

# Scheduling an Automobile Skills Test

Motorcycle skills tests must be scheduled in e-Services prior to the date and start time of the test. Same day scheduling and administration of the skills test is permitted.

To schedule a motorcycle skills test on e-Services:

1. Select the **View and Manage Tests** hyperlink from the Driver Testing Business e-Services home page.

**Driver Testing Business**  
CLINTON AREA DRIVER TESTING  
2179 OLD US 27 STE A  
SAINT JOHNS MI 48879

**Account**  
DTB055680

- > **View and Manage Tests**
- > View Completion Receipts
- > Add User Access
- > Modify User Access

2. Select the **Schedule Motorcycle Test** button.

< CLINTON AREA DRIVER TESTING

**Driving Skills Tests** Show History

Filter

No rows returned.

**Schedule Driving Test** **Schedule Motorcycle Test** Refresh

3. Enter the driver information in the required fields.
  - a. A red asterisk will appear to the right of the field title to indicate that it is a required field.
  - b. CARS validates the driver's eligibility based on driver's license number, date of birth, restrictions on record, and Temporary Instruction Permit.

Schedule Motorcycle Test

**Schedule Skills Test**

Driver and Date Info

**Driver Information**

Drivers License Number \* *Required*

Date of Birth \* *Required*

Email

Test Date \* *Required*

Test Time \* *Required*

Cancel < Previous **Next** >

- Once the required information has been entered, select the Next action button to move on to the next section where you will be shown a driver verification screen. If the information is correct, select the next action button in the bottom right-hand corner of the screen.

Schedule Motorcycle Test

Schedule Skills Test

Driver and Date Info

Verify Driver

Select a Skills Test Lo...

Driver Information

Name: ROBERT CRAIG KNIEVEL

DLN: K 900 000 350 416

Date of Birth: 17-Oct-1938

Address: 3849 MESA VERDE BLVD DEWITT MI 48820-7882

Cancel

Previous Next

- This will take you to the skills test location screen where you will select the location of the test. To select a location, select the radial button next to the ID number and then select the next action button.

Schedule Motorcycle Test

Schedule Skills Test

Driver and Date Info

Verify Driver

Select a Skills Test Lo...

Select a Skills Test Location

ID	Address
<input checked="" type="radio"/> 003701	900 W TOWNSEND RD SAINT JOHNS MI 48879-9201

Cancel

Previous Next

- The next screen is where you will select an examiner to administer the test. You will use the radial button next to the examiner's name to select them. Once you have chosen your examiner, select the next action button.

Schedule Motorcycle Test

Schedule Skills Test

Driver and Date Info

Verify Driver

Select a Skills Test Location

Select an Examiner

Select an Examiner

Examiner Name
<input checked="" type="radio"/> JACOB BENJAMIN MILLER

Cancel

Previous Next

7. After selecting the next action button, you will be brought to a summary screen where you will verify the information you entered for this skills test. If everything looks correct, select the submit action button.

#### Schedule Motorcycle Test

<b>Schedule Skills Test</b>	Driver Name : ROBERT CRAIG KNIEVEL
Driver and Date Info	DLN : K 900 000 350 416
Verify Driver	Driver Date of Birth : 17-Oct-1938
Select a Skills Test Location	Test Date and Time : 30-Apr-2021 3:28 PM
Select an Examiner	Location Address : 900 W TOWNSEND RD SAINT JOHNS MI 48879-9201
Summary	Examiner : JACOB BENJAMIN MILLER

[Cancel](#) [Previous](#) [Submit](#)

8. Once the submit action button has been selected, it will take you to a confirmation screen where you can print the receipt with the test information on it. If you are not printing the receipt at this time (waiting until after the test is completed) then you can select the OK action button.

**Confirmation**

Your submission has been submitted and your confirmation number is 0-000-040-778.

[Print This Page](#)

[OK](#)

[Print Receipt](#)

9. After selecting the OK action button, you will be taken back to the Driving Skills Tests screen where you can see the test you just scheduled, along with the other unreported and reported tests. If you have made it to this screen, the test has been scheduled successfully.
  - a. **Note:** Once you return to the Driving Skills Test page, you may need to refresh the page to see the test recently scheduled.