

MI Fire Equipment Grant Program Application

Issued under Public Act 166 of 2022.

Pursuant to Section 801(1) of Public Act 166 of 2022, the MI Fire Equipment Grant Program is a grant program intended to assist local government fire departments that are “predominately on-call, part-time or volunteer” to purchase fire equipment for firefighters. Through a competitive grant process, eligible fire departments will be reimbursed for allowable fire equipment purchases. Applications **must be submitted to the Michigan Department of Treasury via e-signature solution no later than July 10, 2023**, for consideration.

PART 1: LOCAL GOVERNMENT INFORMATION		
Local Unit Name	Local Unit Municipal Code	
Contact Name	Contact Email Address	
Contact Title	Contact Telephone Number	Extension
PART 2: GRANT ELIGIBILITY		
<p>Eligibility for the MI Fire Equipment Grant Program will be determined by the grant requirements pursuant to PA 166 of 2022, Section 801(1), which are predominately on-call, part-time, or volunteer with purchasing fire gear for firefighters.</p> <p>“Fire Department” means a department, authority, or other governmental entity that safeguards life and property from damage from explosion, fire, or disaster and that provides fire suppression and other related services in this state. Organized fire department includes any lawfully organized firefighting force in this state. As defined in section 1 of the fire prevention code, 1941 PA 207, MCL 29.1</p> <p>“Local Unit of Government” means a city, village, township, tribal government or an authority or commission established by a county, village, city of township by resolution, motion, or charter.</p> <p>Does your city, village, township, tribal government, authority, or commission have a fire department where more than 50 percent of the firefighters are part-time, volunteer, or paid on call?</p> <p><input type="checkbox"/> Yes: The requesting local government certifies that it meets the eligibility criteria listed in MI Fire Equipment Grant Program.</p> <p><input type="checkbox"/> No: The requesting local government certifies that it does not meet the eligibility criteria listed in MI Fire Equipment Grant Program.</p> <p>Does the requesting local government fire department serve more than one local government as the primary provider of fire department services?</p> <p><input type="checkbox"/> Yes: The requesting local government fire department certifies that it is the primary provider of fire department services for more than one local government (please list all local governments in the table below).</p> <p><input type="checkbox"/> No: The requesting local government fire department certifies that it is primary provider of fire department services for only one local government.</p>		
Number	Local Governments Provided Primary Fire Department Services	
1		
2		
3		
4		
5		
6		

7	
8	
9	
10	

PART 3: GRANT QUALIFICATIONS (See Instructions)

To qualify for the MI Fire Equipment Grant Program, the eligible local government must be registered as having more than 50% “nonpaid” or “part paid” firefighters as presented in the Fire Service Directory established by LARA under Public Act 207 of 1941. Please provide the requested information below related to numbers of firefighters for the eligible local government fire department.

NFIRS Code	Total Firefighters	No. of “Non paid” Firefighters	No. of “Part Paid” Firefighters

Do the numbers of “Non paid” and “Part Paid” firefighters listed in the table above represent more than 50 percent of the total number of firefighters listed in the table above for the eligible local government fire department?

Yes: The requesting local government certifies that the information listed above demonstrates that more than 50 percent of total firefighters are “Non Paid” or “Part Paid”.

No: The requesting local government certifies that the information listed above demonstrates that more than 50 percent of total firefighters are not “Non paid” or “Part Paid”.

PART 4: GRANT AWARD REQUEST

Eligible local government fire departments may submit a claim for a grant award up to \$10,000, pursuant to Section 801(1) of Public Act 166 of 2022. Please enter the requested grant award claim below.

Grant Award Amount Requested (\$10,000 per local government listed in Part 2): _____

Qualified Expenses (Enter \$ amounts for eligible expenditures already incurred for reimbursement. If Applicable.)

Turnout coats and pants	SCBA Masks	Gloves (structural, and extrication)	Hoods	Radios, batteries, and antennas
\$	\$	\$	\$	\$

Flashlights	Helmets	Safety Vest for traffic accidents	Boots	Personal thermal imaging cameras
\$	\$	\$	\$	\$

Supporting Documentation

- If grant awards are requested on behalf of multiple local governments, please provide letters of intent from all requesting local governments.
- If the grant request is for expenditures for eligible items that have already been incurred, please attach supporting documentation.

