

Mail completed form to:

Office of the Great Seal
7064 Crowner Drive
Lansing, MI 48918



Information change
(No fee)

**Michigan Department of State
Office of the Great Seal
Notary Request for Notice of Change**

Do not use this form to request duplicate notary documents
(All notary documents must be retrieved from your MiLogin account)

Please **print** or **type** information requested

Original information (complete all sections)

Driver's license or state ID number		Issuing state	
Name as currently commissioned		Expiration date of current commission (MM/DD/YYYY)	
Email address			

New information (complete only those sections that are changing)

Driver's license or state ID number		Issuing state	
Full name (First/Middle/Last) (must match your state driver's license or ID card)			
New commission name (name as it will appear on documents you notarize)			
Email address			
Residence address	City	State	ZIP
<small>(Must match your driver's license/ID card. Include PO Box, lot, and apt. numbers.) *Please note: A resident address change that results in a county change does not change your county of commission.</small>			
Business address	City	State	ZIP
Residence telephone number	Business telephone number		
I understand that all information contained on this application is subject to disclosure under the Freedom of Information Act, 1976 PA 442, MCL 15.231, et seq. If I am a licensed attorney, I certify that I am in good standing with the State Bar of Michigan.			
Commission name			
Signature			Date (MM/DD/YYYY)