

## City of Detroit Notice of Change

Use this form only to change the mailing address or legal address of your business as it relates to your City of Detroit Corporate Income Tax and/or City of Detroit Income Tax Withholding. Discontinuance for these taxes is declared on the *City of Detroit Income Tax Withholding Annual Reconciliation* (Form 5321) and *City of Detroit Corporate Income Tax Return* (Form 5297).

Also use this form to register for a City of Detroit tax, define the periods of a seasonal business, and correct a Federal Employer Identification Number (FEIN).

Complete and mail this notice of change to Michigan Department of Treasury, City Tax Administration, PO Box 30741, Lansing MI 48909.

This form is for City of Detroit taxes only. For State of Michigan taxes, you must file the *Notice of Change or Discontinuance* (Form 163).

PART 1: BUSINESS INFORMATION	
Federal Employer Identification Number	
Taxpayer's Business Name and Legal Address	Taxpayer's Business Name and Mailing Address
Change Business Name and/or Legal Address To: (If PO Box Number, you must include a street address)	Change Business Name and/or Mailing Address To:
PART 2: OTHER BUSINESS CHANGES OR INFORMATION	
Check the tax types below to be added to your registration: <input type="checkbox"/> City Corporate Income Tax <input type="checkbox"/> City Income Tax Withholding	
A seasonal business is required to file monthly for all months the business is open. Indicate below the months the business is typically open Beginning _____ and ending _____	
If correcting a Federal Employer Identification Number, enter the correct number at left, and the incorrect FEIN at right. Correct FEIN: _____                      Incorrect FEIN: _____	