PART 5: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this application is true and that I am authorized to submit a claim on behalf of the qualified unit as the Chief Administrative Officer, to receive funds for the MI Fire Equipment Grant Program pursuant to and if I am submitting expenses for reimbursement that all expenditures for which reimbursement is requested are eligible, and that these expenditures will not be reimbursed from any other source.

Chief Administrative Officer Signature (as defined in MCL 141.422b)	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b)
Title	Date

MI FIRE EQUIPMENT GRANT PROGRAM - APPLICATION INSTRUCTIONS

Form 5874

GRANT PROGRAM OVERVIEW

The MI Fire Equipment Grant has been established under [Public Act 166 of 2022](#) to provide funding for the purchase of fire equipment for firefighters. Under Fiscal Year 2022-23 Budget, the Michigan Department Treasury was appropriated \$12 million to establish and operate a grant program to qualified local governments. Grant awards are not to exceed \$10,000 for eligible departments and will be administered in a similar form and manner as previous grant programs with stakeholder engagement.

The MI Fire Equipment Grant Program is a grant program intended to assist local government fire departments that are “predominately on-call, part-time or volunteer” to purchase fire equipment for firefighters. Through a competitive grant process, eligible fire departments will be reimbursed for allowable fire equipment purchases. The key to understanding the MI Fire Equipment Grant Program is the definition of “firefighter”, “fire department”, “local government”, and “predominately on call”. Treasury plans to administer this program using the definitions of qualified departments as defined in the Fire Service Directory established in LARA under 1941 PA 207. The Firefighters Training Council Act, 1966 PA 291, MCL 29.362 defines the following.

- A. "Firefighter" means a member of an organized fire department or public safety department who is responsible for, or is in a capacity that includes responsibility for, the extinguishment of fires, the directing of the extinguishment of fires, the directing or management of emergency response activities, fire safety prevention inspection, plans examination, fire investigation, hazardous materials response, technical rescue response, airport rescue response, airport rescue firefighting, fire service instruction, and the enforcement of the general fire laws of this state and the community where he or she serves.
- B. “Fire Department” means a department, authority, or other governmental entity that safeguards life and property from damage from explosion, fire, or disaster and that provides fire suppression and other related services in this state. Organized fire department includes any lawfully organized firefighting force in this state, as defined in section 1 of the Fire Prevention Code, 1941 PA 207, MCL 29.1
- C. “Local Unit of Government” means a city, village, township, tribal government or an authority or commission established by a county, village, city or township by resolution, motion, or charter.
- D. “Predominately on call,” “part-time,” or “volunteer” means a fire department where more than 50% of the firefighters are registered as “non paid” or “part paid,” as listed in the Fire Service Directory established by LARA under PA 207 of 1941.

APPLICATION TIMELINE: To file an application, qualified local governments must submit the MI Fire Equipment Grant application using the Michigan eSignature Solution to Treasury as soon as May 26, 2023, but no later than July 10, 2023. Details on the claim submission process can be found at michigan.gov/MIFireEquipmentGrant.

APPLICATION DEADLINE: Applications are due to be submitted to no later than July 10, 2023

AWARDS NOTIFICATION AND DISTRIBUTION: Funds shall be disbursed to qualified local governments by the Department of Treasury as early as August 10, 2023.

MI FIRE EQUIPMENT GRANT APPLICATION INSTRUCTIONS

PART 1: REQUESTING LOCAL GOVERNMENT INFORMATION

Qualified local governments must complete all fields of the MI Fire Equipment Grant Application. Applications must be submitted using the Michigan eSignature Solution Process beginning May 26, 2023, but no later than June 30, 2023 to qualify for the grant award. Important notes for the claimants completing Part 1: Requesting Local Government Information:

- **Local Unit Municipal Code:** Enter your six-digit municipal code. **Note:** You can find your local municode by visiting the Treasury website at the following link: [Local Government Municode. Please enter the municode as a continuous six-digit string without dashes or spaces.](#)
- **Contact name:** Enter the contact name of the Chief Administrative Officer.
- **Contact title:** Enter the title of your contact.
- **Contact email:** Enter the contact email address of your Chief Administrative Officer. Please note that the email listed here will receive Treasury communication about this report.
- **Mailing Address** Enter the street address or PO Box for the local government completing the application. Include suite or apartment number if applicable.
- **Contact telephone number:** Enter the contact telephone number of your Chief Administrative Officer.

