLIVER OLGA	Regular wages	Suspended	DTL2

Edit records



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Working with : REPORTING UNIT, 12345

Add/Edit a Member Record

For reporting period: **08/17/2019 - 08/30/2019**

The status of this member record is: **Suspended**

ORG Fix - You can resolve this record.

In Queue - This record is waiting for a previous pay period's record to post and does not need any action.

On Hold - This suspended record cannot currently be resolved by the reporting unit.

Error Messages For Member

- ORG FIX - S - The hours are zero and the wage code is 01 or 11 and the employment class code is not 8000.

Detail 2 - Wage and Service:

SSN:	<input type="text"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Middle Name:	<input type="text"/>
Begin Date: (MM/DD/YYYY)	<input type="text"/>
End Date: (MM/DD/YYYY)	<input type="text"/>
Retirement Hours:	<input type="text"/>
Reported Wage Code:	<input type="text" value="v"/>
Employer Reported Wages: \$	<input type="text"/>
Exception Wages: \$	<input type="text"/>
Employee Contribution: \$	<input type="text"/>
Employer Contribution: \$	<input type="text"/>

Detail records





Detail 1 record

Demographics

- Required for new employees.
- Used to make changes to name or address.

Detail 1 record



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Add/Edit a Member Record

For reporting period: **08/03/2019 - 08/16/2019**

The status of this member record is: **Posted**

ORG Fix - You can resolve this record.

In Queue - This record is waiting for a previous pay period's record to post and does not need any action.

On Hold - This suspended record cannot currently be resolved by the reporting unit.

Detail 1 - Member Demographics:

SSN:

Old SSN:

First Name:

Last Name:

Middle Name:

Name Change Indicator:

Address - 1:

Address - 2:

Address - 3:

City:

State:

Zip - 1:

Zip - 2:

Province:

Detail 2 record

Defined Benefit

- Reportable wages.
- Hours.
- Member contributions.
- Employer contributions.
- Wage code.
- Class code.



Detail 2 record



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Add/Edit a Member Record

For reporting period: **08/03/2019 - 08/16/2019**

The status of this member record is: **Posted**

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In Queue - This record is waiting for a previous pay period's record to post and does not need any action.

On Hold - This suspended record cannot currently be resolved by the reporting unit.

Detail 2 - Wage and Service:

SSN:

First Name:

Last Name:

Middle Name:

Begin Date: (MM/DD/YYYY)

End Date: (MM/DD/YYYY)

Retirement Hours:

Reported Wage Code:

Employer Reported Wages: \$

Exception Wages: \$

Employee Contribution: \$

Employer Contribution: \$

Pay Rate:

Employment Class Code:



Detail 3 record

- Tax-deferred payment.
- Agreement number.
- Invoice number.
- Deduction amount.

Detail 3 record



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Add/Edit a Member Record

For reporting period: **08/03/2019 - 08/16/2019**

The status of this member record is:

ORG Fix - You can resolve this record.

In Queue - This record is waiting for a previous pay period's record to post and does not need any action.

On Hold - This suspended record cannot currently be resolved by the reporting unit.

Detail 3 - TDP Deductions:

SSN:	<input type="text"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Middle Name:	<input type="text"/>
Record Type:	<input type="text" value="v"/>
TDP Deduction Amount:	<input type="text"/>
TDP Agreement Number:	<input type="text"/>
TDP Invoice Number:	<input type="text"/>
TDP Deduction Reason Code:	<input type="text" value="v"/>
Reporting Period End Date: (MM/DD/YYYY)	<input type="text"/>

Detail 4 record

- 401(k)/457.
- Gross wages.
- Defined Contribution (DC) contributions.
 - Member.
 - Employer.
- Personal Healthcare Fund contributions.
 - Member.
 - Employer.



Detail 4 record



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Add/Edit a Member Record

For reporting period: **08/03/2019 - 08/16/2019**

The status of this member record is: **Posted**

ORG Fix - You can resolve this record.

In Queue - This record is waiting for a previous pay period's record to post and does not need any action.

On Hold - This suspended record cannot currently be resolved by the reporting unit.

