

## State Convention Facility Development Tax Return

Issued under P.A. 106 of 1985. Filing is mandatory. Failure to file may result in penalty and interest.

**Due:** 20th of each month.

Hotel Name		Return Period (month/year)	Account Number (FEIN, ME or TR Number)
Registered Business Name (or DBA)		1. Number of guest rooms .....	
Street Address, City, State, ZIP Code		2. Amount of monthly room charges .....	
Authorized Signature		3. Tax rate (see chart) .....	
Date		4. Multiply line 2 by line 3 .....	
Telephone Number	Email Address	5. Applicable penalty and interest .....	
		6. <b>Tax Due.</b> Add lines 4 and 5 .....	

Make check payable to: **State of Michigan**  
Mail to: Michigan Department of Treasury  
Special Taxes Division - Misc. Taxes and Fees  
PO Box 30781  
Lansing, MI 48909

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