

# Candidate Filing/Petitions

## Filing for Office

A candidate must file an Affidavit of Identity, along with nominating petitions or a \$100.00 filing fee in lieu of petitions where statutorily authorized.

**\*NEW\*** Candidates filing for Township offices may now file a \$100.00 filing fee in lieu of petitions. This filing fee is refundable if the candidate wins their nomination or comes in second. Work with Township Treasurer to establish appropriate accounting measures for this fee to accommodate retention and refund of fee following the August primary election.

## Petition Form Changes

- Candidates must use nominating petitions with 2015 revision date or later.
- Local proposal forms must have 2019 revision date.
- Changes to nominating and proposal petitions were designed to reduce the number of signature errors. Countywide Nominating Petitions received the most significant change with the elimination of the city/township checkbox.

Don't forget:

- Petition forms revised in 2019
- Use Preparing, Circulating and Filing Petitions Booklets as a guide for processing petitions
- View Candidate Filing 2019 Course in eLearning for specific guidance on processing petitions

Notes:

# Affidavit of Identity

## Affidavit of Identity and Receipt of Filing

|                                     |   |  |                           |                           |                       |
|-------------------------------------|---|--|---------------------------|---------------------------|-----------------------|
| candidate information               | 1 | first name   | middle                    | last                      |                       |
|                                     |   | residential address  |                           | city / zip                |                       |
|                                     |   | mailing address, if applicable   |                           | city / zip                |                       |
| additional information              | 2 | phone number   | / /<br>date of birth      |                           |                       |
|                                     |   | email address  |                           | campaign website          |                       |
|                                     |   | <input type="checkbox"/> my name formally changed in the last 10 years for a reason other than marriage or divorce; if checked, print full former name: _____  |                           |                           |                       |
| office sought/ ballot information   | 3 | office name  |                           | jurisdiction              | district/circuit/ward |
|                                     |   | political party, if a partisan office. if running without party affiliation list "No Party Affiliation."   |                           |                           |                       |
|                                     |   | exact name I would like printed on the ballot (use upper and lower case letters)   |                           |                           |                       |
|                                     |   | term (check one): <input type="checkbox"/> regular term <input type="checkbox"/> partial term expiring / / <input type="checkbox"/> recall   |                           |                           |                       |
|                                     |   | election (check one): <input type="checkbox"/> primary election / / <input type="checkbox"/> general election / /  |                           |                           |                       |
| filer's acknowledgement (check one) | 4 | judicial candidates only: <input type="checkbox"/> incumbent position <input type="checkbox"/> non-incumbent position <input type="checkbox"/> new judgeship   |                           |                           |                       |
|                                     |   | <input type="checkbox"/> nominating or qualifying petitions (estimated number of signatures _____) to be <input type="checkbox"/> destroyed <input type="checkbox"/> returned in January   |                           |                           |                       |
|                                     |   | <input type="checkbox"/> a filing fee of \$100 (if applicable)   |                           |                           |                       |
|                                     |   | <input type="checkbox"/> certification of party nomination and certificate of acceptance (if applicable)   |                           |                           |                       |
| statements and attestation          |   | judicial candidates only: <input type="checkbox"/> affidavit of constitutional qualification <input type="checkbox"/> affidavit of candidacy (incumbents only)   |                           |                           |                       |
|                                     |   | <input type="checkbox"/> I am a citizen of the United States and I meet the statutory and constitutional requirements for the office sought. I swear, or affirm, that the facts I have provided and the facts contained in the statement set forth below are true. |                           |                           |                       |
|                                     |   | At this date, all statements, reports, late filing fees, and fines due from me or any Candidate Committee organized to support my election to office under the Michigan Campaign Finance Act, PA 388 of 1976, have been filed or paid.                             |                           |                           |                       |
|                                     |   | I acknowledge that making a false statement in this affidavit is perjury - a felony punishable by a fine up to \$1,000.00 or imprisonment for up to 5 years, or both and may result in disqualification from the ballot (MCL 168.558, 933, and 936).               |                           |                           |                       |
|                                     | 5 | sign here  | date here                 |                           |                       |
| for office use only                 |   | notary signature   |                           | notary name               |                       |
|                                     |   | subscribed and sworn to me on the  |                           | day of                    |                       |
|                                     |   | notary public, state of Michigan, county of  |                           | my commission expires / / |                       |
|                                     |   | acting in the county of  |                           |                           |                       |
| for office use only                 |   | received by  | number of petition sheets | receipt number            |                       |
|                                     |   | reviewed by  | date of filing            |                           |                       |
|                                     |   | jurisdiction/district of office sought   | campaign finance number   |                           |                       |

## Items to verify for sufficiency:

- All “candidate information” in Section 1
- All “office sought/ballot information” in Section 3
- “filer’s acknowledgment” in Section 4
- “statements and attestation” in Section 5

Don’t forget:

- Affidavit of Identity form 2/19 & 8/19 acceptable
- A copy of the Affidavit of Identity may be made for the second copy required by law
- Provide a copy of Affidavit of identity to candidate as a receipt of filing
- Coordinate with your County Clerk on delivery of Affidavit of Identity copy

Notes: