

Contract Number(s)
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## Notice to Use MET Education Benefits

Issued under Public Act 316 of 1986

Use this notice if you will be attending a Michigan public university or community college under Full, Limited and Community College Benefits Plans. As the Beneficiary, you must submit this notice to MET by June 1 before the Academic Year in which you wish to begin using education benefits. If you wish to begin using education benefits earlier or later than the beginning of an Academic Year, this notice should be submitted three months before the date of use to ensure timely receipt of education benefits.

Beneficiary Name (Student)		Beneficiary's Social Security Number	
Beneficiary's Address			
City	State		ZIP Code
E-mail Address		Daytime Telephone Number	
Name of Institution Beneficiary Will Attend			Semester and Year Benefits Will Be First Used
Signature of Beneficiary (Student)			Date

If you would like to activate more than one MET contract at this time, indicate all applicable contract numbers above.

Use this form if you are using a Community College Contract to attend a community college. If you are attending a Michigan 4-year university under a Community College contract, please complete the *Notice to Terminate A MET Education Benefits Plan Contract* (Form 2773) item "h" and include the required documentation.

MET benefits will be applied based on the number of credit hours taken each semester, as reported by the institution. Institutions which are on a block rate credit hour system will invoice MET for the block rate, but report the actual number of credits taken by the student. **MET will deduct the actual credit hours reported from the student's contract.**

To ensure timely receipt of education benefits, submit this notice within the specified time period.

MAIL TO:  
Michigan Education Trust  
P.O. Box 30198  
Lansing, MI 48909

Fax:  
517-763-0124

E-mail to:  
TreasMET@Michigan.gov

## Michigan Public Educational Institutions

### Four-Year Universities

Central Michigan University  
Eastern Michigan University\*  
Ferris State University  
Grand Valley State University\*  
Lake Superior State University\*  
Michigan State University\*  
Michigan Technological University\*  
Northern Michigan University\*  
Oakland University  
Saginaw Valley State University  
University of Michigan - Ann Arbor\*  
University of Michigan - Dearborn\*  
University of Michigan - Flint  
Wayne State University\*  
Western Michigan University\*

\* Block rate institutions 2023 - 2024 academic year. MET benefits will be applied based on the number of credit hours taken each semester, as reported by the institution. Institutions which are on a block rate credit hour system will invoice MET for the block rate, but report the actual number of credits taken by the student. **MET will deduct the actual credit hours reported from the student's contract.**

### Two-Year Community and Junior Colleges

Alpena Community College  
Bay De Noc Community College  
Delta College  
Glen Oaks Community College  
Gogebic Community College  
Grand Rapids Community College  
Henry Ford Community College  
Jackson College  
Kalamazoo Valley Community College  
Kellogg Community College  
Kirtland Community College  
Lake Michigan College  
Lansing Community College  
Macomb Community College  
Mid-Michigan Community College  
Monroe County Community College  
Montcalm Community College  
Mott Community College  
Muskegon Community College  
North Central Michigan College  
Northwestern Michigan College  
Oakland Community College  
St. Clair County Community College  
Schoolcraft College  
Southwestern Michigan College  
Washtenaw Community College  
Wayne County Community College  
West Shore Community College

**Full Benefits Contracts:** Provide undergraduate tuition and mandatory fees\*\* at every Michigan public 4-year university. At a Michigan public community college, it provides tuition, contact/billing hour fees and mandatory fees (in-state or in-district)\*\*\*.

**Limited Benefits Contracts:** Provide undergraduate tuition and mandatory fees\*\* at Michigan public universities whose tuition costs do not exceed 105% of the weighted average tuition cost of Michigan's four-year public institutions. Full tuition benefits would not be covered at institutions with tuition costs greater than 105% of the weighted average tuition. Rather, only a percentage of the tuition benefits would be provided for students attending those institutions. At a Michigan public community college, it provides tuition, contact/billing hour fees and mandatory fees (in-state or in-district)\*\*\*. Michigan public universities whose tuition costs exceeded 105% of the weighted average tuition for the 2023-24 academic year are the University of Michigan-Ann Arbor campus (UM-AA) and Michigan Technological University (MTU). For the 2023-24 academic year, MET will cover 27 of 30 credit hours at UM-AA and MTU.

**Community College Contracts:** Provide *in-district* tuition and mandatory fees\*\* when attending a Michigan community college.

\*\*Mandatory fees are those which all enrolled students are required to pay. Application fees, health care fees, contact hour fees and fees which are course specific (such as lab fees for science and computer classes, etc.), or fees assessed based on the number of credit hours enrolled are not covered. Also, MET does not pay for room and board or books. For contracts purchased in the 2013 enrollment through 2019 enrollments, mandatory fees paid by MET will not exceed the 2012 rate charged by the public educational institution. Fees charges above the 2012 rate will be the student's responsibility.

**NOTICE OF OPTION TO AMEND CONTRACT:** On November 14, 2019 the MET Board of Directors passed Resolution 2019-2 (mandatory fees) to allow purchasers and MET to amend certain previously purchased MET contracts upon Purchaser's formal request and with MET entering into the appropriate contract amendment. This amendment will allow for removal of the cap limiting Mandatory fees. **To amend the contract and remove the cap, the Purchaser must submit a completed *Agreement to Amend a MET Contract (Mandatory Fees)* (From 5714).**

\*\*\*MET pays out-of-district fees *if* the student does not qualify for the in-district tuition rate *and* to the extent that the out-of-district tuition, contact/billing hour fees and mandatory fees do not exceed average tuition of Michigan public 4-year universities.