PART 2: MI FIRE EQUIPMENT GRANT PROGRAM ELIGIBILITY

Eligibility for the MI Fire Equipment Grant Program will be determined by Public Act 166 of 2022, MCL 38.2805. The applicant must certify that more than 50% of their firefighters are “part time”, “volunteer”, or “paid on-call firefighter.”

The requesting local unit of government must attest that it meets the eligibility criteria listed in the MI Fire Equipment Grant Program.

The applicant must certify (Yes or No) if it provides primary fire department services to more than one local government.

If the applicant answers yes to the question of covering more than one local government, the applicant must list the local governments that it provides primary fire department services to.

PART 3: GRANT QUALIFICATIONS

The applicant must list the total number of firefighters within their respective department. The applicant must also list the total number of non paid and part paid firefighters.

To qualify for the MI Fire Equipment Grant Program, the qualified local unit of government must be registered as having more than 50% non paid or part paid firefighters as presented in the Fire Service Directory established by the Licensing and Regulatory Agency (LARA) under Public Act 207 of 1941. Local governments must also signify that their total number of non paid and part paid firefighters is above or below the 50% threshold.

The requesting local unit of government must complete the section by listing the NFIRS Code, the total number of firefighters, the number of non paid firefighters and the number of part paid firefighters.

The requesting local unit of government must attest that it meets the eligibility criteria listed in MI Fire Equipment Grant Program, in that over 50% of the total firefighters are designated as non paid or part paid.

PART 4: GRANT AWARD REQUESTED AMOUNT

The applicant must enter the amount of funding being requested under the MI Fire Equipment Grant Program, up to \$10,000, pursuant to Section 801(1) of Public Act 166 of 2022.

- Applicants that provide primary fire department services to more than one local government may request \$10,000 per local government listed in table in part 2.

If the grant request is for expenditures for eligible items that have already been incurred, the chief administrative officer should enter the dollar amounts, by category, into the provided tables for reimbursement. Only enter amounts into this table if reimbursements are being requested as part of the application submission. If requests for reimbursement are to be submitted at a later date, leave this table blank.

Local governments should attach supporting documentation prior to submission, including invoices, receipts, and proof of payment. Canceled checks, credit/debit card receipts, and ACH/EFT confirmations may be used as proof of payment. Account numbers, routing numbers, and any other confidential information must be redacted before attaching.

Local governments that are requesting awards for more than one local government must also provide a letter of intent from each local government that is provided primary fire department services.

To submit supporting documentation:

- A. Following completion of application form in the Michigan eSignature Solution, select “uploads” section and attach documents under the designated attachment selections.
- B. More than one attachment per section may be attached, however there is a size limit per attachment.

PART 5: CERTIFICATION

The Chief Administrative Officer (CAO) must sign and date the MI Fire Equipment Grant Application, Form 5874. MCL 141.422B defines CAO to mean any of the following:

- The manager of a village or, if a village does not employ a manager, the president of the village.
- The city manager of a city or, if a city does not employ a city manager, the mayor of the city.
- The manager of a township or, if the township does not employ a manager, the supervisor of the township.
- The elected county executive or appointed county manager of a county; or if the county has not adopted an optional unified form of county government, the controller of the county appointed pursuant to section 13b of 1851 PA 156, MCL 46.13b; or if the county has not appointed a controller, an individual designated by the county board of commissioners of the county.
- The official granted general administrative control of an authority or organization of government established by law that may expend funds of the authority or organization.

Qualified local governments must submit the grant application using the Michigan eSignature Solution found at www.Michigan.gov/MIFireEquipmentGrant