

## Election of Lessee Report of Eligible Manufacturing Personal Property

Issued under the authority of the General Property Tax Act, Public Act 206 of 1893, and the Essential Services Assessment Act, Public Act 92 of 2014. Filing is mandatory.

Leasing companies are not eligible to receive the exemption for qualified new personal property and qualified previously existing personal property and may not use the Combined Document (*Eligible Manufacturing Personal Property Claim, and Report of Fair Market Value of Qualified New and Previously Existing Personal Property*, Form 5278). With respect to personal property that is the subject of a lease agreement, regardless of whether the agreement constitutes a lease for financial or tax purposes, if the personal property is or will be Eligible Manufacturing Personal Property, the lessee and lessor may elect that the lessee report the leased eligible manufacturing personal property on Form 5278 and be responsible for any Essential Services Assessment liability that results. To elect for the lessee to report the leased personal property, at least some, but not necessarily all, personal property subject to the lease agreement must be Eligible Manufacturing Personal Property as defined in MCL 211.9m and MCL 211.9n. Property subject to the lease agreement must be reported on Part 2 and/or Part 3 of the Combined Document, as applicable.

To make this election, the lessee and lessor must complete this form in its entirety. In Part 3, list all parcel numbers included in this election. **It must be attached to Form 5278 when it is filed with the assessor of the local unit in which the property is located no later than February 21 or the March Board of Review prior to its adjournment.** Absent an election and the attachment of this form, the personal property shall be reported by the lessor on the personal property statement pursuant to MCL 211.19. See MCL 211.1057(8).

<b>PART 1: LESSEE INFORMATION</b>				
By signing below, I elect that I shall be responsible for reporting the leased personal property associated with the aforementioned parcel on the Combined Document (Form 5278) and be responsible for any Essential Services Assessment liability that results.				
Lessee Name	Lessee Federal Employer Identification Number (FEIN)			
Lessee Representative	Lessee Representative's Title			
Lessee Representative Signature			Date	
<b>PART 2: LESSOR INFORMATION</b>				
By signing below, I agree that the lessee named above shall be responsible for reporting the listed personal property on the Combined Document (Form 5278) and be responsible for any Essential Services Assessment liability that results.				
Lessor Name	Lessor FEIN			
Lessor's Representative	Lessor Representative's Title			
Lessor Representative Signature			Date	
<b>The signatures of both parties on this form <u>are required</u> to relieve the Lessor of its obligation to report leased personal property under MCL 211.19. Signatures can be signed manually, by facsimile or electronically. Once this election is filed with the assessor, it cannot be revoked for the year the election is made.</b>				
<b>PART 3: PARCEL NUMBER INFORMATION</b>				
List below the parcel number on which the personal property was reported for the prior year, the parcel number it will be reported on for the current year, the local unit and county where the personal property parcels are located and the associated lease agreement expiration date. Include additional pages if necessary. New personal property reported for the first time, not previously reported by the lessor, will report only the current year parcel number where the personal property will be reported, the local unit, county and lease agreement expiration date. Note this election applies to all subsequently acquired personal property under the associated lease agreement. Form 5467 will be filed once and the election will remain in place unless revoked or until the lease agreement expiration. Lessees will annually provide the Part 3 information with each Form 5278 filed. See form 5278 for additional filing instructions.				
	Parcel Number Reporting	Local Unit	County	Lease Agreement Expiration Date
1	Lessor Previous Year: Lessee Current Year:			
2	Lessor Previous Year: Lessee Current Year:			
3	Lessor Previous Year: Lessee Current Year:			
4	Lessor Previous Year: Lessee Current Year:			
5	Lessor Previous Year: Lessee Current Year:			
6	Lessor Previous Year: Lessee Current Year:			