

**INSTRUCTIONS FOR COVERED VOTERS**  
**RECEIVING A MOVE BALLOT BY MAIL**

- Step 1. Mark your votes on the ballot. Before marking your ballot, carefully read the voting instructions provided below.
- Step 2. Fold the ballot to conceal your votes.
- Step 3. Place the ballot or ballots in the return envelope and securely seal the envelope. If you are outside of the United States, write "USA" below the clerk's address.
- Step 4. Sign and date the return envelope in the place designated. Your signature must appear on the return envelope or the ballot will not be counted. If you are disabled or otherwise unable to mark the ballot and required assistance in voting your absent voter ballot, have the person who assisted you complete the section on the return envelope entitled "TO BE COMPLETED ONLY IF VOTER IS ASSISTED IN VOTING BY ANOTHER PERSON".
- Step 5. Place the necessary postage on the envelope and deposit the envelope in the United States mail or with another public postal service, express mail service, parcel post service, or common carrier. Mail your ballot as soon as possible to ensure that it arrives in time to be counted!

The ballot must reach the clerk or an authorized assistant of the clerk no later than 8:00 p.m. on election day. An absent voter ballot received by the clerk or assistant of the clerk after the close of the polls on election day will not be counted.

**-- IMPORTANT NOTE --**

**The ballot cannot be returned to the clerk  
by e-mail or fax.  
A voted ballot that is returned to the clerk by e-mail or fax  
will not be counted.**

## **VOTING INSTRUCTIONS**

**To Vote:** Completely darken the oval opposite each choice. Any type of pen or pencil may be used to mark your choices.

**PARTISAN SECTION:** To vote the partisan section of the ballot, you may cast a “straight ticket,” a “split ticket” or a “mixed ticket.”

***Straight Ticket:*** Vote the party of your choice. Nothing further need be done in the partisan section.

***Split Ticket:*** You may vote a straight ticket AND vote for individual candidates of your choice.

***Mixed Ticket:*** Vote for the individual candidates of your choice in each office.

**Nonpartisan Offices:** If nonpartisan offices appear on the ballot, the offices must be voted by casting individual votes for the candidates of your choice.

**Avoid “Overvoting”:** When voting the partisan and nonpartisan sections of the ballot, do not cast a vote for more candidates than are indicated under the office title.

**Proposals:** If proposals appear on the ballot, the proposals must be voted by casting a “Yes” vote or a “No” vote on each question.

**Write-In Candidates:** To vote for a candidate whose name is not printed on the ballot, write or place the name of that candidate in the blank space provided and completely darken the oval. Do not cast a write-in vote for a candidate whose name is already printed on the ballot for that office.

## **WARNING**

All of the following actions are violations of the Michigan election law and are illegal in this state:

- (1) To vote an absent voter ballot at a meeting or gathering at which other people are voting absent voter ballots.
- (2) For a person who is assisting an absent voter in marking the ballot to suggest or in any manner attempt to influence the absent voter on how he or she should vote.
- (3) For a person who is present and knows that a person is voting an absent voter ballot to suggest or in any manner attempt to influence the absent voter on how he or she should vote.
- (4) For a person other than the absent voter or a person whose job it is to handle mail before, during, or after being transported by a public postal service, express mail service, parcel post service, or common carrier, but only during the normal course of his or her employment to be in possession of a voted or unvoted absent voter ballot.