

# CHECKS AND BALANCE

FOR MORE INFORMATION, SEE  
*ELECTION INSPECTORS' PROCEDURE MANUAL*



**\*THIS DOCUMENT IS FOR GENERAL REFERENCE, PLEASE SEE THE ABOVE-MENTIONED RESOURCE AND YOUR CLERK FOR SPECIFIC DIRECTION\***

## GENERAL INFORMATION

As you administer the polls throughout the day, it is important to employ a “check and balance” procedure to protect the integrity of the election and eliminate any appearance of impropriety.

Certain duties must be performed by two election inspectors who have expressed preferences for different political parties or, at time, more specifically one Democratic and one Republican inspector.

## DUTIES

The following duties must be performed by election inspectors of different political parties:

- Assisting voters who request instruction after entering a voting station.
- Opening any electronic tabulating equipment during the day to resolve issues or remove ballots.

The following duties must be performed by one Democratic and one Republican election inspector:

- Sealing electronic voting devices or any other election materials.
- Sealing ballot containers, transporting and delivering sealed ballot containers and sealed election records to the Receiving Board.

*Thank you* for ensuring the safety of Michigan’s voters