



## Instructions for Form 383, *Production Report*

A completed *Production Report* (Form 383) must be included with each *Oil Severance Tax Return* (Form 381) or *Gas Severance Tax Return* (Form 382).

Box A.) Enter the filer's legal individual or business Name.

Box B.) Enter the nine digit Tax Identification Number.

Box C.) Enter the two digit Month of the filing period reported.

Box D.) Enter the four digit Year of the filing period reported.

Box E.) Enter the Page number of the Report being filed.

Box F.) Check box for Fuel Type reported. Check only **one**.

Column 1 - Enter Name of the Producer.

Column 2 - Enter the Name of the Purchaser.

Column 3 - Enter the Name and County of Well.

Column 4 - Enter the OGS (Office of Geological Survey) assigned Permit Number or PRU for each well.

Column 5 - Enter the entities share amount by fractional figure or decimal amount. Example 1/8 or .125

Column 6 - Enter the \*Gross Production\* for the Well reported. The grand total of Column 6 will be forwarded to Form 381 or Form 382, Column 1, as follows:

\* Gross production includes any and all severed gas that is used or consumed to operate the on-lease or off-lease normal lease separation functions. See RAB 1989-20.

### **Form 382**

Gas Production:..... Line 1  
NGL's Production: ..... Line 5  
Condensate:..... Line 9

### **Form 381**

Crude Oil (Regular Wells):..... Line 1  
Condensate (Regular Wells):..... Line 5  
Crude Oil (Stripper and Marginal Wells): ..... Line 9  
Condensate (Stripper and Marginal Wells): ... Line 13

Column 7- Enter the Unit Price of product.

Column 8- Multiply column 6 by Column 7 to arrive at the amount in Column 8. The grand total in Column 8 will be forwarded to Form 381 or Form 382, Column 2 as follows:

### **Form 382**

Gas Production:.....Line 1  
NGL's Production: .....Line 5  
Condensate:.....Line 9

### **Form 381**

Crude Oil (Regular Wells):..... Line 1  
Condensate (Regular Wells):..... Line 5  
Crude Oil (Stripper and Marginal Wells): ..... Line 9  
Condensate (Stripper and Marginal Wells): ... Line 13

Mail the *Severance Tax Return* along with Form 383 and Form 384 to:

Michigan Department of Treasury  
Special Taxes Division  
Miscellaneous Taxes and Fees/ Severance  
P.O. Box 30781  
Lansing, MI 48909

Additional forms are available on Treasury's website at [www.michigan.gov/taxes](http://www.michigan.gov/taxes). If you have any questions, call 517- 636-0515 Monday - Friday from 8 A.M. - 4:30 P.M.