



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

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TO: Local Units of Government and
Other Users of the Uniform Chart of Accounts (UCA)

FROM: Community Engagement and Finance Division

SUBJECT: Uniform Chart of Accounts Revisions –
Revisions to Version 202011

The following revisions are proposed to make changes to the Uniform Chart of Accounts Version 202011. The revisions include designation of fund numbers for certain activities and corrections/updates for formatting errors mostly. Revisions are listed for each section of the UCA as follows. In addition, links to different sections of the UCA have been updated and added to the headers of the UCA for easier navigation throughout the Chart.

Introduction

1. The link to the Michigan Legislature Website has been updated.
2. The following paragraph has been deleted.

~~The Uniform Chart of Accounts is presented as a “Table of Funds, Activities, and Account Numbers and Names”. See the table of contents for the location. The table provides funds, activities, account numbers, and the designated descriptive name to be used for all FUNDS, ACTIVITIES, BALANCE SHEET ACCOUNTS, REVENUE ACCOUNTS, and EXPENDITURE/EXPENSE ACCOUNTS.~~

3. The followings sentence has been deleted.

~~The American Institute of Certified Public Accountants (AICPA) has formally recognized the GASB (See GASB Statement No. 75) in this capacity and established a hierarchy for applying other sources of guidance.~~ Local governments must follow the GASB standards and consider the applicability of the other accounting guidance to receive an unmodified opinion on the audited financial statements. Detailed information concerning basic financial records, documents, and procedures applicable to all local units of government in Michigan may be found in the “Michigan “which was developed under the authority of 1968 PA 2 and 1919 PA 71.

Table of Content

1. The Second Set of 3 Digits was missing from the Table of Contents. It has been added.
2. Corrections for the account name for Other Financing Sources have been made from Other Financing Resources in multiple places throughout the UCA.

Section 2 Creating an Account Number

1. An error was found for the definition of the reserved fund number. The word “account” has been deleted.

RESERVED Fund Numbers: Certain fund numbers are not available for local units and are for Michigan Department of Treasury use only. They are marked as RESERVED in the Uniform Chart of Accounts. The department will use these for future state-wide ~~accounts~~ funds.

2. The header for Second Set of Three Digits: Activity Numbers has been bolded to keep the consistent formatting.

CREATING AN ACCOUNT NUMBER

Second Set of Three Digits: Activity Numbers

A summary table of functions/activities is provided as follows:

FUNCTIONS AND ACTIVITIES		
Function	Control Activity Number	Detailed Activity Number
General Government	100	101-128, 171-274
Judicial	275	276-299
Public Safety	300	301-439

3. There was an error found at the beginning of the first paragraph for the “Second Set of Three Digits area. RESERVED Account Numbers was incorrect. It should be RESERVED Activity Numbers.

RESERVED Activity~~account~~ Numbers: Within the detailed activity numbers, certain numbers are not available for local units and are for Michigan Department of Treasury use only. They are marked as RESERVED in the Uniform Chart of Accounts. The department will use these for future state-wide accounts.

We also removed the paragraph for the expenditure/expense detail area.

~~RESERVED Account Numbers: Within the detailed account numbers, certain numbers are not available for local units and are for Michigan Department of Treasury use only. They are marked as RESERVED in the Uniform Chart of Accounts. The department will use these for future state-wide accounts.~~

4. The detailed requirements of using an activity number have been added.

Section 3 Table of Funds, Activities, And Account Numbers

Table of Funds:

1. Special revenue fund 283 and enterprise fund 536 has been designated as Land Bank Fund.

2. Fund number 284 has been designated as Opioid Settlement Fund.
3. Footnote 3 for fund 244, 247, 248, 250 should be removed. I suggest we remove footnote 2 for fund 243.
4. Debt Service Fund numbers 301-399 have been added to sub-title of the debt service fund in the table of funds.

Table of Activities:

1. Activity Number 442 has been added to Drain Commissioner/Water Resource Commissioner. Before, it was missed.

[440] FUNCTION - PUBLIC WORKS CONTROL (Used solely or as the total of 441-599)					
441	Department of Public Works (DPW)	442	Drain Commissioner/Water Resource Commissioner	443	Open
444	Sidewalks	445	Drains-Public Benefit	446	Roads, Streets, Bri 51)

Table of Account Numbers: Revenue and Other Financing Souce Accounts

1. There was a label of footnote 3 for Special Assessments Sub-Control Account Number 450. However, there is no footnote 3 on that page. The label of footnote 3 has been removed.