Detail 4 - DC Contribution:

SSN:	<input type="text"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Middle Name:	<input type="text"/>
Begin Date: (MM/DD/YYYY)	<input type="text"/>
End Date: (MM/DD/YYYY)	<input type="text"/>
DC Record Type:	<input type="text" value="v"/>
Employer Reported Wages: \$	<input type="text"/>
Member DC Contributions \$	<input type="text"/>
Member DC Percent(%):	<input type="text"/>
Employer DC Contribution: \$	<input type="text"/>
Employer DC Match Percent(%):	<input type="text"/>
Member PHF Contributions \$	<input type="text"/>
Member PHF Percent(%):	<input type="text"/>

Tools for reporting



Tools for reporting

- Download details.
- DC feedback files.
- Member Benefit Plans link.
- View Election Status link.
- Reporting Instruction Manual.
- Introduction to ORS Reporting Guide.

Download details

Working with : ANYWHERE PUBLIC SCHOOLS COMM DISTRICT, 00000

Work on Retirement Detail Reports

Below is a list of the latest Wage and Contribution Reports. Select an action that is available next to the report

- [Learn more about working with Retirement Detail Reports.](#)

Information Message

There are new MPSERS members who have not made the election.

Unposted Reports

ORG Fix Required	Status	% Complete DB	% Complete DC	Date Submitted	Begin Date / End Date	Report Accepted	Edit Report	View Totals
Yes	Suspended	97.34	100.00	03/04/2021	02/13/2021 - 02/26/2021	03/05/2021	View Report	View Totals/Accept
N/A	Suspended	99.33	100.00	02/17/2021	01/30/2021 - 02/12/2021	02/19/2021	View Report	View Totals/Accept
N/A	Suspended	99.77	100.00	02/02/2021	01/16/2021 - 01/29/2021	02/03/2021	View Report	View Totals/Accept
Yes	Added	0.00	0.00	03/16/2021	02/27/2021 - 03/12/2021	No	View Report	View Totals/Accept

Posted Reports

Status	Date Submitted	Begin Date / End Date	Report Accepted	View Totals	Report Type
Posted	01/19/2021	01/02/2021 - 01/15/2021	01/21/2021	View Totals	Regular
Posted	01/06/2021	12/19/2020 - 01/01/2021	01/08/2021	View Totals	Regular
Posted	12/23/2020	12/05/2020 - 12/18/2020	12/27/2020	View Totals	Regular
Posted	12/10/2020	11/21/2020 - 12/04/2020	12/11/2020	View Totals	Regular

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Below are the current report totals and previous report totals for your Retirement Detail Reports. These totals must be verified to complete the A

Summary Information

Report Status	Added
File Status	Loaded
Begin Date	08/17/2019
End Date	08/30/2019
Total Reported Employees	40

Posted W&C Information [Download Detail](#)

Gross Wages	\$ 0.00
Gross Wages (Retirees)	\$ 0.00
Exception Wages	\$ 0.00
Member DB Contributions	\$ 0.00
Member DC Contributions	\$ 0.00
Member UAAL Contributions	\$ 0.00
Employer DB Contributions	\$ 0.00
Employer DC Contributions	\$ 0.00
Member PHF Contributions	\$ 0.00
Employer PHF Contributions	\$ 0.00
TDP Deduction Amount	\$ 0.00

W&C Information Not Yet Posted [Download Detail](#)

Gross Wages	\$ 64,536.14
Gross Wages (Retirees)	\$ 769.23

Error download detail

Edit Report

[Return to report summary page](#)

[Error Download Detail](#)

Department of Technology, Management & Budget

Office of Retirement Services

Edit Report

ORGANIZATION NUMBER: 12345
ORGANIZATION NAME: PUBLIC SCHOOL DISTRICT
DATE: 06/28/2021 13:59:53
REPORTING PERIOD: 06/05/2021 - 06/18/2021

F = Flagged; S = Suspended; B = Bad Format

ORG Fix - You can resolve this record.

In Queue - This record is waiting for a previous pay period's record to post and does not need any action.

On Hold - This suspended record cannot currently be resolved by the reporting unit.

TDP download details

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View Employee Information

This page allows an organization representative to search for a specific employee or view a list of employees who have posted records in our system that were reported by your organization. Only records with an end date equal to or greater than 10/01/2002 are available. An organization representative can view a list of open TDP Agreements with the current balance by clicking on the 'Download TDP Agreement Details' link.

- [Download TDP Agreement Details](#)
- [Learn more about this page](#)



Search for an Employee

Enter Last
Name :

or SSN
No :

Find

all [a](#) [b](#) [c](#) [d](#) [e](#) [f](#) [g](#) [h](#) [i](#) [j](#) [k](#) [l](#) [m](#) [n](#) [o](#) [p](#) [q](#) [r](#) [s](#) [t](#) [u](#) [v](#) [w](#) [x](#) [y](#) [z](#)

DC feedback file



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View DC Feedback File

This page allows an organization representative to search for DC feedback File records, save unprocessed records and download the feedback file information sent by Plan Administrator to your organization.

