

Correction of 2023 Personal Property Taxable Values Used for the 2023 Personal Property Tax Reimbursement Calculations

Issued under the authority of Public Act 86 of 2014, as amended (MCL 123.1358(5)(e)).

See instructions on page 2.

PART 1: MUNICIPALITY INFORMATION						
Name of Municipality				County Name		
Municipality Type (County, City, Village, Township, Local Authority, School District, ISD, Community College, Library, Other)					Municipality Code	
PART 2: CORRECTION OF THE 2023 PERSONAL PROPERTY TAXABLE VALUES AS REPORTED BY THE COUNTY EQUALIZATION DIRECTOR IN CALENDAR YEAR 2023						
<i>Note: The taxable value of commercial personal property and industrial personal property must be the taxable value on May 10, 2023.</i>						
	Commercial Personal Property Taxable Value	Industrial Personal Property Taxable Value	IFT New Facility Personal Property on Land that is Classified as Commercial Real 1/2 Taxable Value	IFT New Facility Personal Property on Land that is Classified as Industrial Real 1/2 Taxable Value	IFT Replacement/ Rehabilitation Personal Property Taxable Value	Total Personal Property Taxable Value
1. Current 2023 Taxable Value as Reported In Calendar Year 2023.						
2. Correction of 2023 Taxable Value as Reported in Calendar Year 2023.						
PART 3: MUNICIPALITY CERTIFICATION						
<i>In accordance with Public Act 86 of 2014, as amended, the undersigned hereby certifies to the County Equalization Director that the information provided above is accurate and documentation to substantiate the information has been attached to this form.</i>						
Printed Name (Contact for Municipality Identified in Part 1)				Signature		
Telephone Number	Email Address				Date	
PART 4: COUNTY EQUALIZATION CERTIFICATION						
<i>In accordance with Public Act 86 of 2014, as amended, the undersigned hereby certifies that the information has been reviewed for reasonableness and submits to the Michigan Department of Treasury this form and documentation to substantiate the information contained on this form.</i>						
Printed Name (County Equalization Director)				Signature		
Telephone Number	Email Address				Date	

For the municipality identified in Part 1, return a completed and signed form along with substantiating documentation to the County Equalization Director by **February 28, 2024**.

For the County Equalization Director, return a completed and signed form along with substantiating documentation to **TreasORTAPPT@michigan.gov** by **March 31, 2024**.

If you are unable to submit via e-mail, fax to 517-335-3298, or mail the completed form to:
Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

If you have questions, call 517-335-7484.

Instructions for Correction of 2023 Personal Property Taxable Values Used for the 2023 Personal Property Tax Reimbursement Calculations (Form 5651)

Purpose of This Form

The Local Community Stabilization Authority Act (LCSA Act), 2014 Public Act 86, as amended, requires **municipalities** to notify the county equalization director, by February 28, 2024, of any errors identified in the 2023 commercial personal property or industrial personal property taxable values reported in calendar year 2023 by the county equalization director and to provide substantiating documentation to support the corrected values.

The LCSA Act requires the **county equalization director** to review all reported inaccurate commercial personal property and industrial personal property taxable values and determine all municipalities affected by the inaccurate commercial personal property and industrial personal property taxable values. Additionally, if the county equalization director identifies an inaccurate commercial personal property or industrial personal property taxable value, the county equalization director shall determine all municipalities affected by the inaccurate taxable value. The county equalization director is required to notify the Michigan Department of Treasury by March 31, 2024, of all corrections to the 2023 commercial personal property and industrial personal property taxable values and to provide substantiating documentation to support the corrected values.

Upon the Michigan Department of Treasury's review of the substantiating documentation and verification of the error(s), the Michigan Department of Treasury shall calculate the amount of the underpayment or overpayment for the 2023 personal property tax reimbursement in accordance with section 17(5) of the LCSA Act, MCL 123.1357(5). The amount of the underpayment or overpayment to the municipality for calendar year 2023 shall be added to the May 2024 personal property tax reimbursement. A net overpayment exceeding \$10,000 will be billed to the municipality by the Local Community Stabilization Authority. The municipality will repay the amount of the overpayment exceeding \$10,000 in three equal annual amounts (unless repaid sooner).

Definitions

“Commercial personal property” means personal property classified as commercial personal property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c and personal property subject to the industrial facilities tax under section 14(1) or (4) of 1974 PA 198, MCL 207.564, that is sited on land classified as commercial real property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c. Commercial personal property does not include personal property that after 2012 was classified in the municipality where it is currently located as real property or utility personal property (MCL 123.1345(e)).