SPECIAL ASSESSMENTS³ SUB- CONTROL ACCOUNT 450 (Used solely or as the total of 451- 474)	
<i>PROGRAM REVENUE--If the governmental entity is not obligated in any manner for special assessment debt, program revenue equal to the amount capitalized should be reported along with other grants or contributions restricted for capital purposes</i>	
<i>PROGRAM REVENUE--Exchange or exchange-like service type special assessments</i>	

2. A typo has been corrected for revenue account number 427 Community-wide Special Assessments.
3. A space has been added to the description for account number 690 for Other Financing Sources (Sub-Control).
4. Reserved account number 685 has been designated as revenue account for Opioid Settlement.

Table of Account Numbers: Table of Expenditure/Expense and Other Financing Use Accounts

1. The correction for spelling of word "Special & Extraordinary Items".
2. The word "interfund" has been added to the name for account number 995. Before, the account name was Transfers Out.

OTHER FINANCING USES					
995	Interfund Transfers (Out)	996	Discount on Bonds or Notes		
997	Transfer to Escrow for Bond Refunding				

Section 4 Descriptions for Funds, Activities, and Account Numbers

Descriptions for Funds

1. Descriptions for newly added fund numbers 283, 284, 536 have been added.

Descriptions for Activities

1. The Upper case of Activity Numbers 100 for General Government Function, 275 for Judicial Function, 300 for Public Safety Function, and 400 for Public Works Function has been changed. [Should be 440 for Public Work Function](#)
2. Word “activity” has been added in the description of the activity number 597 for Marina.

597 - Marina

This [Activity](#) Number is found in the Marina Fund Number 594 of local units of government, usually cities. When used by a local unit, it will reflect all expenses of a marina including administration, facilities, equipment operation, and maintenance, etc.

3. Activity Numbers 101 through 128 have been placed before the activity name.

101 through 128 - Legislative - ~~101 through 128~~

The legislative organization unit is comprised of Activity Numbers 101 through 128. These Activity Numbers are charged with expenditures of a governing body in the performance of its primary duties and subsidiary activities. Miscellaneous expenditures that the legislative body may authorize but that do not apply directly to the legislative body should not be charged to a legislative activity number (e.g., the cost of an indirect cost allocation plan).—

4. Activity Numbers 191 through 260 have been placed before the activity name.

191 through 260 - Financial and Tax Administration - ~~191 through 260~~

The financial and tax administration organization unit is comprised of Activity Numbers 191 through 260. This group of Activity Numbers provides accounts for recording all financial and tax administrative related expenditures within the unit of government.

5. Activity numbers 261 through 274 have been placed before the activity name.

261 through 274 - Other General Government - ~~261 to 274~~

The other general government organization unit is comprised of Activity Numbers 261 through 274. This group of Activity Numbers provides accounts for recording all other general government related expenditures within the unit of government.

6. The formatting of the descriptions for Activity Number 305 through 325, and 337 through 344 has been updated to be consistent with the rest of the manual.

Descriptions for Account Numbers

1. Account numbers 180 through 194 have been placed before the account name.

Other Non-Current Assets (180 through 194)

These accruals may be used for assets that are not easily convertible to cash or not expected to become cash within the next year.

2. The name for the Revenue and Other Financing Srouce accounts have been corrected. Before, the resource was labeled for the name.

Revenue and Other Financing SRResource Accounts

Revenues represent net increases in governmental fund type current assets from other than expenditure refund, operating transfers-in and proceeds from the sale of bonds. Revenue is recognized in governmental funds when it becomes both measurable and available to finance expenditures of the fiscal period. Revenue Accounts 401 through 699 are included in this category.

It is recommended that the local units assign detail numbers to the various types of revenue that are received. The account numbers must be assigned by source as outlined in the revenue account number index. Revenue must be budgeted by source in accordance with the source groups indicated in this manual.:

400 - Revenue (Control)

This is a control account which must appear in the general ledger of each fund of local units in

3. The descriptions for account number 655 for Fines and Forfeits has been changed. The Fines and Forfeitures should be reported as program revenue instead of general revenue that was originally indicated in the UCA.
4. The descriptions for newly added account numbers 685 and 686 have been added.

Other Updates:

1. Headers: Links to different sections of the UCA have been updated and more links have been added.
2. Footer for the version of the UCA is not consistent.
3. The formatting for the the UCA PDF page numbers 17-19 has been corrected.