- [Learn more about this page](#)

X

Search Criteria

SSN: Last Name: First Name:

Date Received (MM/DD/YYYY) Record Status

From: To:

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Unread Feedback

SSN	Member Name	Benefit Structure	Healthcare Choice	Employee DC %	Employer DC %	Employee PHF %	Employer PHF %	Date Received	Effective Report End Date	Read Record	Deferral Comment
XXX-XX-XXXX	L NAME, F NAME	DC	Personal Healthcare Fund	0.0	4.0	0.0	0.0	08/06/2019	08/31/2019	<input type="checkbox"/>	
XXX-XX-XXXX	L NAME, F NAME	DC	Personal Healthcare Fund	0.0	4.0	1.0	1.0	08/06/2019	08/31/2019	<input type="checkbox"/>	

View Member Benefit Plans



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View Member Benefit Plans

This process allows you to review basic information about an MPSERS member in order to determine the amount of employee contribution that should be withheld.

To view member information:

1. Enter the member's Social Security Number in the SSN field.
2. Click the OK button.

SSN Search Form

Enter the SSN :

- Social Security Number 1 :
- Social Security Number 2 : (Optional)
- Social Security Number 3 : (Optional)
- Social Security Number 4 : (Optional)
- Social Security Number 5 : (Optional)
- Social Security Number 6 : (Optional)
- Social Security Number 7 : (Optional)
- Social Security Number 8 : (Optional)
- Social Security Number 9 : (Optional)
- Social Security Number 10 : (Optional)

Member Information Display



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Member Information Display

This page displays the basic information about the SSN entered and about the associated contributions.

Member Information

SSN	First Name	Last Name	Birth date	Gender	Retirement Effective Date	Beneficiary Nomination date
-----	------------	-----------	------------	--------	---------------------------	-----------------------------

XXX-XX-XXXX

Messages: No record on file.

This member's retirement plan is **PENSION PLUS 2**. This member's healthcare plan is **Personal Healthcare Fund (PHF)** - collect contributions at the following rates:

DB Contributions:

- 6.2% employee contribution
- 0.0% employee UAAL contribution (effective with any pay period with an end date on or after 10/01/2017)

DC Contributions:

- 2.0% member DC Contribution
- 1.0% employer DC Contribution
- 2.0% member PHF Contribution
- 2.0% employer PHF Contribution

The DC Contributions shown are the default rates. Members may change their DC contributions by visiting the third party administrator's website.

For more information on contribution rates please see the Reporting Instruction Manual(RIM) at <http://www.michigan.gov/orsrim>.

View Election Status



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View Election Status

New Members Yet To Make Election

SSN	Member Name	First Report End Date	Election Days Remaining
xxx-xx-	Jane Doe	08/15/2019	63
xxx-xx-	John Smith	07/15/2019	32
xxx-xx-	Ben Franklin	06/15/2019	2

New Members Who Have Made Their Election

SSN	Member Name	First Report End Date	Benefit Plan	Elected/Defaulted Date	DTL4 Adjustments Completed
xxx-xx-	Alan Anderson	05/31/2019	Defined Contribution	08/14/2019	<input type="checkbox"/>
xxx-xx-	Brenda Brown	04/30/2019	Defined Contribution	07/16/2019	<input type="checkbox"/>
xxx-xx-	Cathy Crayon	05/31/2019	Pension Plus 2	06/23/2019	<input type="checkbox"/>
xxx-xx-	Denny Davis	06/15/2019	Defined Contribution	08/22/2019	<input type="checkbox"/>
xxx-xx-	Frank Friend	04/30/2019	Defined Contribution	07/16/2019	<input type="checkbox"/>
xxx-xx-	George Gibson	05/15/2019	Defined Contribution	07/23/2019	<input type="checkbox"/>
xxx-xx-	Hank Henry	06/15/2019	Pension Plus 2	07/06/2019	<input type="checkbox"/>
xxx-xx-	Isabella Island	05/31/2019	Defined Contribution	08/14/2019	<input type="checkbox"/>
xxx-xx-	Joe Johnson	05/15/2019	Defined Contribution	07/30/2019	<input type="checkbox"/>
xxx-xx-	Karen Kurt	05/15/2019	Defined Contribution	07/30/2019	<input type="checkbox"/>

[Save](#)

Things To Do

- [Employer Home](#)
- [Work on Reports](#)
- [View DC Feedback File](#)

