

## State of Michigan Enterprise Project Performance Criteria

Clarity Status Report Criteria	On Track (Green)	Minor Variance (Yellow)	Significant Variance (Red)	<b>Notes</b>  If project is Yellow or Red, the related risks and issues must be logged, and a Corrective Action Plan created and maintained until project status returns to green. Criteria are evaluated according to their baselines and any approved change requests.
<b>Schedule Status</b>	All key milestones are on track	A key milestone is <b>NOT</b> on track  <b>OR</b>  A key milestone has been missed; however, Go Live/Implementation date(s) is on track	A key milestone has been missed  <b>AND</b>  Go Live/Implementation date(s) is <b>NOT</b> on track	<u>Key milestones</u> are used to designate progress points that must be met by the scheduled timeline to achieve project success and should include all phases of project lifecycle (PMM, SEM, Procurement, MiSAP, etc.).
<b>Scope Status</b>	Defined scope will be delivered:  - All project objectives  - All Mandatory requirements/Must-Have User Features  - All deliverables in the Tailoring Plan	- A project objective may <b>NOT</b> be achieved  - A Mandatory requirement/Must-Have User Feature may <b>NOT</b> be delivered  - An Enterprise deliverable OR Multiple PMM/SEM deliverables in the Tailoring Plan may <b>NOT</b> be delivered	- A project objective <b>WILL NOT</b> be achieved  - A Mandatory requirement/Must-Have User Feature <b>WILL NOT</b> be delivered  - An Enterprise deliverable OR Multiple PMM/SEM deliverables in the Tailoring Plan <b>WILL NOT</b> be delivered	<u>Defined Scope</u> Scope related items in the Project Summary Section of the PMP (or in Charter if PMP not yet completed) are part of the project objectives  Mandatory requirements are in the Requirements Specifications document  Must-Have User Features to create a Minimally Viable Product are captured in the Product Roadmap and/or Release Plan  Deliverables in Tailoring Plan refer only to those with a "Required" or "Tailored" status
<b>Cost &amp; Effort Status</b>	Cost: The variance between the Planned Cost and the Forecasted Cost is ≤ 10%  Effort: The variance between the Baseline Labor Hours and the Estimate at Completion Labor Hours is ≤ 20%	Cost: The variance between the Planned Cost and the Forecasted Cost is > 10% and ≤ 20%  Effort: The variance between the Baseline Labor Hours and the Estimate at Completion Labor Hours is > 20% and ≤ 30%	Cost: The variance between the Planned Cost and the Forecasted Cost is > 20%  Effort: The variance between the Baseline Labor Hours and the Estimate at Completion Labor Hours is > 30%	<u>Storyboard Financial Performance Section</u> Cost Variance = ((Planned Cost – Forecasted Cost)/Forecasted Cost) x 100  Planned Cost includes any approved contingency for the project  <u>Storyboard Labor Hours Section</u> Effort Variance = ((Baseline – Estimate At Completion)/Estimate At Completion) x 100

## Clarity - Status Report Fields

**Status Report**

Status Report Name

ID SR050194

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**Overall**

Overall Status (Default Bucket)

Overall Comment

Status Report Update

High Level Activity Status

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**Schedule**

Schedule Status [-Select-]

Schedule Comments

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**Scope**

Scope Status [-Select-]

Scope Comments

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**Cost and Effort**

Cost and Effort Status [-Select-]

Cost and Effort Comments

Save Save And Return Return

## Clarity - Status Field Drop Down Options

**Cost and Effort**

Cost and Effort Status [-Select-]

Cost and Effort Comments [-Select-]

On Track

Minor Variance

Significant Variance

Save Save And Return

Required Unique

## Clarity – “Overall Status” Field Calculation

Overall status is based on the sum of the 3-status report KPIs:

- Schedule
- Scope
- Cost and Effort

Each KPI is assigned a value based on status:

- Green (On track) = 10
- Yellow (Minor Variance) = 30
- Red (Significant Variance) = 90

The sum of those 3 numbers then leads to the Overall Status value:

- 0-40 is Green (On Track)
- 41-90 is Yellow (At Risk)
- 91-300 is RED (Critical)

Schedule	Cost	Scope	Overall	Number Value
On Track	On Track	On Track	On Track	30
On Track	On Track	Minor Variance	At Risk	50
On Track	Minor Variance	Minor Variance	At Risk	70
Minor Variance	Minor Variance	Minor Variance	At Risk	90
On Track	On Track	Significant Variance	Critical	110
On Track	Minor Variance	Significant Variance	Critical	130
Minor Variance	Minor Variance	Significant Variance	Critical	150
On Track	Significant Variance	Significant Variance	Critical	190
Minor Variance	Significant Variance	Significant Variance	Critical	210
Significant Variance	Significant Variance	Significant Variance	Critical	270