“Industrial personal property” means personal property classified as industrial personal property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c

and personal property subject to the industrial facilities tax under section 14(1) or (4) of 1974 PA 198, MCL 207.564, that is sited on land classified as industrial real property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c. Industrial personal property does not include personal property that after 2012 was classified in the municipality where it is currently located as real property or utility personal property (MCL 123.1345(o)).

“Personal Property Exemption Loss” means one of the following:

1. **For a municipality that is not a local school district, intermediate school district, or tax increment finance authority**, the 2013 taxable value of commercial personal property and industrial personal property minus the current year taxable value of commercial personal property and industrial personal property and minus the small taxpayer exemption loss (if the small taxpayer exemption loss is greater than zero). The 2013 taxable values of commercial personal property and industrial personal property are the values reported under section 13(3) of the LCSA Act by the county equalization director in calendar year 2015. The calculation must be modified for municipality boundary changes to the extent that the boundary changes affect the property taxes levied by the municipality. For millages from which renaissance zone property is exempt, the calculation must be adjusted to exclude the taxable values of commercial personal property and industrial personal property exempt under the Michigan Renaissance Zone Act, 1996 PA 376, MCL 125.2681 to 126.2696.
2. **For a municipality that is a local school district, intermediate school district, or tax increment finance authority**, the 2013 taxable value of commercial personal property and industrial personal property minus the current year taxable value of commercial personal property and industrial personal property. The 2013 taxable values of commercial personal property and industrial personal property are the values reported under section 13(3) of the LCSA Act by the county equalization director in 2015. The calculation must be modified for municipality boundary changes to the extent that the boundary changes affect the property taxes levied by the municipality. For millages from which renaissance zone property is exempt, the calculation must be adjusted to exclude the taxable values of commercial personal property and industrial personal property exempt under the Michigan Renaissance Zone Act, 1996 PA 376, MCL 125.2681 to 126.2696 (MCL 123.1345(t)).

“Taxable value” means the value determined under section 27a of the General Property Tax Act, 1893 PA 206, MCL 211.27a, except for real or personal property subject to the industrial facilities tax under section 14(3) or (4) of 1974 PA 198, MCL 207.564, 50% of that value determined under section 27a of the General Property Tax Act, 1893 PA 206, MCL 211.27a (MCL 123.1345(dd)).

General Instructions

This form was developed to assist municipalities in reporting inaccurate 2023 commercial personal property and industrial personal property taxable values to the Michigan Department of Treasury. In addition to the form, the LCSA Act requires the municipality to provide documentation to substantiate the error in reporting of the taxable values in the calculation of the 2023 personal property exemption loss (PPEL). If the taxable value error is related to a specific parcel, the municipality should include the parcel number and school district code with the substantiating documentation.

For each inaccurate taxable value identified by the municipality, the municipality must enter all the taxable values, broken down by classification for the taxable value year being corrected. The current taxable values and the corrected taxable values must be entered by the municipality on the appropriate lines under the appropriate property classification headings. The current taxable values entered by the municipality must be obtained from the applicable taxable value report on the Michigan Department of Treasury's website at www.michigan.gov/pptreimbursement. The corrected taxable values entered by the municipality must be supported by attaching substantiating documentation to this form.

Substantiating documentation accepted by the Michigan Department of Treasury includes, but is not limited to, reports generated using property tax software (such as the Miscellaneous Totals Report, L-4046, and Tax Bill change reports); State Tax Commission Orders; and Michigan Tax Tribunal Judgments. For each inaccurate 2023 personal property taxable value identified by the municipality, the date on all substantiating documentation must support that the corrected personal property taxable value entered in Part 2 of the form **was the taxable value on May 10, 2023**.

Line-By-Line Instructions

Lines not listed are explained on the form.

Part 1: Municipality Information

Enter your municipality's name, the county in which the municipality is located, municipality type, and municipality code.

Part 2: Correction of the 2023 Personal Property Taxable Values as Reported by the County Equalization Director in Calendar Year 2023

If your municipality has identified that an inaccurate 2023 personal property taxable value was reported in calendar year 2023, complete Line 1 and Line 2.

Line 1: Enter the current 2023 taxable values in the columns that correspond with the appropriate personal property classification. The current 2023 taxable values must be obtained from the *2013 and 2023 Personal Property Taxable Values Reported in Calendar Year 2023* report located under the heading "Taxable Values Used in the Personal Property Tax Reimbursement Calculations," on Treasury's website at www.michigan.gov/pptreimbursement.

Line 2: Enter the corrected 2023 taxable values in the columns that correspond with the appropriate personal property classification. **The corrected 2023 taxable values must be the taxable values on May 10, 2023.** Attach, to this form, documentation to substantiate the taxable value(s) that were corrected.