



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**Principal Residence Exemption Audit Notice**

	<p><b>YOU MUST RESPOND WITHIN 30 DAYS</b></p>
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Dear Taxpayer:

The Michigan Department of Treasury (Department) is conducting an audit to ensure that only persons eligible for a Principal Residence Exemption (PRE) receive the exemption on the property. This audit period includes the current and three immediately preceding calendar years. Our records indicate that you are receiving or have received at some time in the past four years, a PRE on the property listed in Part 1 of the enclosed PRE Audit Questionnaire (Questionnaire).

Please complete and return the enclosed Questionnaire with the required documents proving ownership and occupancy in the enclosed envelope **within 30 days** from the date of this letter. **The Questionnaire must be completed even if you no longer own the property detailed in Part 1 of the enclosed Questionnaire.** If the Questionnaire is not returned in a timely manner, the PRE on the above referenced property will be denied. **The denial of the PRE will require you to pay additional taxes and potential interest for up to four years if you improperly received the PRE.**

Please review the frequently asked questions shown on the back of this letter in order to complete the Questionnaire. Contact the PRE Audit Call Center at **(888) 909-2799, between 9 a.m. and 5 p.m., Monday through Friday**, if you have additional questions. You can also e-mail your question to [PRE@reason.consulting](mailto:PRE@reason.consulting).

Your local assessor can answer general questions regarding the PRE but cannot answer specific questions regarding this Michigan Department of Treasury audit.

Additional information about the Michigan Principal Residence Exemption can be found at [www.michigan.gov/PRE](http://www.michigan.gov/PRE).

Thank you for your cooperation.

Sincerely,

Principal Residence Exemption Audit Center  
Michigan Department of Treasury

Enclosures

*\*Disclaimer: E-mail is not a secure method of transmitting personal/confidential information. Ensure that the intended recipient's e-mail address is correct.*