

Dual Licensee Filing Requirements

For those licensed as both an Unclassified Acquirer of Other Tobacco Products (OTP) and Secondary Wholesaler of Other Tobacco Products (OTP)

Licensees that hold both an Unclassified Acquirer of OTP and a Secondary Wholesaler of OTP license must report receipts and disbursements the following way:

Unclassified Acquirer of OTP tax return:

Schedule T101a: Enter all tobacco tax unpaid receipts (purchases) for the file period. Tobacco tax paid purchases are not entered on the Unclassified Acquirer of OTP tax return. This activity will be recorded on the Secondary Wholesaler of OTP tax return.

Schedule T103: Enter out-of-state disbursements. Report the wholesale price, and if applicable, premium cigar stick quantity, that you paid for the product. This price will exclude tax and mark-up. ****Please note: Product purchased tobacco tax paid, as a Secondary Wholesaler of OTP, cannot be sold as an out-ofstate disbursement, and should not be included on the T103 schedule.**

Schedule T108b: Enter the total reported on schedule T101a as a lump sum by wholesale price, brand code, stick count or ounces, possibly resulting in multiple schedule entries.

Schedule T108c: This schedule is the transfer of product from the Unclassified Acquirer of OTP license to the Secondary Wholesaler of OTP license.

- If this period did not have out-of-state sales, create a T108c schedule to match the T108b schedule, **plus the tax**, identifying wholesale price, brand code, stick count or ounces as applicable.
- If this period did have out-of-state sales (reported on the T103), calculate the following:
 - o T108b schedule minus the sum of the T103 schedule(s).
 - Create a T108c schedule that is equal to the result, **plus the tax**, identifying wholesale price, brand code, stick count or ounces as applicable.

Secondary Wholesaler of OTP tax return:

Schedule T101b:

- Enter a tobacco tax paid receipt matching the total from the Unclassified Acquirer of OTP tax return, schedule T108c, for that same file period. **The invoice number on the T101b should match the invoice number from the Unclassified Acquirer of OTP, schedule T108c.**
- Enter all other tobacco tax paid receipts (purchases) for the file period.

Schedule T101c: Enter all product returns (receipts) from prior sales to Michigan customers. (This is returned product.)

Schedule T108c: Enter all disbursements (sales) separately by invoice number for sales to other businesses.

The T108c schedule should also reflect disbursements for product being returned to the Unclassified Acquirer of OTP license for eventual return to the manufacturer/distributor.