View Election Status

- [View Payroll Calendar](#)
- [Work with Contacts](#)
- [View Employee Info](#)
- [Member Benefit Plans](#)
- [Retirement Applicants](#)
- [Payments](#)
- [View Employer Statement](#)
- [Update My Profile](#)

Reporting Instruction Manual



**MICHIGAN OFFICE OF
RETIREMENT SERVICES**
Public School Reporting Units



Administration and
Compliance

Reporting Resources

Reporting Instruction
Manual

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Overview

Reporting Instruction Manual

The *Reporting Instruction Manual (RIM)* provides information and instructions to help you comply with the reporting and payment requirements of the retirement law. The information contained in the manual is adapted from statute, board decisions, and retirement system policy. Should there be any discrepancies between the *Reporting Instruction Manual* and the actual law, the provisions of the law govern.

The chapters of this manual are listed on the left navigation bar. You may need to scroll down to see all fifteen chapter names. Click on the chapter name to see the sections of the chapter. Or you may search the manual by using the Search box at the top right of the screen.

Search tips:

- Search results will include pages in the *Reporting Instruction Manual* as well as other pages on the Employer Information website.
- To see more RIM sections in your search results, click on the link that appears at the bottom right of the search results page and

1: Introduction

2: ORS Employer
Website

3: Who Do I Report?
Definition of a
Member

4: Reportable &
Nonreportable
Compensation

5: Reporting Hours
for Service Credit

6: Member Benefit
Plans and
Contributions

7: Payroll Reporting

Introduction to ORS Reporting Guide

INTRODUCTION TO

ORS REPORTING

An introductory guide to reporting Michigan Public School Employees' Retirement System information to the Michigan Office of Retirement Services.



Understanding ORS

ORS Websites and Resources

Understanding Reporting Roles

Understanding Benefit Plans

ORS Reporting

Employer Statement



Pay Cycle Reporting

Monday	Tuesday	Wednesday	Thursday	Friday
				Payday!
1	2	3 <i>Deadline to submit report</i>	4	5 <i>Deadline to accept payroll report</i>
6	7 <i>Deadline for pay cycle payment to ORS</i>	8	9	10 <i>Deadline to post DB and DC payroll records at ORS</i>

If possible, submit and accept your report before the deadlines. This keeps you on track and gives you plenty of time to make accurate payments.

Payday: End of pay cycle

Day 1: If you haven't already, start the process of submitting, accepting and making payment.

Day 2: If you haven't already, start the process of submitting, accepting and making payment.

Day 3: Submit report.

Day 4: Make corrections if needed.

Day 5: Accept report to avoid fees.

Day 6: Balance due is found in Recent Activity.

Day 7: Make payment to avoid fees. Balance due is found on the Pay Cycle Statement.*

Day 8: Make corrections if needed.

Day 9: Make corrections if needed.

Day 10: Post records at 100%.

*Changes in contributions on or after Day 7 will not be displayed on the Pay Cycle Statement, but can be seen on the Recent Activity link.

What day of the pay cycle is it?

- Days 1 through 6 – use recent activity.
- Days 7 through 10 – use pay cycle statement.



Recent activity

- Ending balance from previous statement.
- Amount due may change as reports post and changes to reports are made.

Recent activity

- Locks on the night of the sixth business day.



What day of the pay cycle is it?

- Days 1 through 6 – use recent activity.
- Days 7 through 10 – use pay cycle statement.



Pay cycle statement

- Payment due on the seventh business day.
 - Risk of delinquent payment fee.

Pay cycle statements

- *Posted* records as of day 7 are the **calculated** contribution amounts.
- *Unposted* records are the **reported** contribution amounts.



Other locks

- Sixth night - contribution section
- Ninth night - payment section
- Tenth day - entire statement



Delinquent contribution fee

- Payment must be **initiated** by the seventh business day.
- Delinquent payment fee based on formula.

Incomplete report fee

- Report must be **accepted** by the fifth business day.
- Incomplete report fee: \$50 per pay period.



Payment tip 1

- Use Recent Activity page when making payments between days 1-6.
- Check the Pay Cycle Statement on the due date (day 7) to see if you owe any more contributions.

Payment tip 2

- Use View Employer Statement link when making payments.
- Do not pay based on Work on Reports page



Questions



Contacts

Office of Retirement Services

- Website – www.michigan.gov/ors
- Customer Service – 800-381-5111
- Employer Reporting – 800-381-5111
 - Email – ORS_Web_Reporting@michigan.gov
 - ORS-Contract-Review@michigan.gov
 - Website – www.michigan.gov/psru