



**MICHIGAN OFFICE OF
RETIREMENT SERVICES**

P.O. Box 30171 · Lansing, MI 48909-7671

www.michigan.gov/ors

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Local: 517-284-4400

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DATE

NAME

ADDRESS

CITY, STATE ZIP

Member ID:

Email Address:

Part-Time Student Employee Retirement Plan Participation

Dear *NAME*:

Recently you received a postcard from the Office of Retirement Services (ORS). We hope you had a chance to visit our website to learn about the steps you can take now to secure your financial future.

COMMUNITY COLLEGE said that while you were enrolled as a part-time student, you worked for them between July 1, 2017 and June 30, 2018. As a part-time student worker, you are already participating in the with the public school employees' retirement plan and you will continue as a member in this plan for non-student employment. You have until June 28, 2019 to decide if you wish to have your community college employment as a part-time student count toward this benefit.

How do you decide?

Before you make this decision, it's important to consider a few key factors:

- Does it cost money to participate in the retirement system?
- You're a student today, but where do you see yourself in your future career?
- Which employers participate in the retirement system?
- Why would you want to participate?

Log into michigan.gov/orsmiaccount to view your retirement account and visit *WEBSITE* to learn more about your plan and to help you make an informed decision.

What do you do next?

Detach and return the completed *Part-Time Student Retirement Plan Participation* form (R3757C) to ORS. The form must be received by ORS no later than **5:00 p.m. EDT on June 28, 2019**. If your form is not received by the deadline, your participation in the retirement system as a part-time student worker will end. This is a one-time election and it is irrevocable. You will not be able to make the election after the deadline.

If you were a part-time student and worked at a Michigan community college before July 1, 2014, there is a chance you may be able to add that employment to your retirement account. Visit michigan.gov/ccstudents for more information.

If you have any questions, you can also contact our office by phone at the numbers listed above.

Sincerely,

Customer Service
Michigan Office of Retirement Services
Big Plans. Small Steps.